

Mayor Rolane Christofferson reviewed and approved the following payroll as prepared by Clerk Lynn Schilling:

Payroll Register

14897	Keegan Albrecht	December 2019 Payroll	88.67
14898	Cindy Bond	December 2019 Payroll	138.52
89231	Rolane Christofferson	December 2019 Payroll	373.02
14899	Brad Eaton	December 2019 Payroll	138.52
89230	Allen Henry	December 2019 Payroll	2318.23
89229	David Johnson	December 2019 Payroll	2370.25
14900	Peter Leyva	December 2019 Payroll	124.67
89228	Caryn Rein	December 2019 Payroll	115.52
14901	James Schilling	December 2019 Payroll	184.70
89227	Lynn Schilling	December 2019 Payroll	2564.57
14902	MMIA- Insurance	December 2019 Payroll- Insurance	1973.15
14903	Dept. of Revenue	December 2019 Payroll- State Tax	468.00
89226	EFTPS	December 2019 Payroll- Tax Deposit	2548.31
89225	PERS	December 2019 Payroll	1832.78

The Claims Committee met at Terry Town Hall at 5:30 p.m. with Brad Eaton and Peter Leyva reviewing claims. **The following claims were submitted for payment:**

Claims

4375	MMIA- Employee Benefits	Employee Benefits (reimb.)	665.00
4376	MDU	December 2019 Utilities	2871.28
4377	Advanced Tech Products	Aquasol Controller Lease Payment	400.00
4378	Boss Office Products	Office Supplies	59.71
4379	Cardmember Service	December 2019 Statement	2249.63
4380	City of Glendive	Landfill Services	2106.00
4381	Cross Petroleum	December 2019 Fuel	781.14
4382	Farmers Union Oil Co.	Fuel	33.22
4383	J&J Enterprises	Snow Removal @ Fire Hall	240.00
4384	J.P. Cooke Co.	2020 Dog Tags/License Book	70.20
4385	Mid-Rivers	December 2019 Statement	211.50
4386	Miles City Motor Supply	Shop Supplies/Parts	133.89
4387	MT Dept. of Revenue	Consumer Counsel Fee	33.67
4388	Morrison-Maierle Systems	Managed Off-site Backup	240.00
4389	Stahly Engineering	Engineering Services	1145.00
4390	Steadman's Ace Hardware	Fire Hall Training Room Supplies- TVFD	47.97
4391	Sterling Codifiers LLC	Online Code Hosting- 1 year	500.00
4392	Terry Tribune	Advertising/Annual Subscription	80.00
4393	Tongue River Electric	Power @ Landfill	45.67
4394	Town of Terry	Sewer	153.00
4395	USPS	Postage Stamps	105.00
JV971055	USDA	Monthly Loan Repayment	<u>8848.00</u>
Total			\$ 37,115.81

Receipts for the month of December, 2019:

12052	Rolane Christofferson	Insurance Receipts- Pass Thru	665.00
12053	Rural Garbage Contracts	Badlands Group LLC	350.00
		C. Holman	350.00
		Beefland Inc.	350.00
12054	Sale of Beer/Liquor Licenses	Terry Super Valu	160.00
		American Legion Club	160.00
12055	Prairie County Treasurer	Taxes & Assessments	142346.20
12056	Rural Garbage Contracts	R. Mrnak	350.00
		J. Woods/T. Rose	306.00
12057	MP Nexlevel LLC	Bulk Water Sales	2331.25
12058	4 Corners LLC	Sale of Beer/Liquor License	160.00

12059 State of Montana	Fuel Allocation	2384.68
12060 State of Montana	HB124 Entitlement Share	23319.22
12061 Army Corps of Engineers	WRDA Grant	21673.63
12062 Stockman Bank	Interest	1057.39
UB690 Journal Voucher	Sewer Receipts	<u>22453.93</u>
Total		\$ 218,417.30

On January 9, 2020, the Terry Town Council met in regular session at Terry Town Hall at 6:00 p.m. with Mayor Rolane Christofferson presiding. Also present were Council members Peter Leyva, Brad Eaton, Neva Rathbun, and Scott Christofferson, Clerk Lynn Schilling, Public Works Director David Johnson, Town Attorney Rennie Wittman, and Prairie County Sheriff Kiefer Lewis.

Mayor Rolane Christofferson called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

Public Comment- None.

Minutes from the December 12/16th, 2019 meeting was approved. (Leyva/Eaton)

Claims approved per Claims Committee. (Christofferson/Eaton)

Clerk Lynn Schilling was not able to complete the cash/bank reconciliation due to computer issues—she will provide the January reconciliation report next month.

