

Mayor Rolane Christofferson reviewed and approved the following payroll as prepared by Clerk Lynn Schilling:

Payroll Register

89158	Rolane Christofferson	October 2020 Payroll	373.02
15258	Scott Christofferson	October 2020 Payroll	135.52
15259	Brad Eaton	October 2020 Payroll	138.52
89157	Allen Henry	October 2020 Payroll	2166.86
89156	David Johnson	October 2020 Payroll	2372.87
15260	Peter Leyva	October 2020 Payroll	124.67
15261	Neva Rathbun	October 2020 Payroll	135.52
89155	James Schilling	October 2020 Payroll	2623.13
89154	Lynn Schilling	October 2020 Payroll	2180.18
15262	MMIA- Insurance	October 2020 Payroll- Insurance	3199.15
15263	Dept. of Revenue	October 2020 Payroll- State Tax	563.00
89153	EFTPS	October 2020 Payroll- Tax Deposit	2946.50
89152	PERS	October 2020 Payroll	2335.96

Mayor Rolane Christofferson presented the claims during the meeting. **The following claims were submitted for payment:**

Claims

4631	MMIA- Employee Benefits	Employee Benefits (reimb.)	718.00
4632	MDU	October 2020 Utilities	2150.10
4633	Robert & Sandra Bennett	Water @ Town Shop	300.00
4634	Cardmember Service	October 2020 Statement	326.94
4635	City of Glendive	Landfill Services	2811.00
4636	Core Engineering Solutions	Engineering Services- Wastewater Project	12019.00
4637	Cross Petroleum	October 2020 Fuel	751.29
4638	Dan's Welding & Repair	Filter- Loader	12.19
4639	DPHHS- FCSS	Pool License Renewal- 2021	200.00
4640	Farmers Union Oil Co.	Fuel/Supplies	96.66
4641	Fastenal Co.	Hand Cleaner/Dispenser	46.26
4642	Get R Done Repair	October 2020 Statement	10.00
4643	Mid-Rivers	October 2020 Statement	118.97
4644	Miles City Motor Supply	October 2020 Statement	139.43
4645	Municipal Emergency Serv.	Seek Reveal Fire' Pro's w/ Cases	1067.98
4646	NASASP	Annual Dues	39.00
4647	Prairie County	Court Fines	141.00
4648	Prairie Co. Treasurer	2021 Taxes/Assessments	3520.46
4649	Steadman's Ace Hardware	October 2020 Statement	167.47
4650	Terry Super Valu	Supplies- Sewer Samples	30.37
4651	Terry Tribune	Advertising	6.75
4652	Titan Machinery	Brake Parts- Loader	1087.29
4653	Tom Pisk Construction	Install of Concrete Gutters	6597.19
4654	Tongue River Electric	Power @ Landfill	47.67
4655	Town of Terry	Sewer	153.00
4656	US Postal Service	Postage Stamps	70.00
JV971081	USDA	Monthly Loan Repayment	<u>8848.00</u>
Total			\$ 61,799.33

Receipts for the month of October, 2020:

12164	Lynn Schilling	Dog License	10.00
12165	Jerri Lacquement	Dumpster Fee	200.00
12166	City Judge Mary Bucher	Court Fines	141.00
12168	Mid-Rivers Communications	Credit Balance Refund	32.06
12169	Rolane Christofferson	Insurance Receipts- Pass Thru	718.00
12170	Sletten Construction	Bulk Water Sales	20807.50
12171	Rural Garbage Contracts	V. Sackman	350.00

	Dan's Welding & Repair	350.00
	L. Strasheim	350.00
	M. Haas	350.00
	B. Feickert	350.00
	E. Benjamin	350.00
12172 Rural Garbage Contracts	V. May	350.00
	M. Wittmayer	350.00
	Anderson Cattle Co.	350.00
	H. McDanold	350.00
	Holden Electric	350.00
	Hess Arabians	350.00
12173 Rural Garbage Contracts	B. Pehl	600.00
	Kalfell Ranch, Inc.	600.00
12174 Rural Garbage Contracts	Beefland Inc.	350.00
	Tibbetts Agland LLC	350.00
	V. Lindvig	350.00
	D. Frost	350.00
	G. Davis	350.00
	T. Krebsbach	350.00
12175 Rural Garbage Contracts	M. Sackman	350.00
	A. Miller	350.00
	K. Hoffer	350.00
	D. Unruh	350.00
	Sackman Inc.	600.00
12176 Rural Garbage Contracts	Lassle Ranch Simmentals	350.00
	L. Sazama	350.00
	V. Tusler	350.00
	J. Larsen	600.00
12177 City Judge Mary Bucher	Court Fines	220.00
12178 Rural Garbage Contracts	Dolatta Ranch	350.00
	W. Bartholomay	350.00
	J. Nunn	350.00
	I. Martinson	350.00
	L. Holman	350.00
	Feickert Farms	350.00
12179 Rural Garbage Contracts	L. Dolatta	350.00
	State of Montana- MT DOT	1525.00
12180 State of Montana	Fuel Allocation	2366.06
12181 State of Montana	BaRSAA Allocation	32682.05
12182 Stockman Bank	Interest	218.16
UB715 Journal Voucher	Sewer Receipts	<u>18848.52</u>
	Total	\$ 91,368.35

