

Mayor Rolane Christofferson reviewed and approved the following payroll as prepared by Clerk Lynn Schilling:

Payroll Register

89224	Rolane Christofferson	January 2020 Payroll	373.02
14931	Scott Christofferson	January 2020 Payroll	135.52
14932	Brad Eaton	January 2020 Payroll	138.52
89223	Allen Henry	January 2020 Payroll	2328.87
89222	David Johnson	January 2020 Payroll	2423.91
14933	Peter Leyva	January 2020 Payroll	124.67
14934	Neva Rathbun	January 2020 Payroll	135.52
14935	James Schilling	January 2020 Payroll	184.70
89221	Lynn Schilling	January 2020 Payroll	2566.18
14936	MMIA- Insurance	January 2020 Payroll- Insurance	1973.15
14937	Dept. of Revenue	January 2020 Payroll- State Tax	475.00
89220	EFTPS	January 2020 Payroll- Tax Deposit	2531.30
89219	PERS	January 2020 Payroll	1830.17

The Claims Committee met at Terry Town Hall at 5:30 p.m. with Brad Eaton and Scott Christofferson reviewing claims. **The following claims were submitted for payment:**

Claims

4396	MMIA- Employee Benefits	Employee Benefits (reimb.)	665.00
4397	MDU	January 2020 Utilities	2936.08
4398	MT DEQ	Application/Exam Fee for Wastewater Lic.	140.00
4399	Cardmember Service	January 2020 Statement	371.93
4400	City of Glendive	Landfill Services	1905.50
4401	Cross Petroleum	January 2020 Fuel	629.89
4402	Energy Laboratories	Lagoon Sample Testing	731.00
4403	Farmers Union Oil Co.	Fuel	38.16
4404	Get R Done	January 2020 Statement	312.00
4405	David Johnson	Reimbursement of Mileage	44.85
4406	Lucas & Tonn	January 2020 Legal Services	328.56
4407	Mid-Rivers	January 2020 Statement	207.56
4408	Miles City Motor Supply	January 2020 Statement	89.32
4409	Montana Rural Water Systems	Annual Membership Dues	33.40
4410	Prairie Community Hospital	Contribution- EMT Coordinator Position	2500.00
4411	Prairie Co. Chamber of Commerce	Assoc. Membership Dues	50.00
4412	Lynn Schilling	Reimbursement of Mileage	44.85
4413	Solid Waste Systems, Inc.	Part- Peterbilt Garbage Truck	90.87
4414	Stahly Engineering	Engineering Services	1266.51
4415	Steadman's Ace Hardware	Fire Hall Training Room Supplies- TVFD	81.90
4416	Linda Strasheim	Reimbursement of Bulk Mailing Supplies	21.17
4417	Terry Tribune	Advertising	54.00
4418	The Chemnet Consortium	Annual Random Selection Fees	125.00
4419	Tongue River Electric	Power @ Landfill	45.22
4420	Town of Terry	Sewer	153.00
4421	USPS	Postage Stamps	70.00
JV971057	USDA	Monthly Loan Repayment	8848.00
JV971058	US Bank	SRF Loan Repayment	17450.00
Total			\$ 55,308.33

Receipts for the month of January, 2020:

12063	Rolane Christofferson	Insurance Receipts- Pass Thru	665.00
12064	Iowa Trenchless	Bulk Water Sales	2544.00
12065	State of Montana	Fuel Allocation	2384.68
12066	Dog Licenses	C. Bond	5.00
		J. Veum	5.00

12067	Fallon Refuse Disposal Dist.	Fallon Garbage Service	2615.07
12068	Prairie County Treasurer	Taxes & Assessments	43473.16
12069	Dog Licenses	T. Mock	5.00
		B. Mollman	20.00
12070	EMI	Aluminum Recycling- Donation to SOP	8.26
12071	FTC v. A1 Janitorial Sply	Refund via Lawsuit	75.68
12072	Stockman Bank	Interest	1090.99
UB692	Journal Voucher	Sewer Receipts	<u>25659.21</u>
		Total	\$ 78,551.05

On February 13, 2020, the Terry Town Council met in regular session at Terry Town Hall at 6:00 p.m. with Mayor Rolane Christofferson presiding. Also present were Council members Peter Leyva, Brad Eaton, Neva Rathbun, and Scott Christofferson, Clerk Lynn Schilling, Public Works Director David Johnson, Town Attorney Rennie Wittman, and Prairie County Sheriff Kiefer Lewis.

Mayor Rolane Christofferson called the meeting to order at 6:07 p.m. and led the Pledge of Allegiance.

Public Comment- None.

