

Mayor Rolane Christofferson reviewed and approved the following payroll as prepared by Clerk Lynn Schilling:

Payroll Register

89044	Rolane Christofferson	February 2022 Payroll	373.02
15788	Scott Christofferson	February 2022 Payroll	135.52
89043	Allen Henry	February 2022 Payroll	2540.26
89042	David Johnson	February 2022 Payroll	2721.12
15789	Karlene Kinsey	February 2022 Payroll	124.67
15790	Tom Magalsky	February 2022 Payroll	135.52
15791	Neva Rathbun	February 2022 Payroll	135.52
89041	James Schilling	February 2022 Payroll	3038.89
89040	Lynn Schilling	February 2022 Payroll	2731.42
15792	MMIA- Insurance	February 2022 Payroll- Insurance	3917.15
15793	Dept. of Revenue	February 2022 Payroll- State Tax	716.00
89039	EFTPS	February 2022 Payroll- Tax Deposit	3833.03
89038	PERS	February 2022 Payroll	2804.84

The Claims Committee met at Terry Town Hall at 5:30 p.m. with Karlene Kinsey and Tom Magalsky reviewing claims. **The following claims were submitted for payment:**

Claims

5004	MDU	February 2022 Utilities	2910.74
5005	ABC Glass & Signs	Repair of Loader Windshield	794.00
5006	Boss	Office Supplies	82.93
5007	Cardmember Service	February 2022 Statement	678.33
5008	City of Glendive	Landfill Services	2437.60
5009	Cross Petroleum	February (Partial) 2022 Fuel	366.96
5010	Dawson Co. Vet Clinic	Dog/Cat Vaccinations from Vacc. Clinic	840.00
5011	Farmers Union Oil Co.	Fuel/Supplies	3.00
5012	Bruce Lantis	Removed Trees @ Park	900.00
5013	Lewis Family Hardware	February 2022 Statement	46.98
5014	Lucas & Tonn, P.C.	February 2022 Legal Services	637.20
5015	Mid-Rivers Communications	February 2022 Statement	184.82
5016	Miles City Motor Supply	February 2022 Statement	648.68
5017	MT DEQ	Annual MTG58 Outfall Charge	850.00
5018	Terry Tribune	Advertising	145.50
5019	The Chemnet Consortium	Annual Random Selection/Clearinghouse	125.00
5020	Tongue River Electric	Power @ Landfill	49.00
5021	Town of Terry	Sewer	153.00
5022	US Postal Service	Postage Stamps	<u>80.00</u>
Total			\$ 35,394.16

Receipts for the month of February, 2022:

12351	City Judge Mary Bucher	Court Fines	43.00
12353	State of Montana	HB656 Oil, Gas, Nat Gas Dist.	194.64
12354	State of Montana	Fuel Allocation	2350.94
12355	Laris Netzer	Dog License	10.00
12356	Cindy Bond	Dog License	5.00
12357	Dianne Smith	Dog License	5.00
12358	Rita Scheid	Dog License	5.00
12359	Rolane Christofferson	Dog Licenses	20.00
12360	Hank Dalton	Dog License	5.00
12361	Prairie Co. Treasurer	Taxes & Assessments	3954.24
12362	Dog/Cat Vaccination Clinic	Proceeds	1025.00
12364	Stockman Bank	Interest	189.63
JV971134	Rolane Christofferson	Insurance Receipts- Pass Thru	718.00
UB766	Journal Voucher	Sewer Receipts	<u>19601.85</u>
Total			\$ 28,127.30

The Terry Town Council met in session at 6:00 p.m. with Mayor Rolane Christofferson presiding. Council Members present were Neva Rathbun, Scott Christofferson, Tom Magalsky, and Karlene Kinsey. Also present were PWD David Johnson, Clerk Lynn Schilling, Town Attorney Rennie Wittman, Hank Dalton, and Johanna Magalsky (arrived at 7:03 p.m.)

Mayor Rolane Christofferson called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

Public Comment- None.

Minutes from the February 10th, 2022 meeting were approved. (Christofferson/Kinsey)

Claims approved per Claims Committee. (Rathbun/Christofferson)

Cash/Bank Reconciliation was approved. (Rathbun/Christofferson)

After review of the Stockman Bank Investment Fund account \$1,632,179.39 will be the amount in the Stockman Bank Investment Fund for the month of March. (Rathbun/Kinsey) Interest is deposited in the amount the end of each month.

