

Mayor Rolane Christofferson reviewed and approved the following payroll as prepared by Clerk Lynn Schilling:

**Payroll Register**

89079	Rolane Christofferson	September 2021 Payroll	373.02
15636	Scott Christofferson	September 2021 Payroll	135.52
15637	Harleigh Dion	September 2021 Payroll	56.80
15638	Brad Eaton	September 2021 Payroll	138.52
89078	Allen Henry	September 2021 Payroll	2584.54
89077	David Johnson	September 2021 Payroll	2667.96
15639	Peter Leyva	September 2021 Payroll	124.67
15640	Isabella Montalvo	September 2021 Payroll	56.80
15641	Neva Rathbun	September 2021 Payroll	135.52
89076	James Schilling	September 2021 Payroll	3027.46
89075	Lynn Schilling	September 2021 Payroll	2969.15
15642	MMIA- Insurance	September 2021 Payroll- Insurance	3917.15
15643	Dept. of Revenue	September 2021 Payroll- State Tax	739.00
89074	EFTPS	September 2021 Payroll- Tax Deposit	3974.98
89073	PERS	September 2021 Payroll	2865.29

The Claims Committee met at Terry Town Hall at 5:30 p.m. with Neva Rathbun and Peter Leyva reviewing claims. **The following claims were submitted for payment:**

**Claims**

4894	MDU	September 2021 Utilities	2827.03
4895	Boss Office Products	Office Supplies	285.98
4896	Cardmember Service	September 2021 Statement	4242.52
4897	Century Companies, Inc.	Cold Mix- Balance Remaining	10.00
4898	City of Glendive	Landfill Services	3416.60
4899	Cross Petroleum	September 2021 Fuel	1054.57
4900	Farmers Union Oil Co.	Fuel/Supplies	146.38
4901	Fastenal Company	Saw Blades	477.44
4902	Get R Done Repair	September 2021 Statement	161.25
4903	IIMC	Annual Membership Fee	175.00
4904	Lucas & Tonn P.C.	September 2021 Legal Services	408.38
4905	Mid-Rivers	September 2021 Statement	185.50
4906	Miles City Motor Supply	September 2021 Statement	542.06
4907	MMIA- WC Program	Presumption Coverage for TVFD	1500.00
4908	MT Dept. of Revenue	Consumer Counsel Fee- 3 <sup>rd</sup> Qtr	0.24
4909	NASASP	Annual Dues	39.00
4910	Pirtz WaterWorx	Backhoe Labor- Street Repairs	300.00
4911	RenoSys Corporation	25% Contract- Pool Liner	18801.75
4912	Steadman's Ace Hardware	Staples- Street Repair	16.99
4913	Terry Super Valu	Supplies	18.78
4914	Tongue River Electric	Power @ Landfill	51.01
4915	Town of Terry	Sewer	153.00
4916	US Postal Service	Postage Stamps	80.00
JV971113	Harland Clarke	Deposit Slips	<u>60.86</u>
<b>Total</b>			<b>\$ 58,979.02</b>

**Receipts for the month of September, 2021:**

12301	Amko Bond Services LLC	Refund on Estimated Closing Costs	4835.47
12302	James Linaburg	Dumpster Fee	100.00
12303	Harlan Nelson	Dumpster Fee	25.00
12304	State of Montana	HB124 Entitlement Share	24370.27
12305	Prairie Co. Treasurer	Taxes & Assessments	1815.70
12306	Kelie Hobson	Sewer Access Permit Fee	500.00
12307	Stockman Bank	Interest	175.24
12308	State of Montana	Fuel Allocation	2350.94

JV97114	Rolane Christofferson	Insurance Receipts- Pass Thru	718.00
UB749	Journal Voucher	Sewer Receipts	<u>21532.38</u>
		<b>Total</b>	<b>\$ 56,423.00</b>

The Terry Town Council met in session at 6:00 p.m. with Mayor Rolane Christofferson presiding. Council Members present were Brad Eaton, Neva Rathbun, Scott Christofferson, and Peter Leyva. Also present were Public Works Director David Johnson, Clerk Lynn Schilling, Town Attorney Rennie Wittman, Tom and Joy Magalsky, Megan Pirtz, and Jessica Thomason.

Mayor Rolane Christofferson called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

Public Comment- None.

