

Mayor Rolane Christofferson reviewed and approved the following payroll as prepared by Clerk Lynn Schilling:

Payroll Register

89093	Rolane Christofferson	July 2021 Payroll	373.02
15555	Scott Christofferson	July 2021 Payroll	135.52
15556	Harleigh Dion	July 2021 Payroll	775.92
15557	Brad Eaton	July 2021 Payroll	138.52
15558	David Ehinger	July 2021 Payroll	290.99
15559	Megan Ehinger	July 2021 Payroll	91.97
15560	Rachel Ehinger	July 2021 Payroll	286.97
15561	Wynter Fahrnow	July 2021 Payroll	126.75
89092	Allen Henry	July 2021 Payroll	2344.97
89091	David Johnson	July 2021 Payroll	2181.69
15562	Peter Leyva	July 2021 Payroll	124.67
15563	Abraham Montalvo	July 2021 Payroll	1564.52
15564	Isabella Montalvo	July 2021 Payroll	859.47
15565	Jordyn Olson	July 2021 Payroll	622.98
15566	Neva Rathbun	July 2021 Payroll	135.52
89090	James Schilling	July 2021 Payroll	2614.54
89089	Lynn Schilling	July 2021 Payroll	2183.43
15567	Hayle Wickson	July 2021 Payroll	489.31
15568	Danielle Wolf	July 2021 Payroll	320.22
15569	MMIA- Insurance	July 2021 Payroll- Insurance	3199.15
15570	Dept. of Revenue	July 2021 Payroll- State Tax	769.00
89088	EFTPS	July 2021 Payroll- Tax Deposit	4372.49
89087	PERS	July 2021 Payroll	2551.46

The Claims Committee met at Terry Town Hall at 5:30 p.m. with Scott Christofferson and Brad Eaton reviewing claims. **The following claims were submitted for payment:**

Claims

4848	MMIA- Liability Program	Liability Insurance 2021-22	7267.00
4849	MMIA- Property Program	Property Insurance 2021-22	6925.00
4850	MDU	July 2021 Utilities	3193.79
4851	Advanced Tech. Products	Pool Chemical	4078.75
4852	Boss Office Products	Office Supplies	297.95
4853	Cardmember Service	July 2021 Statement	522.46
4854	City of Glendive	Landfill Services	3145.45
4855	Core Engineering Solutions	Wastewater Treatment Project/Lagoons	1300.00
4856	Cross Petroleum	July 2021 Fuel	1080.96
4857	Downtown Water Users Assoc.	Annual Maintenance Fee	100.00
4858	Energy Laboratories	Lagoon Sample Testing	548.00
4859	Farmers Union Oil Co.	Fuel/Supplies	3339.52
4860	Get R Done	July 2021 Statement	4251.84
4861	Mid-Rivers	July 2021 Statement	232.56
4862	Miles City Motor Supply	July 2021 Statement	114.69
4863	Jordyn Olson	Reimbursement for Pool Supplies	5.69
4864	Clinton Mittlieder	Reimbursement for Park Kiosk Materials	15.36
4865	Prairie Community Hospital	CDL Physical	205.00
4866	James Schilling	Reimbursement of Mileage	47.04
4867	Lynn Schilling	Reimbursement of Mileage	95.20
4868	Steadman's Ace Hardware	July 2021 Statement	27.96
4869	TAB Electronics	Battery/Power Supply- TVFD	134.00
4870	Terry Super Valu	Supplies	37.84
4871	Terry Tribune	Advertising	82.25
4872	Tongue River Electric	Power @ Landfill	48.67
4873	Town of Terry	Sewer	153.00
4874	US Postal Service	Postage Stamps	72.00

JV971107	USDA	Monthly Loan Repayment	8848.00
JV971108	US Bank	Debt Service Payment- SRF	<u>18025.00</u>
Total			\$ 91,719.31

Receipts for the month of July, 2021:

12269	Pool Manager Izzy Wickson	Pool Proceeds	2443.00
12270	Rolane Christofferson	Insurance Receipts- Pass Thru	718.00
12271	Farmers Union Oil Co.	Patronage Dividend	41.66
12272	Bob Bennett	Equipment Rent- Gravel	25.00
12273	Jamie McGrady	Dog License	10.00
12274	Pool Manager Izzy Wickson	Pool Proceeds	573.00
12275	State of Montana	Fuel Allocation	2350.97
12276	Pool Manager Izzy Wickson	Pool Proceeds - Lessons	1140.00
12277	Prairie Co. Treasurer	Taxes & Assessments	55019.34
12278	Vicki/Lon Reukauf	Disposal Fee	30.00
12279	Bill Bloom	Rural Garbage Contract- Partial Yr	87.50
12280	Save Our Pool	Donations	325.00
12281	Pool Manager Izzy Wickson	Pool Proceeds	326.18
12282	Stockman Bank	Interest	172.38
12285	State of Montana	HB656 Oil, Gas, Nat Gas Dist.	174.73
UB740	Journal Voucher	Sewer Receipts	<u>20848.79</u>
Total			\$ 84,285.55

