

Mayor Rolane Christofferson reviewed and approved the following payroll as prepared by Clerk Lynn Schilling:

Payroll Register

88962	Rolane Christofferson	February 2023 Payroll	373.02
16175	Scott Christofferson	February 2023 Payroll	135.52
88961	Allen Henry	February 2023 Payroll	2536.01
88960	David Johnson	February 2023 Payroll	2814.45
16176	Karlene Kinsey	February 2023 Payroll	124.67
16177	Tom Magalsky	February 2023 Payroll	135.52
16178	Neva Rathbun	February 2023 Payroll	135.52
88959	Lynn Schilling	February 2023 Payroll	3001.13
88958	Kevin Tothill	February 2023 Payroll	2003.22
16179	MMIA- Insurance	February 2023 Payroll- Insurance	3840.50
16180	Dept. of Revenue	February 2023 Payroll- State Tax	594.00
88957	EFTPS	February 2023 Payroll- Tax Deposit	3475.72
88956	PERS	February 2023 Payroll	2727.49

The Claims Committee met at Terry Town Hall at 5:30 p.m. with Tom Magalsky, Neva Rathbun and Scott Christofferson reviewing claims. **The following claims were submitted for payment:**

Claims

5274	MDU	February 2023 Utilities	3104.67
5275	Boss Office Products	Office Supplies	401.95
5276	Cardmember Service	February 2023 Statement	785.52
5277	City of Glendive	Landfill Services	2075.70
5278	Core Engineering	Wastewater Treatment Project	6090.00
5279	Cross Petroleum	February 2023 Fuel	1601.10
5280	Dawson Co. Vet Clinic	Vaccinations Administered	953.00
5281	Farmers Union	Fuel/Supplies	67.56
5282	Fastenal Company	Supplies	61.58
5283	Fireman's Company	Annual Service of Fire Extinguishers	167.75
5284	Get R Done	Tire Repair	74.00
5285	J.P. Cooke Co.	2023 Dog Tags	81.95
5286	Lee Enterprises	WW Treatment Proj Re-bid	660.24
5287	Lewis Family Hardware	February 2023 Statement	83.96
5288	Mid-American Research Chem.	Rust Away- Sewer Vac Truck	244.00
5289	Mid-Rivers Communications	February 2023 Statement	187.20
5290	Miles City Motor Supply	February 2023 Statement	244.51
5291	MT DEQ	Annual MTG58 Outfall Charge	850.00
5292	Tongue River Electric	Power @ Landfill	48.11
5293	Town of Terry	Sewer	153.00
5294	USPS	Postage Stamps	96.00
5295	Mid-American Research Chem.	Shipping- Rust Away	<u>27.01</u>
Total			\$ 40,954.61

Receipts for the month of February, 2023:

12473	State of Montana	Fuel Allocation	2323.19
12474	Prairie Co. Treasurer	Taxes & Assessments	12061.50
12475	Dog Licenses	R. Dolatta	15.00
		H. Eaton	10.00
12476	Save Our Pool	Donations	650.00
12477	Dog/Cat Vaccination Clinic	Proceeds	1168.00
12479	Stockman Bank	Interest	2510.03
UB799	Journal Voucher	Sewer Receipts	<u>24722.69</u>
Total			\$ 43,460.41

The Terry Town Council met in session at 6:00 p.m. with Mayor Rolane Christofferson presiding. Council Members present were Neva Rathbun, Scott Christofferson, Tom Magalsky, and Karlene Kinsey. Also present were PWD David Johnson, Clerk Lynn Schilling, Hank Dalton, Allison Barnard, Les Thomason, Greg Steckler (Core Engineering), and Brendan Heidner (Glendive Ranger-Review/Terry Tribune) .

Mayor Rolane Christofferson called the meeting to order at 6:01 p.m. and led the Pledge of Allegiance.

Public Comment- Town Council Member Neva Rathbun inquired about Allison Barnard's effort to video stream the meeting. Allison Barnard stated that she was trying to stream the meeting as a civic duty and feels as though there is a lot of interest in it.

