

Mayor Rolane Christofferson reviewed and approved the following payroll as prepared by Clerk Lynn Schilling:

Payroll Register

88981	Rolane Christofferson	November 2022 Payroll	373.02
16096	Scott Christofferson	November 2022 Payroll	135.52
88980	Allen Henry	November 2022 Payroll	2633.55
88979	David Johnson	November 2022 Payroll	2830.34
16097	Karlene Kinsey	November 2022 Payroll	124.67
16098	Tom Magalsky	November 2022 Payroll	135.52
16099	Neva Rathbun	November 2022 Payroll	135.52
88978	Lynn Schilling	November 2022 Payroll	3126.81
16100	Kevin Tothill	November 2022 Payroll	949.69
16101	MMIA- Insurance	November 2022 Payroll- Insurance	5488.85
16102	Dept. of Revenue	November 2022 Payroll- State Tax	598.00
88977	EFTPS	November 2022 Payroll- Tax Deposit	3446.93
88976	PERS	November 2022 Payroll	2755.13

The Claims Committee met at Terry Town Hall at 5:30 p.m. with Neva Rathbun and Scott Christofferson reviewing claims. **The following claims were submitted for payment:**

Claims

5221	MDU	November 2022 Utilities	2570.02
5222	City of Glendive	Landfill Services	3474.90
5223	Downtown Water Users Assoc.	Annual Maintenance Fee	100.00
5224	DPHHS- FCSS	Swimming Pool License Renewal	200.00
5225	Farmers Union	Fuel	1407.74
5226	Lewis Family Hardware	November 2022 Statement	207.56
5227	Mid-Rivers Communications	November 2022 Statement	177.23
5228	Miles City Motor Supply	November 2022 Statement	373.44
5229	Prairie County	Court Fines	100.00
5230	Terry Super Valu	Supplies	21.99
5231	Tongue River Electric	Power @ Landfill	48.73
5232	Town of Terry	Sewer	153.00
5233	US Postal Service	Postage Stamps	88.00
5234	State Treasurer	AFR Filing Fee	800.00
5235	Cross Petroleum	November 2022 Fuel	<u>1612.78</u>
Total			\$ 35,067.68

Receipts for the month of November , 2022:

12445	City Judge Mary Bucher	Court Fines	100.00
12448	Rural Garbage Contracts	W. Bartholomay	350.00
		D. Unruh	350.00
		J. Nielsen	350.00
		L. Holman	350.00
		B. Bloom	350.00
		R. Kalenburg	350.00
12449	Rural Garbage Contracts	I. Martinson	350.00
		Anderson Cattle Co.	350.00
		L. Hoffer	350.00
		K. Hoffer	350.00
		D. Frost	350.00
		Hjorth Inc.	350.00
12450	Rural Garbage Contracts	Sackman Inc.	600.00
		MT DOT	1175.00
12451	Rural Garbage Contracts	D. Lassle	350.00
		A. Morast	350.00
		Cross Petroleum Service	350.00
12452	Rural Garbage Contracts	C. Dolatta	350.00
		D. Hudson	350.00

12453	Prairie Co. Treasurer	Taxes & Assessments	13754.22
12455	Stockman Bank	Interest	1246.43
12456	American Legion Club	Donation to Save Our Pool	350.00
12457	State of Montana	HB656 Oil/Gas/Nat Gas Dist	302.99
12458	State of Montana	Fuel Allocation	2323.19
UB792	Journal Voucher	Sewer Receipts	<u>17337.54</u>
Total			\$ 48,139.37

The Terry Town Council met in session at 6:00 p.m. with Mayor Rolane Christofferson presiding. Council Members present were Neva Rathbun, Scott Christofferson, Tom Magalsky, and Karlene Kinsey. Also present were PWD David Johnson, Clerk Lynn Schilling, Town Attorney Rennie Wittman, and Hank Dalton.

Mayor Rolane Christofferson called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

Public Comment- None.

