

Mayor Rolane Christofferson reviewed and approved the following payroll as prepared by Clerk Lynn Schilling:

Payroll Register

89165 Rolane Christofferson	September 2020 Payroll	373.02
15225 Scott Christofferson	September 2020 Payroll	135.52
15226 Brad Eaton	September 2020 Payroll	138.52
89164 Allen Henry	September 2020 Payroll	2471.56
89163 David Johnson	September 2020 Payroll	2731.40
15227 Peter Leyva	September 2020 Payroll	124.67
15228 Neva Rathbun	September 2020 Payroll	135.52
89162 James Schilling	September 2020 Payroll	2964.03
89161 Lynn Schilling	September 2020 Payroll	2521.70
15229 MMIA- Insurance	September 2020 Payroll- Insurance	3199.15
15230 Dept. of Revenue	September 2020 Payroll- State Tax	672.00
89160 EFTPS	September 2020 Payroll- Tax Deposit	3463.74
89159 PERS	September 2020 Payroll	2665.50

Mayor Rolane Christofferson presented the claims during the meeting. **The following claims were submitted for payment:**

Claims

4607 MMIA- Employee Benefits	Employee Benefits (reimb.)	718.00
4608 MDU	September 2020 Utilities	2958.42
4609 MMIA- WC Program	TVFD Presumptive Coverage FY20-21	2483.00
4610 Cardmember Service	September 2020 Statement	1513.09
4611 City of Glendive	Landfill Services	2975.50
4612 Core Engineering Solutions	Engineering Services- Wastewater Project	13910.00
4613 Cross Petroleum	September 2020 Fuel	664.32
4614 Farmers Union Oil Co.	Fuel/Supplies	210.22
4615 Fastenal Co.	LED Lights	118.79
4616 Get R Done Repair	September 2020 Statement	2785.00
4617 Holden Electric	Electrical Repairs @ Pool	622.85
4618 David Johnson	Reimbursement of Purchased Supplies	31.76
4619 Lucas & Tonn, P.C.	Legal Services- September, 2020	583.20
4620 Mid-Rivers	September 2020 Statement	116.01
4621 MT Dept. of Revenue	Consumer Counsel Fee	13.06
4622 Prairie Plumbing	Sewer Main Tap/Saddle	224.00
4623 Steadman's Ace Hardware	Park/Fire Hall Electrical Supplies	110.24
4624 Clara Tekelenburg	Refund of Credit Sewer Payment	153.00
4625 Terry Super Valu	Supplies- Facilities	19.87
4626 Terry Tribune	Advertising	52.00
4627 Tom Pisk Construction	Install of Concrete Gutter	3651.13
4628 Tongue River Electric	Power @ Landfill	47.34
4629 Town of Terry	Sewer	153.00
4630 US Postal Service	Postage Stamps	70.00
JV971079 USDA	Monthly Loan Repayment	<u>8848.00</u>
	Total	\$ 65,770.13

Receipts for the month of September, 2020:

12157 Rolane Christofferson	Insurance Receipts- Pass Thru	718.00
12158 Vera Seteren	Dumpster Fee	175.00
12159 Mike Degel	Disposal Fee	25.00
12160 Fallon Refuse Disp. Dist.	Fallon Garbage Service (2 mos.)	5230.14
12161 State of Montana	Fuel Allocation	2366.06
12162 State of Montana	HB124 Entitlement Share	24042.90
12163 Prairie County Treasurer	Taxes & Assessments	5286.43
12167 Stockman Bank	Interest	243.73

UB712 Journal Voucher	Sewer Receipts	23676.93
	Total	\$ 61,764.19

The Terry Town Council met in virtual session at 6:00 p.m. with Mayor Rolane Christofferson presiding. Also present were Council Members Brad Eaton, Neva Rathbun, Scott Christofferson, and Peter Leyva, Clerk Lynn Schilling, Public Works Director David Johnson, and Ryan Rittal (Core Engineering Solutions).

Mayor Rolane Christofferson called the meeting to order at 6:03 p.m. and led the Pledge of Allegiance.

Public Comment- None.

Minutes from the September 10th, 2020 meeting were approved. (Leyva/Christofferson)

Claims approved per Claims Committee. (Rathbun/Christofferson)

Cash/Bank Reconciliation was approved. (Christofferson/Rathbun)

After review of the Stockman Bank Investment Fund account \$1,177,885.00 will be the amount in the Stockman Bank Investment Fund for the month of October.

(Leyva/Christofferson) Interest is deposited in the amount the end of each month.

