

Mayor Rolane Christofferson reviewed and approved the following payroll as prepared by Clerk Lynn Schilling:

Payroll Register

| | | | |
|-------|-----------------------|-------------------------------|---------|
| 89023 | Rolane Christofferson | May 2022 Payroll | 373.02 |
| 15876 | Scott Christofferson | May 2022 Payroll | 135.52 |
| 89022 | Allen Henry | May 2022 Payroll | 2432.88 |
| 89021 | David Johnson | May 2022 Payroll | 2485.14 |
| 15877 | Karlene Kinsey | May 2022 Payroll | 124.67 |
| 15878 | Tom Magalsky | May 2022 Payroll | 135.52 |
| 15879 | Neva Rathbun | May 2022 Payroll | 135.52 |
| 89020 | James Schilling | May 2022 Payroll | 2920.30 |
| 89019 | Lynn Schilling | May 2022 Payroll | 2609.30 |
| 15880 | MMIA- Insurance | May 2022 Payroll- Insurance | 3917.15 |
| 15881 | Dept. of Revenue | May 2022 Payroll- State Tax | 667.00 |
| 89018 | EFTPS | May 2022 Payroll- Tax Deposit | 3605.72 |
| 89017 | PERS | May 2022 Payroll | 2660.19 |

The Claims Committee met at Terry Town Hall at 5:30 p.m. with Karlene Kinsey and Tom Magalsky reviewing claims. **The following claims were submitted for payment:**

Claims

| | | | |
|--------------|-----------------------------|-------------------------------------|----------------------|
| 5068 | Dave Corbin | Purchase of Dump Truck/Attachment | 12250.00 |
| 5069 | MDU | May 2022 Utilities | 2632.36 |
| 5070 | Advanced Tech Products | Chlorine Feeder/Pump | 4319.00 |
| 5071 | Boss Office Products | Office Supplies | 545.94 |
| 5072 | Buffalo Rapids | Coupler Machining (Pool) | 50.00 |
| 5073 | Cardmember Service | May 2022 Statement | 713.37 |
| 5074 | City of Glendive | Landfill Services | 2927.10 |
| 5075 | Cross Petroleum | May 2022 Fuel | 1586.99 |
| 5076 | Energy Lab | Lagoon Sample Testing | 700.00 |
| 5077 | Farmers Union | Fuel | 57.44 |
| 5078 | Get R Done | May 2022 Statement | 189.65 |
| 5079 | J & J Enterprises | Snow Removal @ Fire Hall | 300.00 |
| 5080 | Jackson Group Peterbilt | Repairs on Peterbilt Garbage Truck | 17544.92 |
| 5081 | Knolls Ready Mix | Concrete- Pool | 708.00 |
| 5082 | Lewis Family Hardware | May 2022 Statement | 442.95 |
| 5083 | Lucas & Tonn, P.C. | May 2022 Legal Services | 542.20 |
| 5084 | Mid-Rivers Communications | May 2022 Statement | 184.62 |
| 5085 | Misc.- David Schwarz | Reimbursement of Ink Cartridge | 23.97 |
| 5086 | MT League of Cities & Towns | FY23 Membership Dues | 240.83 |
| 5087 | Prairie County | Court Fines | 65.00 |
| 5088 | Prairie Plumbing | Tap Sewer Main w/ Saddle | 164.00 |
| 5089 | Recreation Supply Co. | Swimming Pool Ladders | 3545.46 |
| 5090 | RenoSys Corp | 50% of Pool Liner Install | 37603.50 |
| 5091 | RenoSys Corp | Remaining 25% of Pool Liner Install | 18801.75 |
| 5092 | Terry Super Valu | Supplies | 15.37 |
| 5093 | Tongue River Electric | Power @ Landfill | 48.23 |
| 5094 | Town of Terry | Sewer | 153.00 |
| 5095 | US Postal Service | Postage Stamps | <u>80.00</u> |
| Total | | | \$ 128,852.83 |

