

Mayor Rolane Christofferson reviewed and approved the following payroll as prepared by Clerk Lynn Schilling:

Payroll Register

89212	Rolane Christofferson	March 2020 Payroll	373.02
15001	Scott Christofferson	March 2020 Payroll	135.52
15002	Brad Eaton	March 2020 Payroll	138.52
89211	Allen Henry	March 2020 Payroll	2283.26
89210	David Johnson	March 2020 Payroll	2406.56
15003	Peter Leyva	March 2020 Payroll	124.67
15004	Neva Rathbun	March 2020 Payroll	135.52
15005	James Schilling	March 2020 Payroll	168.90
89209	Lynn Schilling	March 2020 Payroll	2458.22
15006	MMIA- Insurance	March 2020 Payroll- Insurance	1973.15
15007	Dept. of Revenue	March 2020 Payroll- State Tax	462.00
89208	EFTPS	March 2020 Payroll- Tax Deposit	2465.28
89207	PERS	March 2020 Payroll	1821.79

Mayor Rolane Christofferson detailed the claims to the entire Town Council as there was not a claims committee review prior to the meeting. **The following claims were submitted for payment:**

Claims

4449	MMIA- Employee Benefits	Employee Benefits (reimb.)	665.00
4448	MDU	March 2020 Utilities	2605.80
4450	Boss Office Products	Meeting Room Chairs/Ink	473.29
4451	Cardmember Service	March 2020 Statement	210.64
4452	City of Glendive	Landfill Services	2302.50
4453	Cross Petroleum	March 2020 Fuel	894.29
4454	Dawson Co. Vet Clinic	Vaccinations Administered- Dog Day	1040.00
4455	Energy Laboratories	Lagoon Sample Testing	820.00
4456	Farmers Union Oil Co.	Fuel	44.08
4457	Vicki Lindvig	Reimbursement for SOP St. Pat's Meal	451.73
4458	Mid-Rivers	March 2020 Statement	245.57
4459	Miles City Motor Supply	March 2020 Statement	239.67
4460	One Schott Mobile Service	March 2020 Statement	312.50
4461	Prairie County	Court Fines	62.00
4462	Lynn Schilling	Reimbursement of Rainsuits- SW	79.96
4463	Stahly Engineering	Engineering Services	909.00
4464	Terry Super Valu	Supplies- Shop	19.97
4465	Terry Tribune	Advertising	133.70
4466	Tongue River Electric	Power @ Landfill	44.88
4467	Town of Terry	Sewer	153.00
4468	USPS	Postage Stamps	70.00
JV971062	USDA	Monthly Loan Repayment	<u>8848.00</u>
Total			\$ 36,424.47

Receipts for the month of March, 2020:

12085	Fallon Refuse Disposal Dist.	Fallon Garbage Service (2 mos)	5230.14
12087	Rolane Christofferson	Insurance Receipts- Pass Thru	665.00
12088	Dog Licenses	S. Mintz	10.00
		A. Murr	10.00
		G. Pfiefler	5.00
12089	Prairie County	Reimb. of Gravel- DEQ Opencut	156.33
12090	Save Our Pool	Donations for Swimming Pool	115.00
12091	Save Our Pool	Donations for Swimming Pool	120.00
12092	Prairie County Treasurer	Taxes & Assessments	4156.69
12093	Peter/Michelle Leyva	Dog Licenses	20.00
12094	Save Our Pool	Donations for Swimming Pool	100.00

12095 Save Our Pool	St. Pat's Dinner/Fundraiser	1233.00
12096 State of Montana	Police Training/Fire Relief	1768.00
12097 State of Montana	Fuel Allocation	2384.68
12098 State of Montana	HB124 Entitlement Share	23319.22
12099 Fallon Refuse Disposal Dist.	Fallon Garbage Service	2615.07
12100 Dog Licenses	L. Morast	5.00
	J. Smith	20.00
12103 Stockman Bank	Interest	590.01
UB697 Journal Voucher	Sewer Receipts	<u>18671.09</u>
	Total	\$ 61,194.23

The Terry Town Council met in regular session via “Go To Meeting” in an online or phone-in conference meeting at 6:00 p.m. with Mayor Rolane Christofferson presiding. Present on the phone or computer were Council members Peter Leyva, Brad Eaton, Neva Rathbun, and Scott Christofferson, Clerk Lynn Schilling, and Town Attorney Rennie Wittman.

