

Mayor Rolane Christofferson reviewed and approved the following payroll as prepared by Clerk Lynn Schilling:

Payroll Register

88994	Rolane Christofferson	September 2022 Payroll	373.02
16032	Scott Christofferson	September 2022 Payroll	135.52
88993	Allen Henry	September 2022 Payroll	2431.63
88992	David Johnson	September 2022 Payroll	2578.29
16033	Karlene Kinsey	September 2022 Payroll	124.67
16034	Tom Magalsky	September 2022 Payroll	135.52
16035	Neva Rathbun	September 2022 Payroll	135.52
16036	James Schilling	September 2022 Payroll	549.82
88991	James Schilling	September 2022 Payroll	1048.17
88990	Lynn Schilling	September 2022 Payroll	2850.18
16037	MMIA- Insurance	September 2022 Payroll- Insurance	2192.15
16038	Dept. of Revenue	September 2022 Payroll- State Tax	610.79
88989	EFTPS	September 2022 Payroll- Tax Deposit	3491.38
88988	PERS	September 2022 Payroll	2411.75

The Claims Committee met at Terry Town Hall at 5:30 p.m. with Karlene Kinsey and Tom Magalsky reviewing claims. **The following claims were submitted for payment:**

Claims

5174	MDU	September 2022 Utilities	3013.58
5175	Advanced Tech. Products	Pool Chemical Shipping	269.55
5176	Boss Office Products	Office Supplies	59.47
5177	Cardmember Service	September 2022 Statement	176.00
5178	City of Glendive	Landfill Services	3024.45
5179	Cross Petroleum	September 2022 Fuel	2592.90
5180	Farmers Union	Fuel	159.23
5181	Get R Done	Repairs/Parts	1308.00
5182	Lewis Family Hardware	September 2022 Statement	110.85
5183	Lucas & Tonn, P.C.	September Legal Services	409.60
5184	Mid-Rivers Communications	September 2022 Statement	182.84
5185	Miles City Motor Supply	September 2022 Statement	104.31
5186	Miles City Star	Advertising	53.44
5187	Rural Health Development	BLS Cards (CPR)- TVFD	63.00
5188	MT Dept. of Revenue	Consumer Counsel Fee	0.04
5189	MT Public Service Commission	2023 Intrastate Registration	10.00
5190	NASASP	Annual Dues	39.00
5191	Prairie Plumbing	Tap Sewer Main	170.00
5192	Terry Super Valu	Supplies	7.69
5193	Terry Tribune	Advertising	76.00
5194	Tongue River Electric	Power @ Landfill	48.11
5195	Town of Terry	Sewer	153.00
5196	US Postal Service	Postage Stamps	<u>88.00</u>
Total			\$ 32,079.55

Receipts for the month of September, 2022:

12426	Brenda Bundrock	Sewer Permit Access Fee	500.00
12427	Tylene Eaton	Disposal Fee	30.00
12428	Terry H.S.- Key Club	Donation to Swimming Pool	378.00
12429	Mid-Rivers Communications	Grant- Park Playground Project	2500.00
12431	Prairie Co. Treasurer	Taxes & Assessments	6108.55
12432	State of Montana	Fuel Allocation	2323.19
12433	State of Montana	HB124 Entitlement Share	25174.32
12434	Stockman Bank	Interest	346.49
JV971143	Rolane Christofferson	Insurance Receipts- Pass Thru	740.00
UB786	Journal Voucher	Sewer Receipts	<u>22601.67</u>
Total			\$ 60,702.22

The Terry Town Council met in session at 6:00 p.m. with Mayor Rolane Christofferson presiding. Council Members present were Neva Rathbun, Scott Christofferson, Tom Magalsky, and Karlene Kinsey. Also present were PWD David Johnson, Clerk Lynn Schilling, Town Attorney Rennie Wittman, Greg Steckler (Core Engineering), Brenda Bundtrock, Dion Kowalczyk, and Pat Graham.

Mayor Rolane Christofferson called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

Public Comment- None.

