

Mayor Rolane Christofferson reviewed and approved the following payroll as prepared by Clerk Lynn Schilling:

Payroll Register

89086	Rolane Christofferson	August 2021 Payroll	373.02
15599	Scott Christofferson	August 2021 Payroll	135.52
15600	Harleigh Dion	August 2021 Payroll	770.51
15601	Brad Eaton	August 2021 Payroll	138.52
15602	David Ehinger	August 2021 Payroll	414.24
15603	Megan Ehinger	August 2021 Payroll	145.51
15604	Rachel Ehinger	August 2021 Payroll	385.43
15605	Wynter Fahrnow	August 2021 Payroll	177.69
89085	Allen Henry	August 2021 Payroll	2650.67
89084	David Johnson	August 2021 Payroll	2652.33
15606	Peter Leyva	August 2021 Payroll	124.67
15607	Abraham Montalvo	August 2021 Payroll	766.75
15608	Isabella Montalvo	August 2021 Payroll	744.81
15609	Jordyn Olson	August 2021 Payroll	272.44
15610	Neva Rathbun	August 2021 Payroll	135.52
89083	James Schilling	August 2021 Payroll	2967.28
89082	Lynn Schilling	August 2021 Payroll	2524.95
15611	Hayle Wickson	August 2021 Payroll	423.96
15612	Danielle Wolf	August 2021 Payroll	389.76
15613	MMIA- Insurance	August 2021 Payroll- Insurance	3199.15
15614	Dept. of Revenue	August 2021 Payroll- State Tax	817.00
89081	EFTPS	August 2021 Payroll- Tax Deposit	4624.96
89080	PERS	August 2021 Payroll	2917.41

The Claims Committee met at Terry Town Hall at 5:30 p.m. with Brad Eaton and Peter Leyva reviewing claims. **The following claims were submitted for payment:**

Claims

4875	MDU	August 2021 Utilities	3273.78
4876	Boss Office Products	Office Supplies	39.76
4877	Cardmember Service	August 2021 Statement	634.12
4878	City of Glendive	Landfill Services	3306.05
4879	Core Engineering Solutions	Wastewater Treatment Project/Lagoons	598.40
4880	Cross Petroleum	August 2021 Fuel	1165.79
4881	Dan's Welding & Repair	Parts- Grader	39.63
4882	Energy Laboratories	Lagoon Sample Testing	546.00
4883	Farmers Union Oil Co.	Fuel/Supplies	560.00
4884	Lucas & Tonn P.C.	August 2021 Legal Services	482.20
4885	Mid-Rivers	August 2021 Statement	225.89
4886	Miles City Motor Supply	August 2021 Statement	180.48
4887	Morrison-Maierle Systems	Managed Online Backup- Annual	240.00
4888	Terry Super Valu	Supplies	24.36
4889	Terry Tribune	Advertising	96.00
4890	Tongue River Electric	Power @ Landfill	44.99
4891	Town of Terry	Sewer	153.00
4892	US Postal Service	Postage Stamps	72.00
4893	Prairie Co. Chamber of Commerce	Chamber Bucks	150.00
JV97112	Rolane Christofferson	Insurance Receipts- Pass Thru	718.00
Total			\$ 41,352.86

Receipts for the month of August, 2021:

12283	Pool Manager Izzy Wickson	Pool Proceeds	303.00
12284	Save Our Pool	Yippee Fundraiser	3316.72
12287	Chelsea Sazama	Rural Garbage Contract	87.50
12288	Dennis Foy	Rural Garbage Contract	87.50

12289	Save Our Pool	Donation	30.00
12290	Pool Manager Izzy Wickson	Pool Proceeds	247.00
12291	State of Montana	ARPA- Re-Distribution	213.58
12292	Lazy Heart X Inc	Rural Garbage Contract	73.00
12293	Sletten Construction	Bulk Water Sales	31725.00
12294	Mid-Rivers Communications	Capital Credit	138.01
12295	FTC v. A1 Janitorial Sply	FTC Lawsuit Refund	25.51
12296	Pool Manager Izzy Wickson	Pool Proceeds	111.00
12297	Prairie Co. Treasurer	Taxes & Assessments	4790.07
12298	Stockman Bank	Interest	190.42
12299	State of Montana	Fuel Allocation	2350.94
JV97112	Rolane Christofferson	Insurance Receipts- Pass Thru	718.00
UB746	Journal Voucher	Sewer Receipts	<u>20560.67</u>
		Total	\$ 64,967.92

The Terry Town Council met in session at 6:00 p.m. with Mayor Rolane Christofferson presiding. Council Members present were Brad Eaton, Scott Christofferson, and Peter Leyva. Also present were Public Works Director David Johnson, Clerk Lynn Schilling, Town Attorney Rennie Wittman, Ryan Rittal (Core Engineering), Dion Kowalczyk, and Karlene Kinsey.