Minutes from the September 9<sup>th</sup>, 2021 meeting was approved. (Leyva/Christofferson)

Claims approved per Claims Committee. (Eaton/Christofferson)

Cash/Bank Reconciliation was approved. (Rathbun/Leyva)

**After review of the Stockman Bank Investment Fund account \$1,426,029.43 will be the amount in the Stockman Bank Investment Fund for the month of October. (Leyva/Eaton) Interest is deposited in the amount the end of each month.**

Balance as of 9/30/21--\$1,426,029.43 Interest paid 9/30/21--\$175.24 Balance as of 8/31/21—\$1,399,937.15 Credits-\$62,153.14 Debits-\$36,060.86.

### **Unfinished Business**

Ryan Rittal (Core Engineering) provided an update that Mayor Rolane Christofferson presented. The final plans are still in review at DEQ. The Town received an award letter for ARPA funds and was conditionally approved for an ARPA Water & Sewer Minimum Allocation Grant award in the amount of \$255,544 and Competitive Grant award in the amount of \$1,300,000 for the Wastewater Treatment Upgrades project. He is still gathering information on grant administration regarding the ARPA funds. Clerk Lynn Schilling reported on e-mail correspondence regarding a DEQ personnel change.

Council Member Peter Leyva reported that the fire department is doing a “Trunk or Treat” again this year at the Fire Hall parking lot. The fire department was not awarded a FEMA grant that they had applied for. He stated that the fire department is lacking on some reporting and documentation that they are working to implement which may help in future grant funding applications.

No one was available to report on public safety.

Regarding the Town/Fire Hall and the town shop, Clerk Lynn Schilling and PWD David Johnson reported that the fire extinguishers have been inspected this month.

### **Public Works Report:**

- PWD David Johnson reported that they completed some minor repairs with a hydraulic hose and the heater in the garbage truck. All the other equipment is functioning well.
- PWD David Johnson reported that they completed the concrete drainage at one intersection and are waiting for the weather to improve prior to completing the next one. In the meantime, they are sweeping the streets and blading the gravel roads.
- PWD David Johnson reported that they began work at the pool and will return to finish removing the footing once the street repairs are completed. Other ongoing topics discussed included a camper by the park, although camping at the park is prohibited, and removing trees that have been marked to remove.

Mayor Rolane Christofferson stated that she has heard nothing further about any attempts to renovate the existing tennis court for the school.

Town Attorney Rennie Wittman reported that she has submitted the fully signed buy sell agreement to the title company. She discussed setting a closing date within 30 days but is also waiting on the title report.

Mayor Rolane Christofferson discussed the drilling of a new well east of Town/Fire Hall. She has a call out to a well drilling company but has not heard back. Megan Pirtz inquired as to who would be able to bid on the well. Mayor Rolane Christofferson stated that they are simply getting information but would welcome bids from any company.

Mayor Rolane Christofferson stated that they would wait to create a compensation board or committee until after the new year and new members of the Town Council are seated. Jessica Thomason inquired as to why they are creating a compensation board.

There were no submitted building permits.

### **New Business**

The Town Council passed a motion to approve Resolution # 2021-478 allowing for the purchase of road mix and other materials from the Montana Department of Transportation. (Rathbun/Christofferson)

The Town Council passed a motion to approve the signing of a letter requesting the transfer of the Cherry Creek gravel pit from the Town of Terry to Prairie County's BLM permit. (Rathbun/Leyva)

Clerk Lynn Schilling proposed moving the November meeting due to it falling on Veterans' Day. Upon discussion, the meeting was moved to November 18<sup>th</sup>.

Clerk Lynn Schilling did not send any delinquent sewer letters this month.

Mayor Rolane Christofferson discussed an e-mail received by Jared Boles detailing the payments he made to the Prairie County Treasurer's office to finalize the purchase of developed lots in town via delinquent tax sale. He is requesting reimbursement of the sewer and garbage assessments as he stated they were not utilized in the time period they were assessed for. Mayor Rolane Christofferson stated that council members should consider the information for a final decision to be determined at the November meeting.

Mayor Rolane Christofferson discussed a letter of support she sent on the town's behalf for a grant for the proposed Amtrak line that would pass through Terry.

Mayor Rolane Christofferson discussed the municipal election and encouraged everyone to vote.

Public Comment: None.

There being no further business, the meeting adjourned at 6:39 p.m. (Eaton/Rathbun)

ATTEST:

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Lynn Schilling, Clerk

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Rolane Christofferson, Mayor