Minutes from the November 17th, 2022 meeting were approved. (Christofferson/Rathbun)

Claims approved per Claims Committee. (Rathbun/Magalsky)

Cash/Bank Reconciliation was approved. (Magalsky/Rathbun)

After review of the Stockman Bank Investment Fund account \$1,479,056.35 will be the amount in the Stockman Bank Investment Fund for the month of December. (Rathbun/Kinsey) Interest is deposited in the amount the end of each month. Balance as of 11/30/22--\$1,479,056.35 Interest paid 11/30/22--\$1,246.43 Balance as of 10/31/22--\$1,478,095.15 Credits-\$48,461.20 Debits-\$47,500.00

Unfinished Business

Mayor Rolane Christofferson read an email provided by Greg Steckler with Core Engineering. They are currently finishing the revised specifications for sludge removal and dewatering. The revised specifications will allow the contractor to bid the sludge removal and dewatering on a per cubic yard basis rather than a lump sum basis. Construction of the sludge dewatering pad is now included in the revised bidding documents as an additive alternate. The revised plans and specifications also include changes to the secondary cell discharge structure which they hope will reduce the bid price for this item. The revised plans and specifications will be sent to the DEQ today or tomorrow. Pending DEQ approval within the next couple weeks, the project should be able to go back out to bid later this month with a bid opening in mid-January.

Council Member Tom Magalsky stated that there was nothing new to report for the fire department.

No one was present to report on public safety.

Regarding the Town/Fire Hall and the town shop, Clerk Lynn Schilling and PWD David Johnson reported that the fire extinguishers have been inspected this month. Clerk Lynn Schilling had nothing new to report on in reference to the installation of new locks and dropbox and will wait until warmer weather to follow up on both items.

Public Works Report:

- PWD David Johnson reported that the snowplow with the sander needs a new water pump. The new pump should be delivered on Wednesday. They ordered a scope camera to look into some issues with the skid steer to see if there is a serious problem.
- PWD David Johnson requested to be able to order additional Milwaukee batteries for power tools as well as a ¾ impact Milwaukee power tool. The Town Council passed a motion approving the purchases. (Christofferson/Rathbun)

- PWD David Johnson reported that they will do the South and West garbage routes tomorrow and then will be working on snow removal the rest of Friday as well as Saturday.
- PWD David Johnson stated that they have tarped the pool blankets rather than moving them this year. He also stated that he discussed with MDU a couple of poles that were repaired quickly and did not get set up for the Christmas decorations.

Mayor Rolane Christofferson stated that there was nothing new to report with the park playground project.

Mayor Rolane Christofferson and Town Attorney Rennie Wittman reported that they have not had any updates from those involved in the Warner lot purchase.

Mayor Rolane Christofferson discussed the Hearn property variance request. The property in question is undeveloped and there is currently no sewer main in that block. PWD David Johnson discussed the options that were looked with the best option involving a service line going to the sewer collection main located one block north. This would involve crossing old railroad ground. The property owner would like a variance to put in a septic system. Upon discussion, it was decided that, pending further research, the town may require the property owner to provide plans of an alternative option that is deemed environmentally safe by a professional entity and/or the District Sanitarian.

Mayor Rolane Christofferson reported that the auditor, Ross Stalcup was complimentary of the Town's accounting procedures and staff. Clerk Lynn Schilling reported that the town should receive the completed audit soon.

There were no submitted building permits.

New Business

There was no one present with updated documents to discuss and consider Resolution # 2022-487.

Mayor Rolane Christofferson discussed an application submitted for the Main Street Impact grant. Because the town is a Main Street community, it has access to apply for grants through this program. This year, Lizzy Robertson inquired about applying for the grant for the "Faded Rose Community Art Project (FRCAP)". If awarded the grant dollars, they will be utilized to purchase materials and supplies to update a local space that was donated for the project. The town would function as a pass through for the grant dollars at no cost to the town.

Town Attorney Rennie Wittman will review the existing sidewalk code and evaluate if there is a need to update with an amendment.

Mayor Rolane Christofferson discussed the possibility of gathering for a Christmas party. She will investigate options and set a date for January.

Clerk Lynn Schilling reported no sewer letters were sent this month for delinquent accounts.

Public Comment: None.

There being no further business, the meeting adjourned at 7:09 p.m.
(Christofferson/Magalsky)

ATTEST:

Lynn Schilling, Clerk

Rolane Christofferson, Mayor