Receipts for the month of May, 2022:

| | | | |
|-------|------------------------|-----------------------|--------|
| 12374 | Praire Plumbing | Excavation Permit Fee | 10.00 |
| 12378 | Fritz Deines | Sewer Access Fee | 500.00 |
| 12379 | Harlan/Peggy Nelson | Sewer Access Fee | 500.00 |
| 12380 | City Judge Mary Bucher | Court Fines | 65.00 |
| 12384 | Dog Licenses | D. Maragos | 5.00 |
| | | S. Chavez | 5.00 |

| | | |
|--------------------------------------|-------------------------------|---------------------|
| | H. Nelson | 5.00 |
| | J. Grey Eagle | 20.00 |
| | C. Buxel | 10.00 |
| 12385 Paul Knight | Dumpster Fee | 50.00 |
| 12386 Roy Rogers Bar, Grill & Casino | Sale of Beer & Liquor License | 160.00 |
| 12387 Donne Stagg | Dog Licenses | 30.00 |
| 12388 Prairie Co. Treasurer | Taxes & Assessments | 12871.14 |
| 12389 Dog Licenses | W. Lantis | 10.00 |
| | B. Robertson | 20.00 |
| 12391 State of Montana | Fuel Allocation | 2350.94 |
| 12392 Stockman Bank | Interest | 202.57 |
| JV971137 Rolane Christofferson | Insurance Receipts- Pass Thru | 718.00 |
| UB774 Journal Voucher | Sewer Receipts | <u>20932.16</u> |
| | Total | \$ 38,464.81 |

The Terry Town Council met in session at 6:00 p.m. with Mayor Rolane Christofferson presiding. Council Members present were Neva Rathbun, Scott Christofferson, Tom Magalsky, and Karlene Kinsey. Also present were PWD David Johnson, Clerk Lynn Schilling, Town Attorney Rennie Wittman, Hank Dalton, Vicki Fowler (American Legion), Roxy Carlson (Prairie Co. Chamber of Commerce), Junior Fischer (TVFD), and Leann Lantis.

Mayor Rolane Christofferson called the meeting to order at 6:02 p.m. and led the Pledge of Allegiance.

Public Comment- Leann Lantis stated that she appreciates all the mowing going on around town.

Minutes from the May 12th, 2022 meeting were approved. (Christofferson/Magalsky)

Claims approved per Claims Committee. (Christofferson/Rathbun)

Cash/Bank Reconciliation was approved. (Rathbun/Kinsey)

After review of the Stockman Bank Investment Fund account \$1,516,402.79 will be the amount in the Stockman Bank Investment Fund for the month of June.

(Magalsky/Rathbun) Interest is deposited in the amount the end of each month.

Balance as of 5/31/22--\$1,516,402.79 Interest paid 5/31/22--\$202.57 Balance as of 4/30/22--\$1,568,672.66

Credits-\$36,730.13 Debits-\$89,000.00

Unfinished Business

Mayor Rolane Christofferson reported that the town has begun advertising the “Invitation to Bid” again for the Wastewater treatment project. This time there are two (2) schedules separating the sludge removal from the wastewater treatment improvements. The pre-bid conference will be held at Town Hall at 2 p.m. on June 23rd with the bid opening occurring on Thursday, July 7th at 3 p.m.

Fire Chief Junior Fischer reported that they have been able to resume water operation trainings with the warmer weather. There has been interest in having the fire department burn a structure down, and he has referred them to Town Hall for paperwork. All emergency services have been contacted on training room use. They are also looking to host community fireworks at the baseball fields and Bowen St. again. Due to the recent rains, the Town Council decided it would be unnecessary to restrict fireworks throughout town. The Town Council approved the closure of Bowen St. from Courtenay Avenue to HWY 253 from 7 p.m. until midnight on July 4th. (Christofferson/Rathbun)

No one was present to report on Public Safety.

Regarding the Town/Fire Hall and the town shop, Clerk Lynn Schilling and PWD David Johnson reported that the fire extinguishers have been inspected this month. Clerk Lynn Schilling has contacted Holmlund on the doors and provided pictures of what is currently there. Holmlund will schedule when in the area. Clerk Lynn Schilling has spoke with a contractor on the drop box but nothing has been scheduled.

