

Mayor Rolane Christofferson reviewed and approved the following payroll as prepared by Clerk Lynn Schilling:

Payroll Register

89137 Rolane Christofferson	January 2021 Payroll	373.02
15354 Scott Christofferson	January 2021 Payroll	135.52
15355 Brad Eaton	January 2021 Payroll	138.52
89136 Allen Henry	January 2021 Payroll	2263.33
89135 David Johnson	January 2021 Payroll	2495.30
15356 Peter Leyva	January 2021 Payroll	124.67
15357 Neva Rathbun	January 2021 Payroll	135.52
89134 James Schilling	January 2021 Payroll	2741.40
89133 Lynn Schilling	January 2021 Payroll	2297.28
15358 MMIA- Insurance	January 2021 Payroll- Insurance	3199.15
15359 Dept. of Revenue	January 2021 Payroll- State Tax	599.00
89132 EFTPS	January 2021 Payroll- Tax Deposit	3103.89
89131 PERS	January 2021 Payroll	2444.21

The Claims Committee met at Terry Town Hall at 5:30 p.m. with Scott Christofferson and Neva Rathbun reviewing claims. **The following claims were submitted for payment:**

Claims

4704 MMIA- Employee Benefits	Employee Benefits (reimb.)	718.00
4705 MDU	January 2021 Utilities	2621.69
4706 Boss Office Products	Office Supplies	39.94
4707 Cardmember Service	January 2021 Statement	1541.85
4708 City of Glendive	Landfill Services	2294.00
4709 Core Engineering Solutions	Engineering Services- Wastewater Project	845.00
4710 Cross Petroleum	January 2021 Fuel	622.75
4711 MT DEQ	Opencut Permit Annual Production Fee	149.58
4712 Farmers Union Oil Co.	Fuel/Supplies	11.25
4713 Get R Done Repair	January 2021 Statement	206.90
4714 Lucas & Tonn, P.C.	January 2021 Legal Services	643.20
4715 Mid-Rivers	January 2021 Statement	178.92
4716 MT Rural Water Systems	Annual Membership Dues	200.00
4717 Municipal Emergency Systems	Excalibur Gauntlet Gloves	1079.00
4718 Prairie Co. Road Dept.	Gravel/Delivery	300.00
4719 Lynn Schilling	Mileage Reimbursement	72.80
4720 Terry Super Valu	Supplies	19.99
4721 Terry Tribune	Advertising	4.50
4722 Titan Machinery	Seal Kit- Loader	191.37
4723 Tom Pisk Construction	Repair of Overhead Door @ Landfill	63.00
4724 Tongue River Electric	Power @ Landfill	48.56
4725 Town of Terry	Sewer	153.00
4726 US Postal Service	Postage Stamps	72.00
JV971093 US Bank	Quarterly SRF Loan Repayment	18175.00
JV971095 USDA	Monthly Loan Repayment	<u>8848.00</u>
	Total	\$ 60,022.18

Receipts for the month of January, 2021:

12199 Rolane Christofferson	Insurance Receipts- Pass Thru	718.00
12200 American Legion Club	Sale of Beer/Liquor License	160.00
12201 Rural Garbage Contracts	N. Hintz	350.00
	C. Holman	350.00
12202 Dog Licenses	H. Ford	5.00
	L. Morast	5.00
12203 State of Montana	Fuel Allocation	2366.06
12204 State of Montana	VGM Permit Distribution	500.00

12205	Prairie Co. Treasurer	Taxes & Assessments	34631.59
12206	Larry Bond	Dog License	5.00
12207	Troy Hess	Dumpster Fee	75.00
12208	Roy Rogers	Sale of Beer/Liquor License	160.00
12209	H n F Construction	Donation- TVFD	533.99
12210	Tyrell Rose	Rural Garbage Contract	350.00
12211	Stockman Bank	Interest	211.86
UB725	Journal Voucher	Sewer Receipts	26,938.76
Total			\$ 67,360.26

The Terry Town Council met in session at 6:00 p.m. with Mayor Rolane Christofferson presiding. Council Members present were Brad Eaton, Scott Christofferson, Neva Rathbun and Peter Leyva (arrived at 6:21 p.m.). Also present were Clerk Lynn Schilling, Town Attorney Rennie Wittman, and Jacob Kitson.

Mayor Rolane Christofferson called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

Public Comment- None.

Minutes from the December 21st, 2020 and January 14th, 2021 meetings were approved. (Christofferson/Rathbun)

Claims approved per Claims Committee. (Eaton/Christofferson)

Cash/Bank Reconciliation was approved. (Christofferson/Eaton)

After review of the Stockman Bank Investment Fund account \$1,346,464.40 will be the amount in the Stockman Bank Investment Fund for the month of February. (Eaton/Rathbun) Interest is deposited in the amount the end of each month.

Balance as of 1/29/21--\$1,346,464.40 Interest paid 1/29/21--\$211.86 Balance as of 1/01/21—\$1,346,867.36 Credits-\$70,620.04 Debits-\$71,023.00.

Unfinished Business

Town Attorney Rennie Wittman is working on a site title opinion for the upcoming wastewater treatment project.

Mayor Rolane Christofferson reported that the TVFD submitted a grant application for the “Assistance to Firefighters Grant” from FEMA to replace outdated gear.

No one was present to report on public safety.

Regarding the Town/Fire Hall, Clerk Lynn Schilling reported that the fire extinguishers have been inspected this month.

Public Works Report:

- Mayor Rolane Christofferson stated that PWD David Johnson will be off for a while as he addresses an injury. She further reported that it was necessary to hire a short-term worker to fill in as Allen Henry was on vacation for two (2) weeks.
- Mayor Rolane Christofferson reported that a new spare tire was purchased for the Peterbilt garbage truck, and they experienced some issues with the cold temperatures.

Mayor Rolane Christofferson reported that she is working to put together an estimate for new playground equipment and will be applying for grants.

Clerk Lynn Schilling has not heard any more from Brian with AMKO Advisors.

Town Attorney Rennie Wittman reported that she received the information on the lot the town is purchasing. She advised on the process needed to complete the purchase. The Town Council will need to consider a Resolution, and she will continue to work with Prairie Abstract and Title on the ownership and deed requirements for the property.

Clerk Lynn Schilling reported that the dog/cat vaccination clinic was postponed to Sunday, February 28th from 1-3 p.m. due to the cold weather.

There were no submitted building permits.

New Business

Jacob Kitson discussed street concerns as related to Adams Avenue. He inquired as to the cost of the work the town had completed on the street by the hospital and expressed concern that the hospital construction-related traffic was damaging the streets by the hospital as well as the work recently completed by the town. He inquired if there was an agreement for reimbursement or payment on the road damages. Council Member Peter Leyva stated that town staff had been in contact with the construction foreman, and, to his knowledge, there is a verbal agreement that the construction company will repair the road or pay for the road repairs. Jacob Kitson also inquired about any impacts to the town with the pipeline not happening. Mayor Rolane Christofferson stated that there was an agreement to provide non-potable water that will not be utilized but otherwise no direct impact to the Town of Terry. Council members further discussed the tax revenue that would have benefitted the county as well as economic impacts locally.

Clerk Lynn Schilling reported that no letters were sent out on delinquent sewer accounts.

Public Comment: Mayor Rolane Christofferson read a letter sent to the town by Brett Johnson. They will place the property assessment request of Brett Johnson and Jared Boles back on the agenda for the March meeting.

There being no further business, the meeting adjourned at 6:37 p.m.
(Eaton/Christofferson)

ATTEST:

Lynn Schilling, Clerk

Rolane Christofferson, Mayor