

Mayor Rolane Christofferson reviewed and approved the following payroll as prepared by Clerk Lynn Schilling:

Payroll Register

89051 Rolane Christofferson	January 2022 Payroll	373.02
15762 Scott Christofferson	January 2022 Payroll	135.52
89050 Allen Henry	January 2022 Payroll	2432.88
89049 David Johnson	January 2022 Payroll	2485.14
15763 Karlene Kinsey	January 2022 Payroll	124.67
15764 Tom Magalsky	January 2022 Payroll	135.52
15765 Neva Rathbun	January 2022 Payroll	135.52
89048 James Schilling	January 2022 Payroll	2920.30
89047 Lynn Schilling	January 2022 Payroll	2632.07
15766 MMIA- Insurance	January 2022 Payroll- Insurance	3917.15
15767 Dept. of Revenue	January 2022 Payroll- State Tax	669.00
89046 EFTPS	January 2022 Payroll- Tax Deposit	3614.61
89045 PERS	January 2022 Payroll	2665.86

The Claims Committee met at Terry Town Hall at 5:30 p.m. with Neva Rathbun and Karlene Kinsey reviewing claims. **The following claims were submitted for payment:**

Claims

4985 MDU	January 2022 Utilities	3934.00
4986 Cardmember Service	January 2022 Statement	236.42
4987 City of Glendive	Landfill Services	2374.35
4988 COP Construction	Sewer Service Install @ Shop	10600.00
4989 Cross Petroleum	January 2022 Fuel	722.18
4990 Farmers Union Oil Co.	Fuel/Supplies	337.55
4991 Fisher Sand & Gravel	Gravel/Delivery	787.45
4992 J&J Enterprises	Snow Removal @ Fire Hall	420.00
4993 Lewis Family Hardware	January 2022 Statement	70.41
4994 Mid-Rivers Communications	January 2022 Statement	179.02
4995 Miles City Motor Supply	January 2022 Statement	431.37
4996 Prairie County	Court Fines	43.00
4997 Prairie Co. Chamber of Commerce	Annual Dues	50.00
4998 Prairie Plumbing	Troubleshoot Sewer Issue @ Shop	1908.80
4999 Solid Waste Systems	Part- Peterbilt Garbage Truck	88.25
5000 Tongue River Electric	Power @ Landfill	49.62
5001 Town of Terry	Sewer	153.00
5002 Tru Pipe, Inc	Jettted/Scoped Sewer Lines- Shop Issue	4350.00
5003 US Postal Service	Postage Stamps	80.00
Total		\$ 49,272.12

Receipts for the month of January, 2022:

12343 Fallon Refuse Disposal District	Fallon Garbage Service	31380.84
12345 Prairie Co. Treasurer	Taxes & Assessments	22518.54
12346 State of Montana	Fuel Allocation	2350.94
12347 State of Montana	Fuel Allocation	2350.94
12348 American Legion Club	Sale of Beer & Liquor License	160.00
12350 Rural Garbage Contracts	Jimison/Kalenburg	350.00
	C. Holman	350.00
12352 Stockman Bank	Interest	206.88
JV971133 Rolane Christofferson	Insurance Receipts- Pass Thru	718.00
UB762 Journal Voucher	Sewer Receipts	28329.48
Total		\$ 88,715.62

The Terry Town Council met in session at 6:00 p.m. with Mayor Rolane Christofferson presiding. Council Members present were Neva Rathbun, Scott Christofferson,

Tom Magalsky, and Karlene Kinsey. Also present were PWD David Johnson, Clerk Lynn Schilling, Town Attorney Rennie Wittman, Greg Steckler (Core Engineering), Hank Dalton, TVFD Fire Chief Junior Fischer, and Undersheriff Jon Arnold.

Mayor Rolane Christofferson called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

Public Comment- None.