Balance as of 9/30/20--\$1,177,885.00 Interest paid 9/30/20--\$243.73 Balance as of 8/31/20--\$1,178,141.64 Credits-\$60,591.36 Debits-\$60,848.00.

Unfinished Business

Ryan Rittal (Core Engineering Solutions) discussed progress on the design of the wastewater treatment project. He reported that Scott Short was down to work with town staff and Montana Rural Water to complete sludge work down at the lagoons. They took samples of the sludge to determine if it can be utilized as a fertilizer. There was less sludge than anticipated. They will be sending some preliminary plans on a 2-cell design to the DEQ for review prior to the next funding conference call. They continue to work on the UV and flow monitoring equipment designs. They hope to have 75% of the plan complete for discussion at the November meeting and the final design sent to DEQ by the beginning of December. Council Members had some questions as to the sludge removal process. Ryan Rittal stated that they have completed the testing to make sure it can be used as fertilizer and have estimated the amount as enough for approximately 250 acres. Public works employee James Schilling has spoken to some local producers and has received some interest in the sludge. They would also work with an agronomist to make sure all is done correctly.

Council Member Peter Leyva, who also serves as Secretary/Treasurer for the fire department, reported a rep from MES will be down to look at their gear and assist in making a purchasing plan for upgrading gear. He is looking into possible grant options to assist in necessary upgrades. They are looking to purchase four (4) turnouts this year, as well as some gloves, boots, and helmets. There were two (2) calls the past month—a power line issue and a gas line that was hit by a fence post. He has spoken with Prairie County Sheriff Kiefer Lewis about an EMS day. They will also still try to go to the school for fire prevention education. They are planning to safely give away candy at the Fire Hall parking lot on Halloween, and he has consulted with Public Health Nurse Tylene Eaton on guidelines to follow.

No one was present to report on public safety.

Regarding the Town/Fire Hall, Clerk Lynn Schilling and PWD David Johnson reported that the fire extinguishers in Town/Fire Hall and the shop have been inspected this month. PWD David Johnson reported that they installed LED lights and a motion detector in the Fire Hall. PWD David Johnson spoke with Charlie Schott about performing annual generator maintenance.

Public Works Report:

- PWD David Johnson reported that they did replace some tires on the Peterbilt garbage truck. Also, they replaced seals on the grader and have ordered brake parts for the loader.
- Upon discussion, November 10th will be the final pick-up of grass/compostable goods for the year.
- Mayor Rolane Christofferson reported that three (3) concrete gutters have been installed by Tom Pisk Construction in the intersection near the park and school, the intersection near the school and daycare, and the intersection near the post office. Mayor Rolane Christofferson reported that she has received positive feedback from community members on the gutters and street work completed this year.
- PWD David Johnson reported that they have finished cleaning up the park and swimming pool. The Town Council reviewed and discussed a quote received by RenoSys on installation of a pool membrane. PWD David Johnson will gather some additional information on the pool and RenoSys.
- Mayor Rolane Christofferson shared some ideas for playground equipment that Natasha Christofferson had provided. She also discussed an idea of utilizing the old tennis court area as the playground and covered picnic area. Town staff had suggested that space as the sprinklers would not need to be adjusted and felt some of the court could be re-purposed for the playground and covered area in a cost-effective manner.

Mayor Rolane Christofferson stated that there was nothing additional to discuss with the park upgrades. Now that there is a rough plan and some ideas for equipment, the Town can begin exploring grants to help fund the upgrades.

Mayor Rolane Christofferson reported that the owner of a single lot amid the Public Works facilities would be interested in selling. She asked for Town Council approval to move forward with an offer to purchase. The Town Council passed a motion to make an offer for purchase of the lot at the current market value as assessed by the Department of Revenue. (Leyva/Rathbun)

Clerk Lynn Schilling reported that Brian with AMKO had sent updated numbers, and she is working with him to gather some information.

There was one (1) submitted building permit for a barn by Ruby Bearley.

New Business

Mayor Rolane Christofferson discussed an inquiry to purchase a property through the tax sale process with the goal of cleaning up the property. She stated that individuals were interested but felt that the sewer charges affiliated with the property may prohibit the purchase. After discussion, it was decided to table the issue until more information is available.

Clerk Lynn Schilling reported that no letters were sent out on delinquent sewer accounts.

Public Comment: None.

There being no further business, the meeting adjourned at 7:04 p.m (Eaton/Christofferson)

ATTEST:

Lynn Schilling, Clerk

Rolane Christofferson, Mayor