Minutes from the September 15, 2022 meeting were approved. (Kinsey/Magalsky)

Claims approved per Claims Committee. (Rathbun/Christofferson)

Cash/Bank Reconciliation was approved for the months of August and September. (Rathbun/Magalsky)

After review of the Stockman Bank Investment Fund account \$1,433,994.42 will be the amount in the Stockman Bank Investment Fund for the month of October. (Kinsey/Rathbun) Interest is deposited in the amount the end of each month. Balance as of 9/30/22--\$1,433,994.42 Interest paid 9/30/22--\$346.49 Balance as of 8/31/22—\$1,424,564.95 Credits-\$57,929.47 Debits-\$48,500.00

Unfinished Business

Greg Steckler (Core Engineering) was present to provide an update on the wastewater treatment project. He further discussed some items that could be done in-house, such as the construction of the dewatering pad, to gain interest from local contractors on the sludge removal component of the project. This would aid in lessening the mobilization costs. Town Council members asked questions clarifying the process of constructing the dewatering pad. They are also continuing to explore options with the discharge structures and disinfection building. Once Core Engineering has completed the revisions, DEQ will need to review. The hope is to go out to bid in November.

Council Member Tom Magalsky reported on behalf of the fire department. They completed a smoke trailer training that went well and was well attended. They held a meeting to rollup hoses and debrief on the training shortly after. He reported that the TVFD will be hosting a “Trunk or Treat” again this Halloween.

No one was present to report on public safety.

Regarding the Town/Fire Hall and the town shop, Clerk Lynn Schilling and PWD David Johnson reported that the fire extinguishers have been inspected this month. Clerk Lynn Schilling had nothing new to report on in reference to the installation of new locks and dropbox.

Public Works Report:

- PWD David Johnson discussed setting a date for the final pickup of yard waste for the year—upon discussion, the week of October 28 was decided.
- PWD David Johnson reported that they need to purchase front tires and replace the driver side window in the garbage truck. The Town Council passed a motion to purchase the tires and replace the window. (Christofferson/Magalsky)
- PWD David Johnson reported that they are still hoping to get the half a block done in removing the asphalt and laying down road base by the clinic. They are planning to patch potholes tomorrow. He discussed options in street signs and relayed prices to the Town Council. Council Member Scott Christofferson requested additional quotes on pricing from the prison. The Town Council also discussed phasing the replacement of signs and determined Yellowstone Avenue to be a good starting point.

- PWD David Johnson discussed the sewer vac truck. They have a couple of holes in the tank to address and would like to apply some type of coating inside to prevent rusting.

Brenda Bundtrock discussed the new sewer line they are having installed and requested that they continue to be assessed for 1 EDU as eventually the existing line will not be utilized. Upon discussion, the Town Council passed a motion that they could continue paying 1 EDU as the new house is not constructed yet. Once it is, they need to disconnect the old line to continue paying the 1 EDU. (Kinsey/Rathbun)

Mayor Rolane Christofferson stated that there was nothing new to report with the park playground project.

Town Attorney Rennie Wittman reported that she has not had any updates from those involved in the Warner lot purchase.

Town Attorney Rennie Wittman provided a new draft resolution on the updated sewer administration regulations implementing the changes that were discussed at the previous meeting. The Town Council passed a motion to approve the draft. (Christofferson/Magalsky)

Mayor Rolane Christofferson discussed information received by Fire Recovery USA. Upon discussion, it was determined to not move forward with the contract.

There were no submitted building permits.

New Business

Pat Graham discussed the lot boundary adjustment he is proposing on his property as well as aggregating the six (6) lots into two (2) lots. Upon discussion, the Town Council passed a motion to approve the lot boundary adjustment and aggregation of lots. (Christofferson/Kinsey) Once they have completed the official survey work, the Town Council will sign off on the plat adjustments via resolution.

Mayor Rolane Christofferson reported that there was one (1) applicant for the vacant public works position. She has been looking into changes in the process of obtaining a CDL and discussed possible ramifications. She stated there may be a need for a special meeting to hire once a decision has been made.

The Town Council passed a motion to approve Resolution # 2022-485 allowing for the purchase of sand and other materials from the Montana Department of Transportation. (Rathbun/Kinsey)

Clerk Lynn Schilling reported no sewer letters were sent this month for delinquent accounts.

Public Comment: None.

Mayor Rolane Christofferson discussed a request for a letter of support for the development of a pit toilet at the Fallon Yellowstone River boat ramp. The Town Council was in agreement to support the project. Clerk Lynn Schilling suggested moving the November meeting due to two (2) state holidays falling in that same week. The Town Council moved the November meeting to Thursday, November 17th at 6 p.m.

There being no further business, the meeting adjourned at 7:56 p.m. (Kinsey/Christofferson)

ATTEST:

Lynn Schilling, Clerk

Rolane Christofferson, Mayor