Mayor Rolane Christofferson called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

Public Comment- None.

Minutes from the August 12th and September 1st, 2021 meetings were approved. (Christofferson/Eaton)

Claims approved per Claims Committee. (Christofferson/Eaton)

Cash/Bank Reconciliation was approved. (Eaton/Leyva)

After review of the Stockman Bank Investment Fund account \$1,399,937.15 will be the amount in the Stockman Bank Investment Fund for the month of September. (Eaton/Leyva) Interest is deposited in the amount the end of each month.

Balance as of 8/31/21--\$1,399,937.15 Interest paid 8/31/21--\$190.42 Balance as of 7/31/21—\$1,429,908.22 Credits-\$1,266,893.24 Debits-\$1,296,864.31.

Unfinished Business

Ryan Rittal (Core Engineering) was present to report on the wastewater treatment upgrade project. He provided an updated set of plans that was resubmitted to DEQ. They have had some difficulty getting information from the UV disinfection system vendor to provide to DEQ as well, though they should be hearing back soon. They are also having difficulty in finding a landfill that takes dried sludge from lagoons. They are exploring land application. Council Members Brad Eaton and Scott Christofferson asked questions regarding the potential of land application. He discussed the application and ranking of the ARPA funds—the Town of Terry ranked 40th out of at least 240 applications and should be within the threshold of the first round of money paid out. He presented a contract amendment that would formally add the completion of the ARPA application to the funding administration contract. The Town Council approved the contract amendment. (Leyva/Eaton) He stated that they are hoping to get the plans approved by DEQ and go to bid this fall to secure a contractor.

Council Member Peter Leyva reported that there was first responder appreciation at the rodeo this past weekend. The fire department will be holding the raffle drawing later this month.

No one was available to report on public safety.

Regarding the Town/Fire Hall and the town shop, Clerk Lynn Schilling and PWD David Johnson reported that the fire extinguishers have been inspected this month.

Public Works Report:

- PWD David Johnson reported that the equipment has all been functioning adequately.
- PWD David Johnson reported that the work on Yellowstone Avenue by the park has been completed. He discussed several additional road projects they hope to complete this fall.
- PWD David Johnson reported that they had checked with RenoSys on the warranty and leaving the pool filled. RenoSys said they do not have to leave the pool filled—they just recommend leaving a little bit of water in the deep end. The ten (10) year warranty still applies to the modified quote. They are working to price out the new plumbing.

Mayor Rolane Christofferson reported that she had attended a commissioners' meeting at the Courthouse to discuss potential renovation of the tennis court. The renovation is still being explored as an option for the school as a tennis program is being restarted this year.

Town Attorney Rennie Wittman had emailed an agreement to sign for purchasing the Warner property. Mayor Rolane Christofferson stated that she would obtain the needed signature.

There were no submitted building permits.

New Business

Dion Kowalczyk stated that he has had the natural gas disconnected from the house on his property. The house is not livable so they will be living in an RV until they are able to build their new residence. He requested a variance allowing them to utilize a larger propane tank on a temporary basis. Upon discussion, the Town Council passed a motion allowing the variance for the period of one (1) year, starting October 1st, with the stipulation that all conditions set forth by the fire marshal must be met for the safe storage of the propane tank. (Leyva/Christofferson) Town Attorney Rennie Wittman will draft a written variance agreement to keep on file.

Mayor Rolane Christofferson discussed re-exploring the drilling of a new well east of Town/Fire Hall. Upon discussion, it was decided to proceed in gathering more information on the cost and process surrounding the drilling of the new well.

Mayor Rolane Christofferson discussed the upcoming hospital event later this month. They have requested the closure of Logan Avenue and will coordinate with the local businesses. They would also ask that the open container code be waived within the boundaries of the event. The Town Council passed a motion approving the road closure and open container variance for the Prairie Community Hospital Foundation event on September 25th. (Christofferson/Eaton)

Mayor Rolane Christofferson discussed options surrounding the creation of a compensation board or committee. Town Attorney Rennie Wittman clarified some of the requirements creating a board would have to follow whereas a committee would be less formal.

Mayor Rolane Christofferson discussed the disconnection process and clarified providing notice when there is not a current mailing address. Clerk Lynn Schilling is recommending two (2) properties for disconnection. Clerk Lynn Schilling reported sending two (2) letter # 2's, six (6) certified letters, and recommendation of moving forward with disconnection of sewer service at two (2) properties.

Public Comment: None.

There being no further business, the meeting adjourned at 6:55 p.m.
(Eaton/Christofferson)

ATTEST:

Lynn Schilling, Clerk

Rolane Christofferson, Mayor