Public Works Report:

- PWD David Johnson reported that the white garbage truck has been picked up and grass clippings were collected.
- PWD David Johnson reported that they purchased the dump truck and will be utilizing it soon.
- Mayor Rolane Christofferson reported that she recently met with MT DOT regarding the drainage issues at Kyle Martinson's shop. They have proposed a solution and met with Kyle Martinson later in the day. It involves the installation of a containment tank for the storm water that would then be piped down to the DOT's ditch. Kyle Martinson would be responsible for the installation of the tank and piping. Mayor Rolane Christofferson suggested that the town could put a pipe or culvert under the road if he elects to move forward with the project.
- PWD David Johnson suggested having the concrete drainage installed by the park. He will check with Tom Pisk on availability.
- PWD David Johnson will report further on a maintenance program for the sewer mains once the sewer vac truck is fully operational.
- PWD David Johnson reported that RenoSys has begun work at the pool installing the liner. The weather has not been helpful for that work with lots of rain/storm delays. They are currently scheduled to be here for another week and a half. They have had some issues with the concrete crumbling when anchoring the liner along the top.
- Clerk Lynn Schilling presented the swimming pool admission fees as follows: \$4/day, ages 3 and over; \$90 for a family season pass; \$50 for an individual season pass. Clerk Lynn Schilling suggested the following swimming pool employee wages: \$9.20/hour for new front desk personnel (minimum wage); \$9.75/hour for new lifeguards; \$0.50/hour wage increases for returning employees with exception to a second-year lifeguard who will receive \$0.75/hour more due to the increase in the minimum wage. Manager and Assistant Manager wages were set at \$11.50/hour. The Town Council passed a motion to approve the wages as presented. (Christofferson/Kinsey)

Mayor Rolane Christofferson reported that Dave and Maureen Schwarz continue to work on applying for grants for the park playground project but did not have an update this month.

Town Attorney Rennie Wittman reported that she had shared some information with the attorney representing the Warner family but has not received any further information.

Mayor Rolane Christofferson reported that the compensation committee will meet next week.

Town Attorney Rennie Wittman has begun work on drafting updated sewer administration regulations and will share the draft next month.

There was one (1) submitted building permit from Sheena and Brett Dorak.

New Business

The Town Council scheduled a working budget meeting Thursday, June 23rd, at 6 p.m.

Leann Lantis was present to discuss an event she is holding at the 4 Corners Convenience Store on Sunday, July 3rd. She will be purchasing special event insurance and has been in contact with the Prairie County Sheriff's Office. They had suggested an open container waiver. Town Attorney Rennie Wittman stated that waiving the enforcement of open

container will not be necessary as the event will be held on private property. Upon discussion, Leann Lantis did request the closure of Park Street from Allison Avenue to HWY 253 from 2 p.m. until 11 p.m. on July 3rd. The Town Council passed a motion approving the street closure as presented. (Kinsey/Christofferson)

Roxy Carlson, Prairie County Chamber of Commerce, was present to request the use of Murn Park for the Chamber's sponsored lunch as well as the street closure of Logan Avenue north of Spring Street to the alley from 7 p.m. until 11 p.m. for the street dance. She also provided a certificate of special event coverage for the event. The Town Council passed a motion to approve the use of Murn Park and closure of Logan Avenue as discussed on Saturday, July 30th. (Rathbun/Magalsky) Vicki Fowler, American Legion Club, was present to request the Town Council's approval to waive the enforcement of open container during the street dance on July 30th. The Town Council passed a motion approving the request. (Christofferson/Kinsey) Clerk Lynn Schilling will provide the necessary information to the Prairie County Sheriff's Office.

Clerk Lynn Schilling reported that no delinquent sewer letters were sent this month.

Public Comment: None.

There being no further business, the meeting adjourned at 7:12 p.m.
(Rathbun/Christofferson)

ATTEST:

Lynn Schilling, Clerk

Rolane Christofferson, Mayor