Mayor Rolane Christofferson called the meeting to order at 6:06 p.m. and led the Pledge of Allegiance.

Public Comment- None.

Minutes from the March 12th, 2020 meeting was approved. (Rathbun/Eaton)

Claims approved per Claims Committee. (Eaton/Rathbun)

Cash/Bank Reconciliation was approved. (Christofferson/Rathbun)

After review of the Stockman Bank Investment Fund account \$1,278,666.68 will be the amount in the Stockman Bank Investment Fund for the month of April. (Leyva/Eaton) Interest is deposited in the amount the end of each month.

Balance as of 3/31/20--\$1,278,666.68 Interest paid 3/31/20--\$590.01 Balance as of 2/28/20—\$1,259,873.32 Credits-\$62,641.36 Debits-\$43,848.00

Unfinished Business

Mayor Rolane Christofferson reported that after consulting with Town Attorney Rennie Wittman and reviewing the contracts and contract amendments with Stahly Engineering, Town Attorney Rennie Wittman sent a letter via e-mail to Stahly Engineering requesting an updated contract with allowance for a sub-contractor. Meanwhile, Mayor Rolane Christofferson reported that she is looking into all options in moving forward with the Town's wastewater treatment upgrade project.

Public Works Report:

- Mayor Rolane Christofferson reported that she had presented the possibility of the County Road Department delivering truckloads of gravel from the town's Cherry Creek Pit on their way back to the shop at the end of the work day to Prairie County Commissioner Dennis Teske and he was receptive of the idea. Road Foreman Todd Henry stated that the road department would be willing to do so for \$50 per truck load. The Town Council passed a motion to proceed with having the Prairie County Road Department deliver truck loads of gravel when convenient for \$50 per truck. (Leyva/Eaton)
- Mayor Rolane Christofferson reported that the town will advertise for the pool manager position, then, once that position is filled, advertise for lifeguards and desk personnel.
- Mayor Rolane Christofferson reported that the town had received two (2) applications for the third full-time public works position. She has hired James Schilling and recommended the Town Council set his hourly wage at \$21.00 per hour. The Town Council discussed the wages for the public works department and ultimately decided that wages could be re-visited during the budget process.

The Town Council passed a motion to set James Schilling's wage at \$21.00/hour.
(Rathun/Christofferson)

Clerk Lynn Schilling reported that there was nothing new to report with AMKO and the USDA loan re-finance.

Mayor Rolane Christofferson discussed the farmland lease with Allen and Carol Lachenmaier. She had discussed the Town Council's concerns with the uncertainty surrounding the wastewater treatment project and whether that may affect the farmland that would be leased. Allen and Carol Lachenmaier stated they are willing to suffer a loss if part of the field is affected by construction. Council Member Neva Rathbun requested that language regarding the potential for loss be added to the lease agreement. The Town Council passed a motion to renew the lease agreement with the added language proposed by Town Council Member Neva Rathbun. (Eaton/Rathbun)

There were submitted building and sewer main access permits to review from Dick and Carol Scheetz.

New Business

Mayor Rolane Christofferson discussed Resolution # 2020-465, ratifying the Declaration of Emergency for the COVID-19 pandemic. The Resolution would ratify the Declaration of modified operations already signed by Mayor Rolane Christofferson and allow for the additional two (2) mills to be levied for the Town if deemed necessary within the next year. Mayor Rolane Christofferson did clarify that Governor Steve Bullock had declared that local governments would not need to seek additional mills locally prior to accessing federal and state disaster funding. The Town Council passed a motion to approve Resolution # 2020-465. (Leyva/Christofferson)

Clerk Lynn Schilling discussed the MMIA Employee Benefit Enrollment. The health insurance rates have increased by 8 %. Historically, the Town has paid for a full-time employee's portion only of the "Madison" plan, which the employee can apply towards any plan. Part-time employees working over 30 hours a month would receive a pro-rated portion of that amount to go towards any plan. The Town Council passed a motion to sign the enrollment with the same options as the previous year. (Christofferson/Leyva)

Public Comment: None.

There being no further business, the meeting adjourned at 6:49 p.m
(Rathbun/Christofferson)

ATTEST:

Lynn Schilling, Clerk

Rolane Christofferson, Mayor