

Mayor Rolane Christofferson reviewed and approved the following payroll as prepared by Clerk Lynn Schilling:

Payroll Register

89199	Rolane Christofferson	May 2020 Payroll	373.02
15064	Scott Christofferson	May 2020 Payroll	135.52
15065	Brad Eaton	May 2020 Payroll	138.52
89198	Allen Henry	May 2020 Payroll	2216.35
89197	David Johnson	May 2020 Payroll	2264.43
15066	Peter Leyva	May 2020 Payroll	124.67
15067	Neva Rathbun	May 2020 Payroll	135.52
89196	James Schilling	May 2020 Payroll	1891.50
89195	Lynn Schilling	May 2020 Payroll	2458.22
15068	MMIA- Insurance	May 2020 Payroll- Insurance	5325.82
15069	Dept. of Revenue	May 2020 Payroll- State Tax	523.00
89194	EFTPS	May 2020 Payroll- Tax Deposit	2784.43
89193	PERS	May 2020 Payroll	2321.99

The Claims Committee met at Terry Town Hall at 5:30 p.m. with Brad Eaton and Scott Christofferson reviewing claims. **The following claims were submitted for payment:**

Claims

4495	MMIA- Employee Benefits	Employee Benefits (reimb.)	665.00
4496	MDU	May 2020 Utilities	2171.72
4497	Advanced Tech. Products	Pool Drain Covers/Chemicals	3959.97
4498	Boss Office Products	Office Supplies	34.26
4499	Cardmember Service	May 2020 Statement	318.40
4500	City of Glendive	Landfill Services	2633.50
4501	Cross Petroleum	May 2020 Fuel	518.41
4502	Dan's Welding & Repair	Custom Tool- Swimming Pool	110.00
4503	Fastenal	Commercial Dispensers- Park Restrooms	308.59
4504	Farmers Union Oil Co.	Fuel/Supplies	109.92
4505	Jamy Frost	Park Sprinkler Parts	170.00
4506	Get R Done Repair	May 2020 Statement	407.95
4507	Huber Enterprises	Antifreeze/Hose- Peterbilt	39.00
4508	Lucas & Tonn, P.C.	May 2020 Legal Services	570.60
4509	Mid-Rivers	May 2020 Statement	249.68
4510	MT League of Cities & Towns	2020-21 Membership Dues	205.72
4511	MT Taxpayers Assoc.	Subscription Dues 2020-21	60.00
4512	MT DEQ	Wastewater License Renewal Fee	40.00
4513	Prairie County	Court Fines	990.00
4514	Steadman's Ace Hardware	Toro Bagger/ Concrete Patch	2819.98
4515	Terry Super Valu	Supplies- Pool/Town Hall	17.84
4516	Terry Tribune	Advertising	487.60
4517	Tongue River Electric	Power @ Landfill	45.22
4518	Town of Terry	Sewer	153.00
4519	USPS	Postage Stamps	70.00
4520	Glendive Rec. Dept.	Lifeguard Re-certification	50.00
4521	Petty Cash	Replenish Petty Cash	87.53
4522	Ross R. Stalcup	Audit for FYE2019	4000.00
JV971066	USDA	Monthly Loan Repayment	<u>8848.00</u>
		Total	\$ 50,886.16

Receipts for the month of May, 2020:

12108	City Judge Mary Bucher	Court Fines	970.00
12111	Randy Sassman	Dumpster Fee	50.00
12112	Rolane Christofferson	Insurance Receipts- Pass Thru	665.00
12113	State of Montana	Fuel Allocation	2384.68

12114	Prairie County Treasurer	Taxes & Assessments	4180.18
12115	City Judge Mary Bucher	Court Fines	20.00
12116	Stockman Bank	Interest	341.35
UB701	Journal Voucher	Sewer Receipts	<u>21138.80</u>
Total			\$ 29,750.01

On June 11, 2020, the Terry Town Council met in regular session at Terry Town Hall at 6:00 p.m. with Mayor Rolane Christofferson presiding. Also present were Council members Peter Leyva, Brad Eaton, and Scott Christofferson, Clerk Lynn Schilling, Town Attorney Rennie Wittman, and Public Works Director David Johnson.

Mayor Rolane Christofferson called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

Public Comment- None.

Minutes from the May 14th, 2020 meeting were approved. (Eaton/Leyva)

Claims approved per Claims Committee. (Leyva/Eaton)

Cash/Bank Reconciliation was approved. (Christofferson/Eaton)

After review of the Stockman Bank Investment Fund account \$1,174,506.12 will be the amount in the Stockman Bank Investment Fund for the month of June.

