

Mayor Rolane Christofferson reviewed and approved the following payroll as prepared by Clerk Lynn Schilling:

Payroll Register

89109	Rolane Christofferson	May 2021 Payroll	373.02
15473	Scott Christofferson	May 2021 Payroll	135.52
15474	Brad Eaton	May 2021 Payroll	138.52
89108	Allen Henry	May 2021 Payroll	2388.05
89107	David Johnson	May 2021 Payroll	2476.60
15475	Peter Leyva	May 2021 Payroll	124.67
15476	Neva Rathbun	May 2021 Payroll	135.52
89106	James Schilling	May 2021 Payroll	2851.62
89105	Lynn Schilling	May 2021 Payroll	2442.66
15477	MMIA- Insurance	May 2021 Payroll- Insurance	3199.15
15478	Dept. of Revenue	May 2021 Payroll- State Tax	644.00
89104	EFTPS	May 2021 Payroll- Tax Deposit	3531.86
89103	PERS	May 2021 Payroll	2580.39

The Claims Committee met at Terry Town Hall at 5:30 p.m. with Scott Christofferson and Neva Rathbun reviewing claims. **The following claims were submitted for payment:**

Claims

4792	MMIA- Employee Benefits	Employee Benefits (reimb.)	718.00
4793	MDU	May 2021 Utilities	2324.79
4794	ABC Glass & Signs	Windshield Replacement	480.00
4795	Cardmember Service	May 2021 Statement	2345.68
4796	City of Glendive	Landfill Services	2644.95
4797	Core Engineering Solutions	Wastewater Treatment Project	2210.00
4798	Cross Petroleum	May 2021 Fuel	932.03
4799	Energy Laboratories	Lagoon Sample Testing	294.00
4800	Farmers Union Oil Co.	Fuel/Supplies	116.08
4801	Get R Done	May 2021 Statement	91.50
4802	David Johnson	Reimbursement of Travel	354.28
4803	Mid-Rivers	May 2021 Statement	192.30
4804	MT League of Cities & Towns	2021-22 Membership Dues	203.50
4805	MT DEQ	Wastewater License Renewal	40.00
4806	Pirtz Waterworx	PVC Parts- Pool	44.48
4807	Prairie County	Court Fines	125.00
4808	Prairie Co. Hosp. Dist	Drug Screen	36.77
4809	Prairie Co. Road Dept.	Gravel/Delivery	300.00
4810	Steadman's Ace Hardware	PVC Parts/Supplies/Concrete Patch	197.58
4811	Terry Super Valu	Supplies	16.37
4812	Terry Tribune	Advertising	18.75
4813	The Chemnet Consortium	Lab/MRO Fee	40.00
4814	Tongue River Electric	Power @ Landfill	48.56
4815	Town of Terry	Sewer	153.00
4816	TruGreen	Park Lawn Application	729.00
4817	US Postal Service	Postage Stamps	72.00
4818	Glendive Recreation Dept.	Lifeguard Training	525.00
4819	Miles City Motor Supply	May 2021 Statement	249.65
JV971103	USDA	Monthly Loan Repayment	<u>8848.00</u>
		Total	\$ 46,257.59

Receipts for the month of May, 2021:

12245	City Judge Mary Bucher	Court Fines	125.00
12248	State of Montana	Fuel Allocation	2366.06
12249	Rolane Christofferson	Insurance Receipts- Pass Thru	718.00
12250	Kate Byers	Dumpster Fee	100.00

12251	Prairie Co. Treasurer	Taxes & Assessments	10424.67
12252	Peter Leyva	Dog License	10.00
12253	Gary Haughian	Dog License	5.00
12254	Kate Byers	Dumpster Fee	100.00
12255	Dianne Smith	Dog License	5.00
12256	Prairie County	Fire Hall Rent/Park Support	5600.00
12257	Stockman Bank	Interest	151.35
UB738	Journal Voucher	Sewer Receipts	18498.65
Total			\$ 38,103.73

The Terry Town Council met in session at 6:00 p.m. with Mayor Rolane Christofferson presiding. Council Members present were Brad Eaton, Scott Christofferson, Neva Rathbun, and Peter Leyva. Also present were Public Works Director David Johnson, Clerk Lynn Schilling, Town Attorney Rennie Wittman, Fire Chief Junior Fischer (TVFD), Greg Steckler and Carter Moffitt (Core Engineering Solutions).