*Balance as of 2/28/22--\$1,632,179.39 Interest paid 2/28/22--\$189.63 Balance as of 1/31/22—\$1,657,699.32
Credits-\$24,840.07 Debits-\$50,360.00*

Unfinished Business

Mayor Rolane Christofferson discussed the bid process that has begun. The Town has placed “Invitation to Bid” ads in the Terry Tribune and Billings Gazette as well as an online platform. The pre-bid meeting will take place March 29th and the final bids are due on Monday, April 11th at 3 p.m.

Tom Magalsky reported on behalf of the fire department. He discussed the tool kits they want to order for members and will discuss further with Clerk Schilling. They completed a training earlier this week during which they went over 3-4 scenarios for setting up to attack fires. He also discussed the department’s desire to burn off tall weeds, etc. on vacant lots and reviewed the waiver provided by Town Attorney Rennie Wittman. In addition to keeping fire danger down in town, it would be a training opportunity for the fire department. Mayor Rolane Christofferson also suggested that they place some information in the newspaper to inform the public.

No one was present to present an update on public safety.

Regarding the Town/Fire Hall and the town shop, Clerk Lynn Schilling and PWD David Johnson reported that the fire extinguishers have been inspected this month. PWD David Johnson is working with Lewis Hardware on getting a quote on LED lights fixtures for the Fire Hall. Mayor Rolane Christofferson discussed getting a new lock for the Town Hall door as the current lock can be difficult to open in cold temperatures. Clerk Schilling will contact Holmlund Lock and Key.

Public Works Report:

- PWD David Johnson discussed taking the Peterbilt garbage truck to Peterbilt in Billings for a thorough service job prior to summer. The Town Council was in agreement.
- PWD David Johnson reported that the injector pump for the jet truck is \$2,731, or \$1,981 after the core is sent back. They will also need to purchase \$300 in tools to replace the pump. The Town Council passed a motion to proceed with the purchase of the pump and tools. (Rathbun/Christofferson)
- Mayor Rolane Christofferson discussed the need to begin the process of obtaining quotes and planning the replacement of street signs. PWD David Johnson stated that cold mix will be approximately 10% more expensive this year. Road mix is

\$16/ton. He has received a quote of \$1,500 from One Schott Repair to repair the loader bucket. The Town Council approved the loader bucket repair.

(Kinsey/Christofferson) Mayor Rolane Christofferson discussed a concern of the Presbyterian Church where the street and parking area is retaining water creating a hazard in their parking area. Mayor Rolane Christofferson discussed looking at options that perhaps could be jointly undertaken to resolve the issue.

- PWD David Johnson reported that the marked trees were all removed from the park. They are still grinding stumps and removing shavings. They will be doing more prep work at the swimming pool when the weather allows.

Mayor Rolane Christofferson reported that Dave and Maureen Schwarz continue to work on the park playground project. They are close to completing the Stockman Bank grant request then will be looking into BNSF. They received a donation from the Ash Creek Homemakers for the project.

Town Attorney Rennie Wittman provided a copy of the title commitment and discussed options in moving forward with purchasing the property. After discussion, the Town Council passed a motion to move forward with quiet title action.
(Christofferson/Magalsky)

Clerk Lynn Schilling reported on the dog/cat vaccination clinic. 20 rabies, 19 distemper/parvo, and 4 distemper/leukemia vaccinations were administered, and 24 dog licenses were issued.

Mayor Rolane Christofferson discussed the compensation committee. The Town Council discussed membership and when the committee should begin meeting. It was decided that they would line up a community member for committee consideration at the next meeting and then would meet on Wednesday, April 13th.

There were no submitted building permits.

New Business

Mayor Rolane Christofferson discussed MDU's request to perform ground bed work and install a rectifier on the town's right of way near Yellowstone Avenue. Upon discussion and review of the materials MDU had provided, the Town Council passed a motion to approve the request. (Christofferson/Rathbun)

Mayor Rolane Christofferson discussed a request that Hank Dalton had made to volunteer his time to assist the public works department when needed. Clerk Schilling discussed workman's compensation for volunteers. The Town Council passed a motion approving the request to volunteer. (Kinsey/Magalsky)

Clerk Lynn Schilling reported that five (5) delinquent sewer letters were sent this month.

Public Comment: Hank Dalton inquired if the fire department ever burns down old houses in town for training opportunities. Mayor Rolane Christofferson stated that the department has when circumstances have allowed for it, and a deposit process was followed.

There being no further business, the meeting adjourned at 7:09 p.m.
(Rathbun/Christofferson)

ATTEST:

Lynn Schilling, Clerk

Rolane Christofferson, Mayor