

Mayor Rolane Christofferson reviewed and approved the following payroll as prepared by Clerk Lynn Schilling:

Payroll Register

89174 Rolane Christofferson	August 2020 Payroll	373.02
15189 Scott Christofferson	August 2020 Payroll	135.52
15190 Brad Eaton	August 2020 Payroll	138.52
89173 Megan Ehinger	August 2020 Payroll	586.94
89172 Rachel Ehinger	August 2020 Payroll	508.60
89171 Allen Henry	August 2020 Payroll	2473.89
89170 David Johnson	August 2020 Payroll	2916.42
15191 Libby Koppenhaver	August 2020 Payroll	510.58
15192 Peter Leyva	August 2020 Payroll	124.67
15193 Audrey Mintz	August 2020 Payroll	937.26
15194 Abraham Montalvo	August 2020 Payroll	915.87
15195 Jordyn Olson	August 2020 Payroll	468.41
15196 Neva Rathbun	August 2020 Payroll	135.52
89169 James Schilling	August 2020 Payroll	3024.51
89168 Lynn Schilling	August 2020 Payroll	2522.17
15197 Hayle Wickson	August 2020 Payroll	507.78
15198 Danielle Wolf	August 2020 Payroll	1187.30
15199 MMIA- Insurance	August 2020 Payroll- Insurance	3199.15
15200 Dept. of Revenue	August 2020 Payroll- State Tax	849.00
89167 EFTPS	August 2020 Payroll- Tax Deposit	4841.07
89166 PERS	August 2020 Payroll	2829.71

The Claims Committee met at Terry Town Hall at 5:30 p.m. with Peter Leyva and Neva Rathbun reviewing claims. **The following claims were submitted for payment:**

Claims

4584 MMIA- Employee Benefits	Employee Benefits (reimb.)	718.00
4585 MDU	August 2020 Utilities	2907.06
4586 Advanced Tech. Products	Swimming Pool Chemicals	780.60
4587 Boss Office Products	Office Supplies	123.98
4588 Cardmember Service	August 2020 Statement	1224.64
4589 City of Glendive	Landfill Services	2837.00
4590 Core Engineering Solutions	Engineering Services- Wastewater Project	9555.00
4591 Cross Petroleum	August 2020 Fuel	774.80
4592 Farmers Union Oil Co.	Fuel/Supplies	1035.74
4593 Fastenal Co.	Gloves	26.74
4594 Get R Done Repair	August 2020 Statement	210.54
4595 Mid-Rivers	August 2020 Statement	292.59
4596 Miles City Motor Supply	August 2020 Statement	69.10
4597 Morrison-Maierle Systems	Managed Online Back-up- 1 year	240.00
4598 Prairie County	Court Fines	125.00
4599 Prairie Plumbing	Hydrovac Debris from Manhole	300.00
4600 Recreation Supply Co.	Acid Pump- Swimming Pool	405.08
4601 Steadman's Ace Hardware	Pool Chemical	44.95
4602 Terry Super Valu	Supplies- Pool/Facilities	52.12
4603 Terry Tribune	Advertising	78.00
4604 Tongue River Electric	Power @ Landfill	47.56
4605 Town of Terry	Sewer	153.00
4606 US Postal Service	Postage Stamps	70.00
JV971076 USDA	Monthly Loan Repayment	<u>8848.00</u>
	Total	\$ 61,624.89

Receipts for the month of August, 2020:

12137 City Judge Mary Bucher	Court Fines	150.00
12140 Rolane Christofferson	Insurance Receipts- Pass Thru	718.00

12141	Mid-Rivers Communications	Capital Credits	52.75
12142	Eastern Montana Industries	Recycling Donation to SOP	41.10
12143	State of Montana	Fuel Allocation	2366.06
12144	Prairie Plumbing	Excavation Permit	10.00
12145	Blake Mollman	Dumpster Fee	400.00
12146	Farmers Union Oil Co.	Patronage Dividend	17.45
12147	Harlan Nelson	Dumpster Fee	25.00
12148	Swimming Pool Manager	Swimming Pool Proceeds	435.00
12149	City Judge Mary Bucher	Court Fines	125.00
12150	Swimming Pool Manager	Swimming Pool Proceeds	296.00
12151	Prairie County Treasurer	Taxes & Assessments	11453.97
12152	SOP	Donation	100.00
12153	Prairie Plumbing	Excavation Permit	10.00
12154	Swimming Pool Manager	Swimming Pool Proceeds	892.06
12155	Swimming Pool Manager	Swimming Pool Proceeds	367.00
12156	Stockman Bank	Interest	255.97
UB709	Journal Voucher	Sewer Receipts	<u>21452.68</u>
Total			\$ 39,168.04

The Terry Town Council met in regular session at Terry Town Hall at 6:00 p.m. with Mayor Rolane Christofferson presiding. Also present were Council members Brad Eaton, Neva Rathbun, Scott Christofferson, and Peter Leyva, Clerk Lynn Schilling, Public Works Director David Johnson, Town Attorney Rennie Wittman, and Raimee Tibbetts.

