

Mayor Rolane Christofferson reviewed and approved the following payroll as prepared by Clerk Lynn Schilling:

Payroll Register

89144	Rolane Christofferson	December 2020 Payroll	373.02
15322	Scott Christofferson	December 2020 Payroll	135.52
15323	Brad Eaton	December 2020 Payroll	138.52
89143	Allen Henry	December 2020 Payroll	2367.11
89142	David Johnson	December 2020 Payroll	2612.23
15324	Peter Leyva	December 2020 Payroll	124.67
15325	Neva Rathbun	December 2020 Payroll	135.52
89141	James Schilling	December 2020 Payroll	2848.37
89140	Lynn Schilling	December 2020 Payroll	2407.87
15326	MMIA- Insurance	December 2020 Payroll- Insurance	3199.15
15327	Dept. of Revenue	December 2020 Payroll- State Tax	634.00
89139	EFTPS	December 2020 Payroll- Tax Deposit	3287.37
89138	PERS	December 2020 Payroll	2553.96

The Claims Committee met at Terry Town Hall at 5:30 p.m. with Scott Christofferson and Peter Leyva reviewing claims. **The following claims were submitted for payment:**

Claims

4681	MMIA- Employee Benefits	Employee Benefits (reimb.)	718.00
4682	MDU	December 2020 Utilities	2677.82
4683	Cardmember Service	December 2020 Statement	461.43
4684	City of Glendive	Landfill Services	2840.00
4685	Core Engineering Solutions	Engineering Services- Wastewater Project	13145.00
4686	Cross Petroleum	December 2020 Fuel	702.50
4687	Dan's Welding & Repair	Supplies- Park Benches	84.45
4688	Eastern Plains EDC	Annual Contribution	1000.00
4689	Farmers Union Oil Co.	Fuel/Supplies	102.95
4690	Get R Done Repair	December 2020 Statement	2.95
4691	J.P. Cooke Co.	2021 Dog Tags/License Book	76.80
4692	Ashley Larsen	CPR Training- TVFD	120.00
4693	Mid-Rivers	December 2020 Statement	172.87
4694	MDU	Christmas Lighting	586.74
4695	MT Dept. of Revenue	Consumer Counsel Fee	9.83
4696	Montana Peterbilt	Parts- Garbage Truck	106.83
4697	MT Public Service Commission	2021 Intrastate Registration	10.00
4698	Steadman's Ace Hardware	Christmas Lights	47.95
4699	Sterling Codifiers	Ordinance Codification/Online Code	772.00
4700	Terry Super Valu	Supplies- Town Hall	38.06
4701	Terry Tribune	Advertising/Annual Subscription	80.00
4702	Tongue River Electric	Power @ Landfill	48.56
4703	Town of Terry	Sewer	153.00
JV971092	USDA	Monthly Loan Repayment	<u>8848.00</u>
Total			\$ 54,726.69

Receipts for the month of December, 2020:

12190	Prairie Co. Treasurer	Taxes & Assessments	9077.90
12192	Rolane Christofferson	Insurance Receipts- Pass Thru	718.00
12193	Rural Garbage Contracts	K. Mrnak	350.00
		A. Ollerman	350.00
		K. Lewis	350.00
12194	Prairie Co. Treasurer	Taxes & Assessments	163706.50
		Court Surcharge	15.00
12195	State of Montana	Fuel Allocation	2366.06
12196	State of Montana	HB124 Entitlement Share	24042.90
12197	Terry Super Valu	Sale of Beer/Liquor License	160.00

12198 Stockman Bank	Interest	211.30
UB722 Journal Voucher	Sewer Receipts	<u>18828.00</u>
	Total	\$ 220,175.66

The Terry Town Council met in session at 6:00 p.m. with Mayor Rolane Christofferson presiding. Council Members present were Brad Eaton, Scott Christofferson, Neva Rathbun and Peter Leyva. Also present were Clerk Lynn Schilling, Town Attorney Rennie Wittman, Ryan Rittal and Greg Steckler (Core Engineering Solutions), and Jared Boles (via computer).

Mayor Rolane Christofferson called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

Public Comment- None.