The Terry Town Council met in virtual session at 6:00 p.m. with Mayor Rolane Christofferson presiding. Also present were Council Members Brad Eaton, Neva Rathbun, Scott Christofferson, and Peter Leyva, Clerk Lynn Schilling, Public Works Director David Johnson, Town Attorney Rennie Wittman, Ryan Rittal (Core Engineering Solutions), Paul Nicklawsky, and Megan Pirtz.

Mayor Rolane Christofferson called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

Public Comment- None.

Minutes from the October 15th, 2020 meeting were approved. (Eaton/Christofferson)

Mayor Rolane Christofferson presented the claims after which the Town Council approved them. (Rathbun/Leyva)

Cash/Bank Reconciliation was approved. (Christofferson/Eaton)

After review of the Stockman Bank Investment Fund account \$1,208,186.12 will be the amount in the Stockman Bank Investment Fund for the month of November. (Eaton/Christofferson) Interest is deposited in the amount the end of each month.

*Balance as of 10/30/20--\$1,208,186.12 Interest paid 10/30/20--\$218.16 Balance as of 9/30/20--\$1,177,885.00
Credits-\$92,149.12 Debits-\$61,848.00.*

Unfinished Business

Ryan Rittal (Core Engineering Solutions) reported that they are working hard to complete the design. They are currently working to complete the design of the UV disinfection and the cell configuration. The Montana Department of Environmental Quality has given their approval for the Town to continue with a two (2) cell design. They are also still working on completing the permitting on the sludge removal process. They hope to have the plans finalized and submitted by the first of the year.

Council Member Peter Leyva reported that the TVFD recently held a CPR/First Aid training to renew their certifications. He is working with Clerk Lynn Schilling to gather information to pursue grants to upgrade their equipment.

No one was present to report on public safety.

Regarding the Town/Fire Hall, Clerk Lynn Schilling and PWD David Johnson reported that the fire extinguishers in Town/Fire Hall and the shop have been inspected this month.

Public Works Report:

- PWD David Johnson reported that all the equipment seems to be functioning fine and they have prepared for winter.
- PWD David Johnson reported that they are still gathering information on RenoSys regarding the pool quote.

Mayor Rolane Christofferson stated that there was nothing additional to discuss with the park upgrades. Now that there is a rough plan and some ideas for equipment, the Town can begin exploring grants to help fund the upgrades.

Mayor Rolane Christofferson reported that she will work with Town Attorney Rennie Wittman to compose a formal offer letter on the possible purchase of the lot.

Mayor Rolane Christofferson discussed a property in town that is in a current state of disrepair and is likely to go to tax deed sale. She stated that Clerk Lynn Schilling had found an agreement that appears to state that the Town will waive unpaid sewer charges in these situations. Megan Pirtz stated that they are interested in paying the taxes on the property to rehabilitate and sell the property, but the cumulative delinquent sewer charges make that unfeasible. Mayor Rolane Christofferson stated that she would be in favor of waiving the delinquent sewer charges to get the property cleaned up and back on the tax rolls.

Clerk Lynn Schilling reported that Brian with AMKO is working to prepare the resolutions for the Town Council to consider, possibly at the December meeting.

There were no submitted building permits.

New Business

The Town Council passed a motion to approve Resolution # 2020-470, allowing for the purchase of sand and materials from the State of Montana Department of Transportation. (Rathbun/Christofferson)

Clerk Lynn Schilling reported that no letters were sent out on delinquent sewer accounts. Seven (7) letters will be sent on rural garbage contracts that have not been returned.

Public Comment: Paul Nicklawsky inquired about the local COVID-19 numbers and available testing. Mayor Rolane Christofferson stated that there is daily testing during the week at 10 a.m. at the hospital, and that one should call the clinic to schedule.

There being no further business, the meeting adjourned at 6:30 p.m (Christofferson/
Eaton)

ATTEST:

Lynn Schilling, Clerk

Rolane Christofferson, Mayor