After review of the Stockman Bank Investment Fund account \$1,237,403.39 will be the amount in the Stockman Bank Investment Fund for the month of January. (Eaton/Leyva) Interest is deposited in the amount the end of each month.

Balance as of 12/31/19--\$1,237,403.39 Interest paid 12/31/19--\$1,057.39 Balance as of 11/29/19—\$1,063,756.83 Credits-\$219,494.56 Debits-\$45,848.00

Unfinished Business

There was nothing new to report regarding the wastewater treatment system project.

Council Member Peter Leyva provided an update on the Terry Volunteer Fire Department. They have put together all the equipment and have everything arranged in the training room. They would like to get internet in the training room for the fitness machines and training purposes. Council Member Scott Christofferson asked that they look into the cost of the additional internet connection and proposed usage.

Prairie County Sheriff Kiefer Lewis was present to report on public safety. He stated that they have a door lock that could be utilized for the first responder training room that issues individual codes and tracks entry and times. He reported that they have received a lot of calls concerning dogs as of late and issued a ticket for dog at large. He requested regular updates to the list of registered dogs from Clerk Lynn Schilling. They continue to address drugs locally and on the highway. He also continues to attend meetings in preparation for the Keystone XL pipeline construction.

Regarding the Town/Fire Hall, Clerk Lynn Schilling reported that the fire extinguishers in Town/Fire Hall have been inspected this month. There was nothing new to report on the exhaust removal in the Fire Hall.

Public Works Report:

- PWD David Johnson reported that they continue to research different options for a new garbage truck and containers. The Peterbilt garbage truck is currently functioning well.
- PWD David Johnson reported that the skid-steer needs two (2) new tires. He is still exploring options for a new mower for the park.
- Mayor Rolane Christofferson reported that the easement with the school has been signed and recorded.

There was nothing new to report regarding the public safety interlocal agreement.

Mayor Rolane Christofferson stated that former council members Cindy Bond and Caryn Rein had put together a proposed fee schedule. She further stated that as the council forms committees, the solid waste committee could further develop the policy as needed and complete the process.

Mayor Rolane Christofferson stated that the Town Council park and pool committee can further develop a plan for upgrades and assist in looking for grant opportunities.

Town Attorney Rennie Wittman will work on incorporating the requested change to the ordinance amending the public nuisance portion of the code.

Clerk Lynn Schilling reported that she was able to get some assistance from Darryl Pisk with the computer situation. Currently, she is waiting for Mid-Rivers to transition to fiber so that she may proceed with the cloud based Black Mountain software. This will allow a complete transition to the new computer.

Mayor Rolane Christofferson discussed information that was presented to the town on re-financing the existing USDA RD loans from the 90's. AMKO Advisors provided a debt service comparison that exhibited a possible \$304,110 in savings if the town were to re-finance. Clerk Lynn Schilling will further discuss the process with Brian at AMKO and touch base with the USDA prior to the next meeting.

There were no submitted building permits to review.

New Business

The Town Council passed a motion to approve Resolution # 2020-464, the amended Resolution relating to the issuance of wastewater system revenue bonds.
(Eaton/Christofferson)

No one was present to discuss the livestock request.

Clerk Lynn Schilling reported that the dog/cat vaccination clinic will likely be either Saturday, February 8th or the 15th, depending on what works for Dr. Voss. Once the date is confirmed, she will advertise with flyers and in the newspaper.

Mayor Rolane Christofferson discussed the roles and responsibilities of the Town Council and Mayor. She discussed the need for a Town Council President and asked for interest in that designation. Council Member Peter Leyva volunteered to continue as Town Council President. The Town Council passed a motion to appoint Council Member Peter Leyva as Town Council President. (Christofferson/Rathbun) Mayor Rolane Christofferson discussed the formation of committees to oversee specific aspects of the town. Council Members Brad Eaton and Peter Leyva will serve on the streets and alleys committee, Council Members Scott Christofferson and Brad Eaton will serve on the solid waste and sewer committee, and Council Members Neva Rathbun and Peter Leyva will serve on the park and pool committee.

Clerk Lynn Schilling reported delinquent sewer accounts for January: zero (0) friendly letters, zero (0) letter #2's, and zero (0) letter #3's were sent.

Public Comment: None.

There being no further business, the meeting adjourned at 7:33 p.m
(Leyva/Christofferson)

ATTEST:

Lynn Schilling, Clerk

Rolane Christofferson, Mayor