Minutes from the November 12th, 2020 meeting were approved. (Leyva/Eaton)

Claims approved per Claims Committee. (Eaton/Rathbun)

Cash/Bank Reconciliation was approved. (Christofferson/Leyva)

After review of the Stockman Bank Investment Fund account \$1,346,867.36 will be the amount in the Stockman Bank Investment Fund for the month of January. (Eaton/Christofferson) Interest is deposited in the amount the end of each month.
Balance as of 12/31/20--\$1,346,867.36 Interest paid 12/31/20--\$211.30 Balance as of 11/30/20—\$1,178,635.29 Credits-\$218,290.07 Debits-\$50,058.00.

Unfinished Business

Ryan Rittal (Core Engineering) provided preliminary plans and an overview of the project. He discussed the construction cost estimate—in 2014, within the PER, the estimate was \$1.9 million, whereas their current cost estimate is \$2.3 million. They will be looking for “value adjustments” to try to bring the cost down but the increase is largely due to cost inflation. He will work with Town Attorney Rennie Wittman to complete the site title opinion. Greg Steckler (Core Engineering) discussed the preliminary plans in more detail, he went over the physical layout including the flow monitoring and discharge structures, control valves, and UV disinfection building. He also discussed the overflow plan as well as the sludge removal process. He explained that the existing cells would be slightly deepened, and the berms built up with a synthetic liner. He also explained that the project would have to be staged as such so that treatment can continue throughout the duration of the project. Council members inquired about no longer needing the third cell and getting power to the UV building.

Council Member Peter Leyva reported that the TVFD has held several trainings on incident command as well as going through all the trucks. He presented a quote for new, compliant gloves for \$1,079—the Town Council passed a motion to approve the purchase of gloves. (Rathbun/Christofferson) He is still working to complete a grant application for the “Assistance to Firefighters Grant” from FEMA to replace more outdated gear.

No one was present to report on public safety.

Regarding the Town/Fire Hall, Clerk Lynn Schilling reported that the fire extinguishers have been inspected this month.

Public Works Report:

- Mayor Rolane Christofferson stated that PWD David Johnson would like the Town Council to start considering replacing the Peterbilt garbage truck.
- Mayor Rolane Christofferson reported that PWD David Johnson is looking into necessary certification/training to operate specific equipment such as the bucket truck.

- Mayor Rolane Christofferson reported that in December, the public works department worked on filling holes in the alleys.
- Mayor Rolane Christofferson stated that the public works department is still working on addressing questions with the RenoSys quote for the pool.

Town Council Member Neva Rathbun presented information she obtained from the school on ideas for park improvements. Items discussed included tree maintenance, playground equipment and soccer nets. Mayor Rolane Christofferson and Clerk Lynn Schilling will begin the grant application process.

Clerk Lynn Schilling will touch base with Brian at AMKO to discuss the next course of action.

Mayor Rolane Christofferson reported that she spoke with the owner of the lot and they have verbally agreed to sell the lot for \$3,300. The Town Council approved the purchase of the lot by the town's shop and warehouse for \$3,300. (Leyva/Rathbun) Town Attorney Rennie Wittman will draft a Buy/Sell Agreement.

There were no submitted building permits.

New Business

Jared Boles discussed his desire to acquire a property in town that is currently delinquent. He has been working with the current owner to purchase the developed lots with a tax deed process. He stated that the property has been billed for sewer and garbage continually even though family has not lived there since 2016. Since the services were not rendered, he is hoping to get a little mercy from the council to make the property affordable. Town Attorney Rennie Wittman stated that the town can abate the charges if the town so desires, but it would need to transpire with the property owner.

The Town Council discussed sending out a newsletter but opted to wait until later this year.

Clerk Lynn Schilling reported that the dog/cat vaccination clinic would be held on Saturday, February 13, from 10 a.m. until 12 p.m.

Clerk Lynn Schilling reported that no letters were sent out on delinquent sewer accounts.

Public Comment: None.

There being no further business, the meeting adjourned at 7:38 p.m. (Eaton/Rathbun)

ATTEST:

Lynn Schilling, Clerk

Rolane Christofferson, Mayor