Minutes from the January 9th, 2020 meeting was approved. (Leyva/Christofferson)

Claims approved per Claims Committee. (Leyva/Rathbun)

Cash/Bank Reconciliations from December and January were approved.
(Eaton/Christofferson)

After review of the Stockman Bank Investment Fund account \$1,257,082.77 will be the amount in the Stockman Bank Investment Fund for the month of February. (Christofferson/Eaton) Interest is deposited in the amount the end of each month.
Balance as of 1/31/20--\$1,257,082.77 Interest paid 1/31/20--\$1,090.99 Balance as of 12/31/19--\$1,237,403.39 Credits-\$78,177.38 Debits-\$58,498.00

Unfinished Business

No one was present from Stahly Engineering to report regarding the wastewater treatment system project. Mayor Rolane Christofferson reported that a conference call had occurred a couple week ago. Stahly is still working to complete the final design of the project and finish submitting all the necessary paperwork to SRF/DEQ. Clerk Lynn Schilling has been consulting with the state and Stahly Engineering on the coverage calculations to determine if any further rate increases would be needed.

Council Member Peter Leyva reported that the fire department will be conducting a training on Tuesday.

Prairie County Sheriff Kiefer Lewis was present to report on public safety. He discussed some ongoing issues with dogs and requested an updated registration list after the vaccination clinic. They have been busy with a big case as well as numerous calls to service the past month. They recently had two (2) successful drug busts with traffic stops. He helped host a regional K9 training at the high school that was attended and received well. They are currently in the process of reviewing and adopting new policies provided by MACO.

Regarding the Town/Fire Hall, PWD David Johnson and Clerk Lynn Schilling reported that the fire extinguishers in Town/Fire Hall and the Town Shop have been inspected this month. PWD David Johnson reported that there was nothing new to report on the exhaust removal in the Fire Hall.

Public Works Report:

- PWD David Johnson reported that the landfill may soon not allow couches and big furniture items to be mixed with household trash. Town Attorney Rennie Wittman presented a draft of the Landfill Policy Resolution of Intent.
- PWD David Johnson reported that a belt broke in the street sweeper and he has priced the replacement belt to be at least \$900. They would need to purchase two (2) belts. He did price out a used street sweeper for \$17,500 as an alternative. After discussion of the funds available and priority of needs, the Town Council decided to purchase the parts needed to repair the town's sweeper.
- The Town Council passed a motion to purchase up to \$20,000 of cold mix from Century Companies, Inc. (Leyva/Christofferson)
- Mayor Rolane Christofferson and PWD David Johnson discussed an idea to pour more concrete in intersections to aid with drainage (such as what is currently at the intersection of Pacific Street and McDonald Avenue). They will obtain some cost estimates for further discussion.

There was nothing new to report regarding the public safety interlocal agreement.

Mayor Rolane Christofferson discussed the proposed fee schedule for garbage. She will prepare something for the newspaper to inform the community as to what the intent of the changes are. Town Attorney Rennie Wittman discussed the process to amend the ordinance.

Council Members Peter Leyva and Neva Rathbun will work on developing some ideas for the park improvements. They will work to have material to present at the next meeting. The Town Council members agreed that PWD David Johnson could begin tearing out the tennis court if the weather permits.

Mayor Rolane Christofferson discussed further information that was presented to the town on re-financing the existing USDA RD loans from the 90's. AMKO Advisors provided a debt service comparison that exhibited a possible \$214,914 in savings. They have also provided a contract. The Town can withdraw if, upon going to bid, the savings were not found to be significant. Clerk Lynn Schilling spoke of the different options with re-financing which could be adjusted pending the current coverage calculations that are being done with the lagoon project. Clerk Lynn Schilling also confirmed that there would be no penalty from the USDA if the town were to proceed with re-financing the loans. The Town Council passed a motion to sign the contract with AMKO Advisors and further explore re-financing the USDA loans. (Eaton/Christofferson)

Clerk Lynn Schilling reported that the Dog/Cat Vaccination Clinic is Saturday morning. PWD David Johnson and Asst. PWD Allen Henry will also assist with the clinic. Dr. Kyle Voss with Dawson Co. Veterinary Clinic will administer vaccines.

There were no submitted building permits to review.

New Business

Clerk Lynn Schilling reported delinquent sewer accounts for February: seven (7) friendly letters, zero (0) letter #2's, and zero (0) letter #3's were sent.

Public Comment: None.

Town Council Member Neva Rathbun stated that she had some conversations wherein folks were appreciative of the recent informational letter that had been sent out. Mayor Rolane Christofferson shared that there is an upcoming meeting to discuss the activities surrounding the Keystone XL pipeline. The meeting will be held at the Legion's backroom at 4:30 p.m. on Thursday, February 26th. Mayor Rolane Christofferson also discussed another bulk water request and suggested that the Town Council revisit drilling

a new well near Town Hall. Town Attorney Rennie Wittman stated that she is planning to attend the upcoming training for town and city attorneys in May.

There being no further business, the meeting adjourned at 8:08 p.m
(Eaton/Christofferson)

ATTEST:

Lynn Schilling, Clerk

Rolane Christofferson, Mayor