Minutes from the January 27th, 2022 meeting were approved. (Christofferson/Magalsky)

Claims approved per Claims Committee. (Rathbun/Magalsky)

Cash/Bank Reconciliation was approved. (Christofferson/Rathbun)

After review of the Stockman Bank Investment Fund account \$1,657,699.32 will be the amount in the Stockman Bank Investment Fund for the month of February. (Christofferson/Kinsey) Interest is deposited in the amount the end of each month.
Balance as of 1/31/22--\$1,657,699.32 Interest paid 1/31/22--\$206.88 Balance as of 12/31/21—\$1,605,514.89
Credits-\$88,458.75 Debits-\$36,274.32

Unfinished Business

Greg Steckler (Core Engineering) reported that he had met with Allen Lachenmaier prior to the meeting to discuss the sludge removal and application. There is about 20,000 cubic yards (9” in each pond). They will take out the sludge and put them in dewatering bags on a pad wherein water will be pumped backed into the system. He further stated that Allen Lachenmaier agreed verbally to take the sludge to be utilized as fertilizer. While construction is underway, the sludge will remain in the dewatering bags and can be accessed and utilized in the fall or later. He stated that not having to haul the sludge would save the town considerable money. He discussed the form that would need to be filed with the EPA. He also discussed the upcoming bid schedule. The advertising will take place in March for two consecutive weeks. There will be a pre-bid meeting in March and the bid opening would tentatively take place the day of the April meeting. Project construction would follow, likely in May or June, with the sludge removal occurring first with the rest of the upgrades to follow. They are splitting the project into two (2) bid schedules as sludge removal is a specialized area.

Fire Chief Junior Fischer reported that all is going good with the fire department. He discussed some tools, such as doorstops and a wrench for tightening hoses, that a member had found online. They would like to purchase a set of the tools for each active member to have. The Town Council approved the purchase of tools for approximately \$1,500. (Kinsey/Christofferson) He further discussed declaring the rescue truck surplus and will get the required information to Clerk Lynn Schilling. He discussed some events that the fire department would like to do and be involved in. They are also exploring the process of burning dead grass, such as along the railroad tracks and on vacant lots, with the property owner’s approval to minimize fire dangers in town. They will continue to explore that process, and Town Attorney Rennie Wittman will draft a waiver for the property owner to sign.

Prairie County Undersheriff Jon Arnold provided an update on public safety. He reported that things continue to be a bit quieter lately. He discussed the current town code regarding fireworks and discussed a possible update in adding times to the dates within the code.

Regarding the Town/Fire Hall and the town shop, Clerk Lynn Schilling and PWD David Johnson reported that the fire extinguishers have been inspected this month.

Public Works Report:

- PWD David Johnson discussed his proposed projects for Spring/Summer and provided handouts with information.
- PWD David Johnson reported that the equipment is functioning ok.
- PWD David Johnson reported that they would be doing more prep work at the swimming pool when the weather allows.
- PWD David Johnson stated that he was contacted by the USDA to put insect traps in the park, located up in the trees. He provided a handout with the information on the traps. Six (6) trees were removed by Bruce Lantis as well as one (1) that town staff removed. There is one (1) tree remaining to be removed once MDU is able to move a power line. Junior Fischer has offered to remove the stumps. He also discussed replacing the existing "Dogipot" stations as they are extremely weathered.

Mayor Rolane Christofferson reported that she and Clerk Lynn Schilling met with Dave Schwarz and provided some information to aid in applying for grants for the playground project at the park.

Town Attorney Rennie Wittman has not heard back from Sheryl at Prairie Abstract and Title with an update on the Warner lot purchase.

Clerk Lynn Schilling reported that the dog/cat vaccination clinic is this coming Saturday from 10 a.m. until 12 p.m.

There were no submitted building permits.

New Business

The Town Council passed a motion approving Resolution # 2022-479 continuing the availability of additional sick leave due to COVID-19. (Kinsey/Rathbun, Kinsey, Rathbun, Magalsky voting "yea," Christofferson voting "nay"):

Mayor Rolane Christofferson discussed the need to move the April meeting as Clerk Lynn Schilling will be on vacation during the scheduled date. It was agreed to move the April Town Council meeting to Monday, April 11th.

Mayor Rolane Christofferson discussed an upcoming workshop in Glendive for elected officials and municipal staff. Council Members Neva Rathbun, Karlene Kinsey, and Tom Magalsky indicated they would attend. Clerk Lynn Schilling will email as much to the City of Glendive.

Clerk Lynn Schilling reported that no delinquent sewer letters were sent this month.

Public Comment: Hank Dalton discussed utilizing volunteers, particularly trying to get the youth of the community involved.

There being no further business, the meeting adjourned at 7:45 p.m.
(Rathbun/Christofferson)

ATTEST:

Lynn Schilling, Clerk

Rolane Christofferson, Mayor