

Mayor Rolane Christofferson reviewed and approved the following payroll as prepared by Clerk Lynn Schilling:

Payroll Register

89192	Rolane Christofferson	June 2020 Payroll	373.02
15099	Scott Christofferson	June 2020 Payroll	135.52
15100	Brad Eaton	June 2020 Payroll	138.52
89191	Megan Ehinger	June 2020 Payroll	115.83
89190	Rachel Ehinger	June 2020 Payroll	175.74
89189	Allen Henry	June 2020 Payroll	2589.07
89188	David Johnson	June 2020 Payroll	2654.46
15101	Libby Koppenhaver	June 2020 Payroll	139.57
15102	Peter Leyva	June 2020 Payroll	124.67
15103	Audrey Mintz	June 2020 Payroll	61.42
15104	Abraham Montalvo	June 2020 Payroll	362.30
15105	Jordyn Olson	June 2020 Payroll	162.66
15106	Neva Rathbun	June 2020 Payroll	135.52
89187	James Schilling	June 2020 Payroll	3128.21
89186	Lynn Schilling	June 2020 Payroll	2396.65
15107	Hayle Wickson	June 2020 Payroll	322.09
15108	Danielle Wolf	June 2020 Payroll	286.51
15109	MMIA- Insurance	June 2020 Payroll- Insurance	3199.15
15110	Dept. of Revenue	June 2020 Payroll- State Tax	706.00
89185	EFTPS	June 2020 Payroll- Tax Deposit	3784.51
89184	PERS	June 2020 Payroll	2733.23

The Claims Committee met at Terry Town Hall at 5:30 p.m. with Brad Eaton and Scott Christofferson reviewing claims. **The following claims were submitted for payment:**

Claims

4523	MMIA- Employee Benefits	Employee Benefits (reimb.)	718.00
4524	MDU	June 2020 Utilities	2340.18
4525	Advanced Tech. Products	Swimming Pool Parts/Chemicals	4520.66
4526	Black Mountain Software	Annual Service/Support	8768.00
4527	Bond Drilling, Inc	Repaired Well @ Park	1571.89
4528	Boss Office Products	Office Supplies	269.99
4529	Cardmember Service	June 2020 Statement	780.72
4530	Century Companies, Inc.	Cold Mix	19897.65
4531	City of Glendive	Landfill Services	2787.50
4532	Cross Petroleum	June 2020 Fuel	673.79
4533	Farmers Union Oil Co.	Fuel/Supplies	118.72
4534	Jamy Frost	Sprinkler Parts/Filter- Park	1265.00
4535	Get R Done Repair	June 2020 Statement	274.75
4536	Allen Henry	Reimbursement of Mileage to/from Billings	210.45
4537	Industrial Systems	Copper Sulfate- Lagoons	837.67
4538	Lucas & Tonn, P.C.	June 2020 Legal Services	375.60
4539	Mid-Rivers	June 2020 Statement	242.78
4540	MMCT & FOA	2020-21 Membership Dues	50.00
4541	Abraham Montalvo	Reimbursement of Mileage to/from Glendive	44.85
4542	MT Dept. of Revenue	Consumer Counsel Fee	8.00
4543	Montana Peterbilt	Repair on Air Conditioner	1101.42
4544	Morrison-Maierle Systems	Set Up Online Backup on PC	31.25
4545	MT DEQ	Minor Class III Burn Site License Fee	609.30
4546	Prairie County	Court Fines	192.00
4547	Lynn Schilling	Mileage Reimbursement to/from MC	44.85
4548	Stahly Engineering	Wastewater Treatment Project	51.00
4549	Steadman's Ace Hardware	Park/Pool Supplies	472.21
4550	Terry Super Valu	Supplies- Pool	29.94

4551	Terry Tribune	Advertising	127.90
4552	Tongue River Electric	Power @ Landfill	45.10
4553	Town of Terry	Sewer	153.00
JV971068	USDA	Monthly Loan Repayment	<u>8848.00</u>
Total			\$ 82,491.35

Receipts for the month of June, 2020:

12117	Rolane Christofferson	Insurance Receipts- Pass Thru	665.00
12118	Tongue River Electric Coop.	Capital Credit	54.27
12119	Fallon Refuse Disp. Dist.	Fallon Garbage Service- 3 mos.	7845.21
12120	Prairie County Treasurer	Taxes & Assessments	79665.42
12121	State of Montana	Fuel Allocation	2384.68
12122	State of Montana	HB124 Entitlement Share	23319.22
12123	Holly Eaton	Dog License	10.00
12124	Paula Rein	Swimming Pool Pass	90.00
12126	Stockman Bank	Interest	368.41
UB703	Journal Voucher	Sewer Receipts	<u>18676.45</u>
Total			\$ 133,078.66

On July 13, 2020, the Terry Town Council met in regular session at Terry Town Hall at 6:00 p.m. with Mayor Rolane Christofferson presiding. Also present were Council members Peter Leyva, Brad Eaton, Neva Rathbun and Scott Christofferson, Clerk Lynn Schilling, Public Works Director David Johnson, Town Attorney Rennie Wittman, Fire Chief Junior Fischer (TVFD), Jacob Kitsen, and Jessica Thomason. Ryan Rittal (Core Engineering Solutions) attended the wastewater project segment via the phone.

Mayor Rolane Christofferson called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

Public Comment- None.