Mayor Rolane Christofferson called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

Public Comment- Raimee Tibbetts stated that she was present to inquire about the park upgrades. She stated that she feels the playground equipment needs to be upgraded with at least some aimed towards younger children. She further stated that she feels the playground upgrades is more important than an additional picnic pavilion area. Council Member Neva Rathbun discussed some of the information the Parks/Recreation committee had gathered along with a plan to work with the school to gather more information. Ramie Tibbetts further discussed some ideas, referencing the park in Circle as well as grant possibilities and local fundraising.

Minutes from the August 20th, 2020 meeting were approved. (Leyva/Christofferson)

Claims approved per Claims Committee. (Eaton/Christofferson)

Cash/Bank Reconciliation was approved. (Christofferson/Eaton)

After review of the Stockman Bank Investment Fund account \$1,178,141.64 will be the amount in the Stockman Bank Investment Fund for the month of September. (Leyva/Eaton) Interest is deposited in the amount the end of each month.

Balance as of 8/31/20--\$1,178,141.64 Interest paid 8/31/20--\$255.97 Balance as of 7/31/20—\$1,222,286.18 Credits-\$38,703.46 Debits-\$82,848.00.

Unfinished Business

Ryan Rittal (Core Engineering Solutions) provided an update via email. He reported that they continue to work on the two (2) cell design. They are trying to optimize the cut/fill quantities to avoid producing excess spoils from the construction. They are working with Montana Rural Water Systems to assist in completing a sludge assessment in the lagoons. They continue to work on the UV design as well as the power drop needed for the UV and flow monitoring equipment. He will also be working on updating the paperwork for the funding side of the project.

Council Member Peter Leyva, who also serves as Secretary/Treasurer for the fire department, reported that the fire department will be doing some training this month. He is also coordinating a visit with a sales rep towards the end of the month. They received one (1) call out this past month to the school due to a battery backup issue.

No one was present to report on public safety.

Mayor Rolane Christofferson asked for comment for the “Public Hearing” on Resolution # 2020-466 regarding the street maintenance district. No comments were received. The Town Council passed a motion to approve Resolution # 2020-466, specifying the Street Maintenance District # 1 assessment option and levying and assessing a special assessment for fiscal year 2021. (Eaton/Leyva)

The Town Council passed a motion to approve Resolution # 2020-467, establishing salaries and compensation for fiscal year 2020-21. (Leyva/Rathbun)

Mayor Rolane Christofferson asked for comment for the “Public Hearing” on Resolution # 2020-468, adopting the final budget for fiscal year 2020-21. No comments were received. The Town Council passed a motion to approve Resolution # 2020-468, adopting the final budget for fiscal year 2020-21. (Rathbun/Christofferson)

Regarding the Town/Fire Hall, Clerk Lynn Schilling and PWD David Johnson reported that the fire extinguishers in Town/Fire Hall and the shop have been inspected this month. PWD David Johnson reported that they completed replacing bulbs and ballasts needed in the Town Hall and have ordered lighting for the Fire Hall. PWD David Johnson will explore options in getting the generator maintained.

Public Works Report:

- PWD David Johnson reported that all equipment seems to be functioning well.
- Mayor Rolane Christofferson reported that the first concrete drainage was installed by Tom Pisk Construction in the intersection near the park and school. PWD David Johnson stated that the town crew had assisted with base gravel and asphalt.
- PWD David Johnson reported that he has been working on the gravel streets—blading and tapering them to assist with drainage.
- PWD David Johnson reported that the swimming pool was drained. They will explore ideas for the pool this winter as there continues to be areas of concern such as a crumbling portion of concrete in the side of the pool near the slide.

Mayor Rolane Christofferson stated that there was nothing additional to discuss with the park upgrades. Council Member Neva Rathbun asked about the dog park. Mayor Rolane Christofferson stated that she feels the playground should be the priority, and the dog park could be re-visited down the line.

Clerk Lynn Schilling reported that there was nothing new to discuss from AMKO Advisors.

There were no submitted building permits to review.

New Business

The Town Council passed a motion to approve Resolution # 2020-469, requesting the distribution of the BaRSAA funds. (Leyva/Eaton)

Mayor Rolane Christofferson discussed the Town purchasing the single lot located between town owned lots where the town shop is located. The Town Council agreed that the lot purchase makes sense and discussed an offer to extend.

Clerk Lynn Schilling reported that no letters were sent out on delinquent sewer accounts.

Public Comment: Raimee Tibbetts asked if the Town Council had considered a splash park as an alternative to the swimming pool if the pool cannot continue to operate. Town Attorney Rennie Wittman stated that splash parks are extremely expensive to construct as well.

There being no further business, the meeting adjourned at 6:53 p.m (Eaton/
Christofferson)

ATTEST:

Lynn Schilling, Clerk

Rolane Christofferson, Mayor