Minutes from the February 9th, 2023 meeting were approved. (Christofferson/Kinsey)

Claims approved per Claims Committee. (Kinsey/Magalsky)

Cash/Bank Reconciliation from February was approved. (Magalsky/Christofferson)

After review of the Stockman Bank Investment Fund account \$1,653,320.08 will be the amount in the Stockman Bank Investment Fund for the month of March. (Christofferson/Rathbun) Interest is deposited at the end of each month.

*Balance as of 2/28/23--\$1,653,320.08 Interest paid 2/28/23--\$2,510.03 Balance as of 1/31/23--\$1,651,095.92
Credits-\$40,464.16 Debits-\$38,240.00*

Unfinished Business

Greg Steckler (Core Engineering) was present to report on the wastewater treatment improvement project. He presented updated budget information on the project if the Town were to move forward with awarding the bids. The Town would need to increase the SRF funds borrowed to \$2.5 million. He further stated that with the increased amount of borrowed funds, the Town would likely be looking at a \$4-6/EDU rate increase. If the Town were to reject the current SRF commitment, there is a possibility they could get increased loan forgiveness, but there is also a possibility of less. The Town also would not find out until July, when the program rolls out the new commitments. Potentially, the Town could proceed with the project, utilizing the ARPA funds until the SRF funding is finalized. Council Member Neva Rathbun inquired about how the loan forgiveness portion of the SRF funding works. Greg Steckler explained that the loan is split into two (2) parts, Loan A and B, with the \$300,000 getting formally forgiven shortly after the project is completed. Council Member Tom Magalsky asked about the timeframe for finalizing funding for the project and awarding the bids. Greg stated that the Town has 60 days to award the bids and needs to make sure the funding is established to where the SRF program will commit. He stated that the ARPA funds would likely be expended prior to starting the second schedule. The Town is currently 30 days into the 60-day timeline to decide on the bids. There is \$500,000 of contingency within the bid schedule that potentially would not need to be fully expended. Council Member Scott Christofferson discussed how the project has taken so long to get to this point and feels all other options have been exhausted to lower the price. Town Council members discussed the sludge removal process and the potential rate increase process. Council Member Neva Rathbun asked about doing incremental raises or if the Town would need to move forward with the entire rate increase all at once. Greg will gather further information from the state. Mayor Rolane Christofferson scheduled a special meeting on Thursday, March 16th at 6 p.m. to make a final decision on accepting bids as well as the rate increase and funding package.

Council Member Tom Magalsky had nothing new to report on the TVFD other than the upcoming Easter Egg Hunt.

No one was present to report on public safety.

Regarding the Town/Fire Hall and the town shop, Clerk Lynn Schilling and PWD David Johnson reported that the fire extinguishers have been inspected this month. Mayor

Rolane Christofferson reported that the meeting room area of Town Hall had been repainted with trim installed by Hessenthaler Construction earlier this week.

Public Works Report:

- PWD David Johnson reported that they continue to work on the sewer vac truck. They are looking at purchasing a sprayer for spraying the inside of the water tank.
- PWD David Johnson reported that they will need to repair a manhole behind Farmer's Union in the alley.
- Mayor Rolane Christofferson requested snow removal of the sidewalk around the park.

Mayor Rolane Christofferson stated that there was nothing new to report with the park playground project.

Mayor Rolane Christofferson reported that there was nothing new to report with the Warner lot purchase.

Mayor Rolane Christofferson reported that the audit of fiscal year ended 2021 has not been received yet. Clerk Lynn Schilling will attempt to find out the expected date of completion.

Clerk Lynn Schilling reported that 28 rabies, 13 distemper/parvo, and 5 distemper/leukemia vaccinations were administered at the dog/cat vaccination clinic. Also, 25 dogs were registered with the Town.

There were no submitted building permits.

New Business

Mayor Rolane Christofferson discussed the upcoming board training event the County Commissioners are hosting on March 30th at 5:30 p.m. at the Evelyn Cameron Heritage Center. She encouraged council members to attend if able.

Clerk Lynn Schilling reported no sewer letters were sent this month for delinquent accounts.

Public Comment: Les Thomason requested the Town explore options for blading and mowing the private road to the landfill. Mayor Rolane Christofferson stated that she will explore options in-house and with the Prairie County Road Department.

There being no further business, the meeting adjourned at 7:05 p.m. (Rathbun/Kinsey)

ATTEST:

Lynn Schilling, Clerk

Rolane Christofferson, Mayor