Mayor Rolane Christofferson called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

Public Comment- None.

Minutes from the May 13th, 2021 meeting were approved. (Eaton/Christofferson)

Claims approved per Claims Committee. (Leyva/Eaton)

Cash/Bank Reconciliation was approved. (Rathbun/Christofferson)

After review of the Stockman Bank Investment Fund account \$1,300,905.25 will be the amount in the Stockman Bank Investment Fund for the month of June.

(Leyva/Eaton) Interest is deposited in the amount the end of each month.

Balance as of 5/28/21--\$1,300,905.25 Interest paid 5/28/21--\$151.35 Balance as of 4/30/21--\$1,321,350.80 Credits-\$36,402.45 Debits-\$56,848.00.

Unfinished Business

Greg Steckler and Carter Moffitt with Core Engineering Solutions were present to report on the wastewater treatment project. They have addressed most of the DEQ's comments on the plans submitted. They are still gathering some documents to include on the sludge removal and UV disinfection. They are looking at recommending going out to bid prior to final approval to ensure the town can secure a contractor. They have also been consulting with the Public Works department to get the pH down at the lagoons prior to discharging which is particularly important as the lagoons will need to discharge extensively prior to construction. On the grant administration side, Ryan Rittal is working to navigate the ARPA grant application process.

Fire Chief Junior Fischer reported that the fire department training schedule has slowed down a bit due to a busy baseball season but will be picking back up again soon. Miles City dispatch is going to come down and meet around July 1st. They are still selling raffle tickets for their fundraiser. They will be ordering three (3) sets of turnouts this fiscal year as well as helmet lights.

No one was available to report on public safety.

Regarding the Town/Fire Hall and the town shop, Clerk Lynn Schilling and PWD David Johnson reported that the fire extinguishers have been inspected this month.

Public Works Report:

- PWD David Johnson reported all equipment was functioning ok.
- Mayor Rolane Christofferson reported that she has not followed up with the Wolff's on the culvert in the alley behind their house but will do so.

- PWD David Johnson reported that the swimming pool has been cleaned, the paint touched up, and filled. Mayor Rolane Christofferson stated that we are short on lifeguards again this summer that could result in closures, but they will do the best they can to keep it open when scheduled. The Town Council also discussed the presentation last month on the pool membrane and the need to keep fundraising for the pool in hopes of finding a long-term solution.

Mayor Rolane Christofferson reported that the plan is still to remove the tennis court towards the end of the summer with the hope of getting additional grants and funding for new playground equipment.

Brian Osowski (AMKO Advisors) was available via phone to discuss options with refinancing the USDA loans. He presented a bid received by a bank that could be completed quickly. He also discussed the process of soliciting bids from underwriters. He stated that the underwriting process could reap more savings but would require additional comments from the bond attorney, making the timeline longer and less sure. After discussion, the Town Council passed a motion to proceed with putting the loans out to bid for underwriters. (Rathbun/Christofferson)

There was no update on the purchase of the Warner property.

The Town Council scheduled a working budget meeting on June 16th at 6 p.m.

There were no submitted building permits.

New Business

Clerk Lynn Schilling reported that she and Mayor Rolane Christofferson had completed the necessary documents to request the Town's "Local Fiscal Recovery" funds. That portion will be delivered in two (2) tranches—one occurring this fiscal year and the remaining amount coming next year. There are also additional funds available through two (2) grant processes which Ryan Rittal (Core Engineering) is exploring for the wastewater project. The initial tranche may be needed as a match for additional funds.

Clerk Lynn Schilling reported sending eight (8) letters on delinquent sewer accounts. Town Attorney Rennie Wittman will assist in exploring the process of sewer disconnects.

Public Comment: None.

There being no further business, the meeting adjourned at 7:59 p.m.
(Eaton/Christofferson)

ATTEST:

Lynn Schilling, Clerk

Rolane Christofferson, Mayor