

Mayor Rolane Christofferson reviewed and approved the following payroll as prepared by Clerk Lynn Schilling:

Payroll Register

| | | | |
|-------|-----------------------|-----------------------------------|---------|
| 88969 | Rolane Christofferson | January 2023 Payroll | 373.02 |
| 16151 | Scott Christofferson | January 2023 Payroll | 135.52 |
| 88968 | Allen Henry | January 2023 Payroll | 2679.76 |
| 88967 | David Johnson | January 2023 Payroll | 2845.59 |
| 16152 | Karlene Kinsey | January 2023 Payroll | 124.67 |
| 16153 | Tom Magalsky | January 2023 Payroll | 135.52 |
| 16154 | Neva Rathbun | January 2023 Payroll | 135.52 |
| 88966 | Lynn Schilling | January 2023 Payroll | 3126.63 |
| 88965 | Kevin Tothill | January 2023 Payroll | 2209.42 |
| 16155 | MMIA- Insurance | January 2023 Payroll- Insurance | 3840.50 |
| 16156 | Dept. of Revenue | January 2023 Payroll- State Tax | 631.00 |
| 88964 | EFTPS | January 2023 Payroll- Tax Deposit | 3632.10 |
| 88963 | PERS | January 2023 Payroll | 2845.87 |

The Claims Committee met at Terry Town Hall at 5:30 p.m. with Neva Rathbun and Karlene Kinsey reviewing claims. **The following claims were submitted for payment:**

Claims

| | | | |
|--------------|-----------------------------|------------------------------------|---------------------|
| 5257 | MDU | January 2023 Utilities | 3981.25 |
| 5258 | Cardmember Service | January 2023 Statement | 699.39 |
| 5259 | City of Glendive | Landfill Services | 2270.95 |
| 5260 | Cross Petroleum | January 2023 Fuel | 1900.55 |
| 5261 | Eastern Plains EDC | Annual Contribution | 1000.00 |
| 5262 | Farmers Union | Fuel/Supplies | 347.79 |
| 5263 | Lewis Family Hardware | January 2023 Statement | 307.95 |
| 5264 | Mid-American Research Chem. | Chemicals- Lagoons | 2091.07 |
| 5265 | Mid-Rivers Communications | January 2023 Statement | 173.47 |
| 5266 | Miles City Motor Supply | January 2023 Statement | 725.52 |
| 5267 | MMIA- Liability Program | Liability Deductible on Event Paid | 750.00 |
| 5268 | MT Rural Water Systems | Annual Membership Dues | 250.00 |
| 5269 | Terry Tribune | Advertising | 519.00 |
| 5270 | The Chemnet Consortium | Annual Random Selection Fee | 125.00 |
| 5271 | Tongue River Electric | Power @ Landfill | 48.23 |
| 5272 | Town of Terry | Sewer | 153.00 |
| 5273 | USPS | Postage Stamps | 96.00 |
| Total | | | \$ 39,187.40 |

Receipts for the month of January, 2023:

| | | | |
|--------------|-------------------------|-----------------------------|---------------------|
| 12466 | State of Montana | Fuel Allocation | 2323.19 |
| 12467 | 4 Corners Convenience | Sale of Beer/Liquor License | 160.00 |
| 12468 | Cindy Bond | Dog License | 5.00 |
| 12469 | Rural Garbage Contracts | K. Mrnak | 350.00 |
| | | C. Holman | 350.00 |
| 12470 | Prairie Co. Treasurer | Taxes & Assessments | 14084.80 |
| 12471 | State of Montana | HB656 Oil/Gas/Nat Gas Dist. | 333.41 |
| 12472 | Stockman Bank | Interest | 2612.16 |
| UB797 | Journal Voucher | Sewer Receipts | 22678.59 |
| Total | | | \$ 42,897.15 |

The Terry Town Council met in session at 6:00 p.m. with Mayor Rolane Christofferson presiding. Council Members present were Neva Rathbun, Scott Christofferson, Tom Magalsky, and Karlene Kinsey. Also present were PWD David Johnson, Clerk Lynn Schilling, Hank Dalton, Judy Cramer, and Greg Steckler (Core Engineering).