Minutes from the June 4th, 11th, and 25th, 2020 meetings were approved. (Leyva/Rathbun)

Claims approved per Claims Committee. (Christofferson/Leyva)

Cash/Bank Reconciliation was approved. (Leyva/Eaton)

After review of the Stockman Bank Investment Fund account \$1,253,959.15 will be the amount in the Stockman Bank Investment Fund for the month of July. (Eaton/Christofferson) Interest is deposited in the amount the end of each month.

Balance as of 6/30/20--\$1,253,959.15 Interest paid 6/30/20--\$368.41 Balance as of 5/29/20--\$1,174,506.12 Credits-\$131,301.03 Debits-\$51,848.00.

Unfinished Business

Ryan Rittal (Core Engineering Solutions) discussed the proposed contract. He stated that the budget numbers were pulled from the last version of the uniform status of funds spreadsheet. Town Attorney Rennie Wittman stated that the contract appeared straightforward and she had no concerns. The Town Council passed a motion to approve the contract with Core Engineering Solutions. (Rathbun/Christofferson) Mayor Rolane Christofferson reported that the town should be receiving the project information from Stahly Engineering soon as she recently signed a release. Ryan Rittal stated that Core Engineering would be happy to assist with fund administration and will provide an additional contract for the Town Council to consider.

Junior Fischer was present to report on the Terry Volunteer Fire Department. He recently was selected as Fire Chief by the department. He will be scheduling more trainings upon the conclusion of the baseball season. They are planning to purchase some new turnouts and bottles this budget year. Council Member Peter Leyva stated that Junior was nominated as Fire Chief because he has responded to every fire, always is at meetings, and has helped others on the department. Mayor Rolane Christofferson thanked Fire

Chief Junior Fischer for attending the meeting and providing an update and stated that he has the Town Council's support.

No one was present to report on public safety.

Regarding the Town/Fire Hall, Clerk Lynn Schilling and PWD David Johnson reported that the fire extinguishers in Town/Fire Hall and the shop have been inspected this month. PWD David Johnson reported that some bulbs have been replaced in Town Hall and they have had to order some new ballasts as well.

Public Works Report:

- PWD David Johnson reported that they took the Peterbilt garbage truck to Peterbilt in Billings and got the air conditioner repaired.
- PWD David Johnson reported that all other equipment seems to be functioning well.
- PWD David Johnson reported that they are working on the streets when they can. Council Member Brad Eaton inquired if the county had delivered any gravel and stated that his truck would be available this week if more gravel is needed.
- PWD David Johnson reported that the swimming pool has opened. The Town Council discussed some recent closures due to staffing problems.

Mayor Rolane Christofferson stated that she will be meeting with the Commissioners to discuss the recent grant awarded to the Sheriff's Office and upcoming budget implications.

Council Member Peter Leyva briefly discussed some ideas for improvements at the park. He reported on comments he has received on social media and in person regarding updated playground equipment and sports equipment. He reported positive feedback on the proposed pavilion where the tennis court is located. He also spoke to a county commissioner about transitioning the softball field to a dog park. Council Member Scott Christofferson stated that making the softball field a usable space like a dog park is a great idea however it may require fundraising. Council Member Peter Leyva stated that there would also be some ongoing maintenance involved. He reiterated that the support for park upgrades and a dog park has been overwhelming.

Clerk Lynn Schilling reported that there was nothing new to discuss from AMKO Advisors.

Mayor Rolane Christofferson discussed the Second Reading of Ordinance # 2020-01, amending the chapter on public nuisance. Council Member Peter Leyva stated that anytime you start to add regulations it can become detrimental. He further stated that he does not agree with telling people what to do with their property. Jacob Kitsen asked if it is based on a ticket and can be challenged in court—yes. Town Attorney Rennie Wittman stated that the ordinance is instilling a mechanism to collect any dollars the town spends on cleanup. Jacob Kitsen stated that he did not think Terry is an ordinance town due to a lack of zoning. He further stated that if you cannot get current ordinances enforced, why would you be able to get additional ordinances enforced. The Town Council passed a motion to approve the Second Reading of Ordinance # 2020-01. (Christofferson/Eaton, Christofferson, Eaton and Rathbun voting “yea”, Leyva voting “nay”)

Mayor Rolane Christofferson discussed the Second Reading of Ordinance # 2020-02, establishing a landfill policy. The Town Council passed a motion to approve the Second Reading of Ordinance # 2020-02. (Eaton/Christofferson)

Clerk Lynn Schilling reported that the audit of fiscal year ended June 30, 2019 has been completed, and she will provide copies to the Town Council when the paper copies are received.

Mayor Rolane Christofferson stated that there is nothing new to update on the preliminary budget until the Town's certified taxable value information is received by the Department of Revenue.

There were no submitted building permits to review.

New Business

Clerk Lynn Schilling reported that eight (8) certified letters were sent out on delinquent sewer accounts.

Public Comment: Jacob Kitsen asked if there were any updates received on the Keystone pipeline. Mayor Rolane Christofferson stated that the town has not heard anything, but the county may have. Jacob Kitsen asked about increased truck traffic within the town— Mayor Rolane Christofferson stated there has been road construction projects in the area and companies have been purchasing water in town.

There being no further business, the meeting adjourned at 6:52 p.m (Eaton/ Christofferson)

ATTEST:

Lynn Schilling, Clerk

Rolane Christofferson, Mayor