

Mayor Rolane Christofferson reviewed and approved the following payroll as prepared by Clerk Lynn Schilling:

Payroll Register

88975	Rolane Christofferson	December 2022 Payroll	373.02
16119	Scott Christofferson	December 2022 Payroll	135.52
88974	Allen Henry	December 2022 Payroll	2413.75
88973	David Johnson	December 2022 Payroll	2617.96
16120	Karlene Kinsey	December 2022 Payroll	124.67
16121	Tom Magalsky	December 2022 Payroll	135.52
16122	Neva Rathbun	December 2022 Payroll	135.52
88972	Lynn Schilling	December 2022 Payroll	2723.66
16123	Kevin Tothill	December 2022 Payroll	1874.60
16124	MMIA- Insurance	December 2022 Payroll- Insurance	3840.50
16125	Dept. of Revenue	December 2022 Payroll- State Tax	564.00
88971	EFTPS	December 2022 Payroll- Tax Deposit	3283.02
88970	PERS	December 2022 Payroll	2567.23

The Claims Committee met at Terry Town Hall at 5:30 p.m. with Neva Rathbun and Karlene Kinsey reviewing claims. **The following claims were submitted for payment:**

Claims

5236	MDU	December 2022 Utilities	3913.30
5237	Cardmember Service	December 2022 Statement	125.14
5238	City of Glendive	Landfill Services	2261.60
5239	Cross Petroleum	December 2022 Fuel	1511.54
5240	Energy Laboratories	Lagoon Sample Testing	700.00
5241	Farmers Union	Fuel	167.20
5242	Fireman's Company	Annual Service of Fire Extinguishers	525.95
5243	Get R Done Repair	December 2022 Statement	1395.00
5244	J & J Enterprises	Snow Removal @ Fire Hall	420.00
5245	Lewis Family Hardware	December 2022 Statement	79.55
5246	Lucas & Tonn, P.C.	December 2022 Legal Services	454.60
5247	Mid-Rivers Communications	December 2022 Statement	181.46
5248	Miles City Motor Supply	December 2022 Statement	2018.83
5249	Ross R. Stalcup	Progress Bill #2- FYE21 Audit	4600.00
5250	Sterling Codifiers/American Legal	Annual Web Hosting Fee	500.00
5251	Terry Super Valu	Supplies	47.73
5252	Terry Tribune	Annual Subscription	38.95
5253	Tongue River Electric	Power @ Landfill	48.00
5254	Town of Terry	Sewer	153.00
5255	MT Dept. of Revenue	Consumer Counsel Fee	10.25
5256	VFIS	TVFD Life/Accident Policy	<u>1873.00</u>
Total			\$ 42,764.86

Receipts for the month of December , 2022:

12459	State of Montana	Fuel Allocation	2323.19
12460	State of Montana	FY23 VGA Permit Distribution	1200.00
12461	State of Montana	HB124 Entitlement Share	25174.32
12462	Prairie Co. Treasurer	Taxes & Assessments	172898.27
12463	Keifer/Amy Lewis	Rural Garbage Contract	350.00
12464	Sale of Beer/Liquor Licenses	American Legion Club	160.00
		Terry Super Valu	160.00
12465	Stockman Bank	Interest	1801.97
UB794	Journal Voucher	Sewer Receipts	<u>21435.04</u>
Total			\$ 225,502.79

The Terry Town Council met in session at 6:00 p.m. with Mayor Rolane Christofferson presiding. Council Members present were Neva Rathbun, Scott Christofferson, and Karlene Kinsey. Also present were PWD David Johnson, Clerk Lynn Schilling, Town Attorney Rennie Wittman, Hank Dalton, Pat Graham, and Greg Steckler (Core Engineering).

Mayor Rolane Christofferson called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

Public Comment- None.

Minutes from the December 8th, 2022 meeting were approved. (Christofferson/Rathbun)

Claims approved per Claims Committee. (Christofferson/Kinsey)

Cash/Bank Reconciliation was not provided and will be included at the next meeting.

After review of the Stockman Bank Investment Fund account \$1,652,658.93 will be the amount in the Stockman Bank Investment Fund for the month of January. (Rathbun/Kinsey) Interest is deposited in the amount the end of each month. Balance as of 12/30/22--\$1,652,658.93 Interest paid 12/30/22--\$1,801.97 Balance as of 11/30/22--\$1,479,056.35 Credits-\$218,427.58 Debits-\$44,825.00

Unfinished Business

Greg Steckler (Core Engineering) was present to report on the wastewater treatment improvement project. He reported that he held the pre-bid conference today. One (1) contractor was present for the sludge removal component, and two (2) general contractors were present for the project in its entirety. He answered their questions and provided a tour of the site. There seems to be a lot more interest in the project with the current bid cycle. A local company e-mailed and will not be bidding the project but will provide information on use of their equipment. The bid opening is set for February 2nd at 3 p.m. Council members asked questions regarding the bid schedule, ARPA paperwork and information provided to interested contractors.

Mayor Rolane Christofferson discussed an undeveloped parcel within town that has been purchased and is without sewer service. Greg Steckler will look into the options for connecting the property to the town's sewer service and provide any information he has available.

No one was present to report on the fire department.

No one was present to report on public safety.

Regarding the Town/Fire Hall and the town shop, Clerk Lynn Schilling and PWD David Johnson reported that the fire extinguishers have been inspected this month. Clerk Lynn Schilling has requested a quote on replacing some trim that was water damaged as well as painting the walls in the meeting room.

Public Works Report:

- PWD David Johnson reported that they replaced the steering axel tires on the Peterbilt garbage truck. They have also repaired the blade and snowplow with both being back in use.
- PWD David Johnson presented information on a chemical additive for the lagoons. The Town Council passed a motion approving the purchase of the chemical additive for approximately \$1904. (Kinsey/Rathbun)

Mayor Rolane Christofferson stated that there was nothing new to report with the park playground project.

Town Attorney Rennie Wittman reported that she spoke with the attorney involved with the Warner lot purchase. He has made a request to the title company, but completing the necessary work for the title policy will be timely due to complexity of ownership within the estate that owns it.

Mayor Rolane Christofferson reported that the audit of fiscal year ended 2021 has not been received yet.

The Town Council passed a motion to approve Resolution # 2022-487, amending the plat as requested by Pat Graham. (Christofferson/Kinsey)

Town Attorney Rennie Wittman reported that she has reviewed the existing sidewalk code and does not recommend any action at this time to amend the code.

Mayor Rolane Christofferson discussed a Christmas party for staff and officials. She will look at dates available and let everyone know when the party will be within the next couple weeks.

There were no submitted building permits.

New Business

Clerk Lynn Schilling is still working to set a date in February for the dog/cat vaccination clinic.

Clerk Lynn Schilling reported no sewer letters were sent this month for delinquent accounts.

Public Comment: None.

There being no further business, the meeting adjourned at 6:52 p.m. (Rathbun/Kinsey)

ATTEST:

Lynn Schilling, Clerk

Rolane Christofferson, Mayor