The Terry Town Council met in session at 6:00 p.m. with Mayor Rolane Christofferson presiding. Council Members present were Brad Eaton, Scott Christofferson, Neva Rathbun, and Peter Leyva (via phone). Also present were Public Works Director David Johnson, Clerk Lynn Schilling, and Town Attorney Rennie Wittman.

Mayor Rolane Christofferson called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

Public Comment- None.

Minutes from the July 15th and 27th, 2021 meetings were approved.
(Christofferson/Eaton)

Claims approved per Claims Committee. (Rathbun/Eaton)

Cash/Bank Reconciliation was approved. (Eaton/Christofferson)

After review of the Stockman Bank Investment Fund account \$1,429,908.22 will be the amount in the Stockman Bank Investment Fund for the month of August. (Christofferson/Eaton) Interest is deposited in the amount the end of each month.

Balance as of 7/30/21--\$1,429,908.22 Interest paid 7/30/21--\$172.38 Balance as of 6/30/21--\$1,443,101.39 Credits-\$83,699.83 Debits-\$96,893.00.

Unfinished Business

There was nothing new to update regarding the wastewater treatment system project.

Council Member Peter Leyva reported that the TVFD's recent fundraising efforts went well. The dunk tank and parade went well over fair weekend. Funds were also donated to the TVFD that were raised from a poker run and 50/50 tickets during Yippee weekend. He also reported that more training events for the department are being scheduled.

No one was available to report on public safety.

Regarding the Town/Fire Hall and the town shop, Clerk Lynn Schilling and PWD David Johnson reported that the fire extinguishers have been inspected this month.

Public Works Report:

- PWD David Johnson reported that they have been consulting with Core Engineering on how to treat the lagoons to bring the pH levels down which resulted in the large purchase of chemical from Farmers Union.
- PWD David Johnson reported that they need to replace the radiator hoses on the street sweeper.
- PWD David Johnson reported that they begun work on Yellowstone Avenue by the park. They removed the asphalt, dug it out, put down fabric, and 6-8" of road base gravel. They should be finished with the first block tomorrow.
- PWD David Johnson reported that they are still working with RenoSys on a modified plan to line the pool without moving the plumbing or having to re-do the gutter system.

Council Member Neva Rathbun discussed some playground grant info she had found from Gametime.

Mayor Rolane Christofferson reported that the "refunding bonds" on the sewer loans will be closed on August 18th. The re-finance process has saved the town a total of \$244,531.31 and shaved some time off the debt service payment schedule.

Clerk Lynn Schilling provided some budget sheets showing the total appropriations and resources for each fund. Mayor Rolane Christofferson discussed what some of the other public entities in town do for their process in evaluating employees and determining wage increases. Council Member Scott Christofferson discussed forming a compensation board who would then establish a process for evaluations and raises. The current job descriptions were also discussed along with a need for a regular process to evaluate the descriptions. The Town Council will further explore forming a compensation board or committee to research and establish a process for employee evaluations and wage increases. The Town Council set the Street Maintenance District public hearing and the final budget hearing date for Wednesday, September 1st at 6 p.m.

There were no submitted building permits.

New Business

Mayor Rolane Christofferson discussed the proposed audit contract for fiscal year ended June 30, 2021. Ross Stalcup had sent another yearly contract for \$8,500. The Town Council passed a motion to approve the contract. (Eaton/Rathbun)

The Town Council passed a motion to adopt Resolution # 2021-474 requesting the distribution of BaRSAA funds for the patching and repair of streets and roads throughout the town. (Eaton/Rathbun)

The Town Council passed a motion to provisionally adopt Resolution # 2021-475 levying and assessing a special assessment for the FY22 upon all the property within Street Maintenance District # 1. (Christofferson/Rathbun)

Town Attorney Rennie Wittman provided some materials and discussed the process of giving notice and disconnecting delinquent sewer lines. Clerk Lynn Schilling is recommending two (2) properties for disconnection.

Public Comment: None.

There being no further business, the meeting adjourned at 6:59 p.m.
(Eaton/Christofferson)

ATTEST:

Lynn Schilling, Clerk

Rolane Christofferson, Mayor