Mayor Rolane Christofferson called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

Public Comment- None.

Minutes from the January 12th, 2023 meeting were approved. (Christofferson/Magalsky)

Claims approved per Claims Committee. (Magalsky/Rathbun)

Cash/Bank Reconciliation from December and January was approved.
(Kinsey/Christofferson)

After review of the Stockman Bank Investment Fund account \$1,651,095.92 will be the amount in the Stockman Bank Investment Fund for the month of February. (Rathbun/Kinsey) Interest is deposited in the amount the end of each month. Balance as of 1/31/23--\$1,651,095.92 Interest paid 1/31/23--\$2,612.16 Balance as of 12/31/22--\$1,652,658.93 Credits-\$44,186.99 Debits-\$45,750.00

Unfinished Business

Greg Steckler (Core Engineering) was present to report on the wastewater treatment improvement project. He reported that he held the bid opening this afternoon for the second re-bid. The bids came in less than the previous bid openings, though the bids still came in higher than the town had hoped. There was only one (1) bid received for the rehab of the lagoons for approximately \$4.5 million. There were three (3) bids received for the sludge removal with the apparent low bid being for \$407,000. He stated that he still needs to complete the bid tabulation and will report back to the town once that process is completed. He will also look at the funding required to accept the bids. He stated that the mobilization still looks high and intends to discuss that item further with the contractor. No bids were received on constructing a de-watering pad, so if the town moves forward with the bids, the de-watering pad will need to be constructed by the town. He discussed performing more value engineering with the lagoon improvements but stated that there could be ramifications in the long run with ease of functionality and maintenance. Council members discussed the contractors and what portions would potentially be sub-contracted.

Council Member Tom Magalsky reported that the TVFD had responded to a structure fire in Fallon. Unfortunately, there was a casualty at the scene. He stated that there had been good response time, and the overall structure was saved. The port-a-tank was damaged due to sliding on uneven surface with the ice.

No one was present to report on public safety.

Regarding the Town/Fire Hall and the town shop, Clerk Lynn Schilling and PWD David Johnson reported that the fire extinguishers have been inspected this month. Clerk Lynn Schilling presented a quote from Hessianthaler Construction on replacing some trim that was water damaged as well as painting the walls in the meeting room for \$3,034.70. The Town Council passed a motion to accept and move forward with the quote.
(Christofferson/Magalsky)

Public Works Report:

- PWD David Johnson reported that they have been working on the sewer vac truck, getting the tank sandblasted out so that they can patch and paint. Everything else should be ready to go. They also performed some work on the blade as it had a hydraulic leak.
- PWD David Johnson stated that they have been doing a lot of sanding as it is icy out. Council Member Scott Christofferson stated that he had received a request for the road to the landfill to be bladed.

Mayor Rolane Christofferson stated that there was nothing new to report with the park playground project.

Mayor Rolane Christofferson reported that there was nothing new to report with the Warner lot purchase.

Mayor Rolane Christofferson reported that the audit of fiscal year ended 2021 has not been received yet.

Clerk Lynn Schilling reported that the dog/cat vaccination clinic will be held Saturday, February 25th from 10 a.m. until 12 p.m.

There were no submitted building permits.

New Business

Judy Cramer requested a variance that would allow for fireworks on the Chinese New Year. Upon discussion, Mayor Rolane Christofferson requested that someone request the variance a month or two prior to the event each year.

Clerk Lynn Schilling reported no sewer letters were sent this month for delinquent accounts.

Mayor Rolane Christofferson discussed an upcoming board training event the County Commissioners are hosting and asked if the town would like to contribute and attend. Council members agreed to contribute towards the cost of the training. Mayor Rolane Christofferson will let everyone know when the training is scheduled.

Public Comment: None.

There being no further business, the meeting adjourned at 6:51 p.m.
(Rathbun/Christofferson)

ATTEST:

Lynn Schilling, Clerk

Rolane Christofferson, Mayor