

Mayor Rolane Christofferson reviewed and approved the following payroll as prepared by Clerk Lynn Schilling:

**Payroll Register**

89065	Rolane Christofferson	November 2021 Payroll	373.02
15700	Scott Christofferson	November 2021 Payroll	135.52
15701	Brad Eaton	November 2021 Payroll	138.52
89064	Allen Henry	November 2021 Payroll	2535.76
89063	David Johnson	November 2021 Payroll	2602.76
15702	Peter Leyva	November 2021 Payroll	124.67
15703	Neva Rathbun	November 2021 Payroll	135.52
89062	James Schilling	November 2021 Payroll	3029.81
89061	Lynn Schilling	November 2021 Payroll	2722.33
15704	MMIA- Insurance	November 2021 Payroll- Insurance	3917.15
15705	Dept. of Revenue	November 2021 Payroll- State Tax	703.00
89060	EFTPS	November 2021 Payroll- Tax Deposit	3815.73
89059	PERS	November 2021 Payroll	2776.54

The Claims Committee met at Terry Town Hall at 5:30 p.m. with Neva Rathbun and Brad Eaton reviewing claims. **The following claims were submitted for payment:**

**Claims**

4939	MDU	November 2021 Utilities	2438.18
4940	City of Glendive	Landfill Services	3681.70
4941	Core Engineering	Wastewater Treatment Project	780.00
4942	Cross Petroleum	November 2021 Fuel	1374.59
4943	EPEDC	Annual Contribution	1000.00
4944	Farmers Union Oil Co.	Fuel/Supplies	712.62
4945	Lewis Family Hardware	November 2021 Statement	137.16
4946	L.N. Curtis & Sons	Maintenance on Compressor- TVFD	1310.00
4947	Lucas & Tonn	October/November 2021 Legal Services	752.20
4948	Mid-Rivers Communications	November 2021 Statement	183.71
4949	Miles City Motor Supply	November 2021 Statement	186.46
4950	Prairie County	Court Fines	316.00
4951	State Treasurer	AFR Filing Fee	550.00
4952	Terry Super Valu	Supplies	36.97
4953	Terry Tribune	Advertising- TVFD	28.50
4954	Tongue River Electric	Power @ Landfill	49.51
4955	Town of Terry	Sewer	153.00
4956	Tru Pipe Inc.	Jetted/Scoped Sewer Main	3480.00
4957	US Postal Service	Postage Stamps	80.00
4958	VFIS	TVFD- Accident & Sickness Policy	2800.00
4959	Cardmember Service	November 2021 Statement	<u>758.89</u>
<b>Total</b>			<b>\$ 44,066.46</b>

**Receipts for the month of November, 2021:**

12322	State of Montana	HB656 Oil, Gas, Nat Gas Dist.	145.80
12323	Prairie Plumbing LLC	Excavation Permit Fee	10.00
12325	Rural Garbage Contracts	W. Bartholomay	350.00
		I. Martinson	350.00
		B. Bloom	350.00
		C. Sazama	350.00
		V. May	350.00
		M. Wittmayer	350.00
12326	Rural Garbage Contracts	J. Larsen	600.00
		Lassle Ranch Simmentals	350.00
12327	Rural Garbage Contracts	J. Nunn	350.00
		V. Lindvig	350.00
		L. Hoffer	350.00

	Cross Petroleum	350.00
12328 Prairie Co. Treasurer	Taxes & Assessments	20383.24
12329 City Judge Mary Bucher	Court Fines	316.00
12330 Rural Garbage Contracts	Hjorth Inc.	350.00
	D. Hudson	350.00
	R. Mrnak	350.00
12331 State of Montana	Fuel Allocation	2350.94
12332 Stockman Bank	Interest	191.00
JV971119 Rolane Christofferson	Insurance Receipts- Pass Thru	718.00
UB756 Journal Voucher	Sewer Receipts	<u>17836.62</u>
	<b>Total</b>	<b>\$ 47,451.16</b>

The Terry Town Council met in session at 6:00 p.m. with Mayor Rolane Christofferson presiding. Council Members present were Brad Eaton, Neva Rathbun, Scott Christofferson, and Peter Leyva. Also present were Public Works Director David Johnson, Clerk Lynn Schilling, Undersheriff Jon Arnold, Deputy Brady Robertson, Karlene Kinsey, Tom Magalsky, Joy Magalsky, Fire Chief Junior Fischer, and Colton Braddock.

Mayor Rolane Christofferson called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

Public Comment- None.

Minutes from the November 17<sup>th</sup>, 2021 meeting were approved. (Christofferson/Leyva)

Claims approved per Claims Committee. (Leyva/Christofferson)

Cash/Bank Reconciliation was approved. (Rathbun/Eaton)

**After review of the Stockman Bank Investment Fund account \$1,449,136.26 will be the amount in the Stockman Bank Investment Fund for the month of December. (Eaton/Rathbun) Interest is deposited in the amount the end of each month.**

Balance as of 11/30/21--\$1,449,136.26 Interest paid 11/30/21--\$191.00 Balance as of 10/30/21—\$1,448,301.26 Credits-\$47,835.00 Debits-\$47,000.00

**Unfinished Business**

There was nothing new to report on the wastewater treatment project this month.

Council Member Peter Leyva discussed an issue with a vendor wherein the claim had been processed out of the last fiscal year, however, some of the items have not been in stock. Clerk Lynn Schilling has not sent payment for the items that have shipped as there is a large discrepancy and the claim processed was for a much larger amount. The fire department will order additional items and Clerk Lynn Schilling will work with them and the vendor to issue payment when appropriate. Fire Chief Junior Fischer reported that the cascade system was serviced. They recently had a training with Chris Newman, who is in the process of moving to the community and has served as a career firefighter in WA. The fire department will be holding a business meeting next week. He also discussed holding a similar activity as last summer for the 4<sup>th</sup> of July.

Prairie County Undersheriff Jon Arnold provided an update on public safety. He introduced a new member of the Sheriff’s Office, Deputy Brady Robertson. He updated prior discussion on the detention facility—they have now begun accepting more inmates. He also reported that Deputy Jason Grey Eagle has been released to independent duty.

Regarding the Town/Fire Hall and the town shop, Clerk Lynn Schilling and PWD David Johnson reported that the fire extinguishers have been inspected this month.

Public Works Report:

- PWD David Johnson reported that they have begun working on the sewer jet truck so it can be utilized to clean out sewer mains routinely. They are also exploring scoping options too.
- PWD David Johnson reported that he has discussed the tree removal at the park with Bruce Lantis.
- PWD David Johnson reported that the pool is ready for spring work when weather allows.

Mayor Rolane Christofferson stated that she has heard nothing further about any attempts to renovate the existing tennis court for the school. She and town staff will be working with Dave and Maureen Schwarz to procure some additional grant funding for the playground upgrades.

Mayor Rolane Christofferson reported that Town Attorney Rennie Wittman is in contact with Sheryl at Prairie Abstract and Title, and they are still determining the best process to complete the land purchase.

There were no submitted building permits.

**New Business**

Clerk Lynn Schilling reported that no delinquent sewer letters were sent this month.

Clerk Lynn Schilling had Karlene Kinsey and Tom Magalsky complete their "Certificate of Election" forms including the Oath of Office.

Public Comment: Mayor Rolane Christofferson thanked Brad Eaton and Peter Leyva for their work on the Town Council over the years.

There being no further business, the meeting adjourned at 6:20 p.m. (Eaton/Rathbun)

ATTEST:

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Lynn Schilling, Clerk

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Rolane Christofferson, Mayor