(Leyva/Christofferson) Interest is deposited in the amount the end of each month.

Balance as of 5/29/20--\$1,174,506.12 Interest paid 5/29/20--\$341.35 Balance as of 4/30/20--\$1,264,712.81 Credits-\$29,541.31 Debits-\$119,748.00

Unfinished Business

Mayor Rolane Christofferson reported that two (2) engineering firms have submitted proposals. After discussion, it was decided to form a selection committee to formally review and rate the proposals. The selection committee was determined to be Mayor Rolane Christofferson, Town Council Member Scott Christofferson, PWD David Johnson and Wastewater Operator James Schilling.

Council Member Peter Leyva reported that Dale Hellman has retired from the fire department. The fire department elected new officers. They are as follows: Junior Fischer, Chief; Joel Fuhrman, President; James Schilling, Vice President; Peter Leyva, Secretary/Treasurer. He further reported that they will be purchasing new turnouts. They have also received a request to burn down a house, and will be looking to have Brad Davis assist with trainings. The fire department did respond to a structure fire in town last month, and operations went smoothly.

No one was present to report on public safety.

Regarding the Town/Fire Hall, Clerk Lynn Schilling reported that the fire extinguishers in Town/Fire Hall have been inspected this month. PWD David Johnson is still researching ideas on improving the efficiency of the lighting in the Town/Fire Hall. Mayor Rolane Christofferson reported that the County is hiring a local mechanic to service their generator. Clerk Lynn Schilling reported that DES Coordinator John Pisk had reported that the Town's generator had been displaying an error code and requested Rocky Mountain Cummins to look at it. Some options were discussed for the Town's generator—PWD David Johnson will explore the options.

Public Works Report:

- PWD David Johnson stated there are no major issues with the garbage trucks.
- PWD David Johnson reported that all the equipment seems to be functioning well.

- PWD David Johnson reported that Prince has crushed gravel available as they are staged by the overpass. The cost is \$13.50-\$14.00 per ton. The Town Council passed a motion to purchase up to \$5,000.00 in gravel. (Christofferson/Eaton)
- PWD David Johnson reported that the swimming pool is filled. One filter part will be getting replaced. Clerk Lynn Schilling proposed pool staff wages as follows: front desk, \$8.65/hour; returning front desk, \$8.75/hour; first year lifeguard, \$9.00/hour, returning lifeguard, \$9.50/hour, assistant manager, \$10.00/hour, manager, \$10.50/hour. The Town Council passed a motion to set the pool wages as presented. (Christofferson/Eaton)

Town Attorney Rennie Wittman presented a draft public safety interlocal agreement including enforcement of the public nuisance code.

Council Member Peter Leyva briefly discussed some ideas for improvements at the park. PWD David Johnson stated that they will begin taking out the tennis court. Council Members Peter Leyva and Neva Rathbun will further present ideas when able.

Clerk Lynn Schilling reported that Brian Osowski, AMKO Advisors, called and stated that he will prepare some updated numbers and hopefully move forward with the re-finance of the USDA loans.

There were no submitted building permits to review.

New Business

Mayor Rolane Christofferson discussed Ordinance # 2020-01 amending the chapter on public nuisance. The Town Council passed a motion to approve the First Reading of Ordinance # 2020-01. (Christofferson/Eaton, Christofferson and Eaton voting “yea”, Leyva voting “nay”)

The Town Council passed a motion to approve the First Reading of Ordinance # 2020-02, establishing a Landfill Policy. (Eaton/Christofferson)

Clerk Lynn Schilling reported that she is working with Ross Stalcup, P.C., to complete the audit of fiscal year ended June 30, 2019.

Mayor Rolane Christofferson stated that the county is looking at 2.55 % COLA increases with their established schedule plus the additional 1 %. Council Member Peter Leyva proposed increasing the wage of the clerk/treasurer partially due to longevity. Mayor Rolane Christofferson stated that she would like to see preliminary numbers prior to making any increases. The Town Council scheduled a special meeting for Thursday, June 25th at 6 p.m. to look over budget materials.

Clerk Lynn Schilling reported delinquent sewer accounts for June: zero (0) friendly letters, five (5) letter #2's, and zero (0) letter #3's were sent.

Public Comment: None.

There being no further business, the meeting adjourned at 7:20 p.m (Eaton/Christofferson)

ATTEST:

Lynn Schilling, Clerk

Rolane Christofferson, Mayor