

Mayor Rolane Christofferson reviewed and approved the following payroll as prepared by Clerk Lynn Schilling:

Payroll Register

14707	Cindy Bond	July 2019 Payroll	138.52
14708	Taylor Bright	July 2019 Payroll	314.75
89268	Rolane Christofferson	July 2019 Payroll	373.02
14709	Brad Davis	July 2019 Payroll	415.57
14710	Brad Eaton	July 2019 Payroll	138.52
89267	Susan Edwards	July 2019 Payroll	388.99
14711	Wynter Fahrnow	July 2019 Payroll	410.57
14704	Vernal Fellon	July 2019 Payroll	1118.74
14705	Vernal Fellon	July 2019 Payroll	2376.46
14712	Aysec Gagon	July 2019 Payroll	474.14
14713	Aubree Handran	July 2019 Payroll	138.29
14714	Rachel Harrell	July 2019 Payroll	647.58
14715	Robert Harrell	July 2019 Payroll	227.73
89266	Allen Henry	July 2019 Payroll	2659.28
14716	Libby Koppenhaver	July 2019 Payroll	288.81
14717	Addrianna Ledford	July 2019 Payroll	321.15
14718	Peter Leyva	July 2019 Payroll	124.67
14719	Adrian Luedtke	July 2019 Payroll	705.63
14720	Audrey Mintz	July 2019 Payroll	756.64
14721	Abraham Montalvo	July 2019 Payroll	271.36
14722	Jordyn Olson	July 2019 Payroll	346.69
89265	Caryn Rein	July 2019 Payroll	115.52
14723	James Schilling	July 2019 Payroll	184.70
89264	Lynn Schilling	July 2019 Payroll	2564.57
14724	Hayle Wickson	July 2019 Payroll	455.04
14725	Danielle Wolf	July 2019 Payroll	729.85
14726	Michelle Wolff	July 2019 Payroll	88.26
14727	MMIA- Insurance	July 2019 Payroll- Insurance	1329.15
14728	Dept. of Revenue	July 2019 Payroll- State Tax	619.00
89263	EFTPS	July 2019 Payroll- Tax Deposit	4037.54
89262	PERS	July 2019 Payroll	2158.48

The Claims Committee met at Terry Town Hall at 5:30 p.m. with Brad Eaton and Peter Leyva reviewing claims. **The following claims were submitted for payment:**

Claims

4249	Brad Davis	Mileage Reimbursement	135.72
4250	MMIA- Employee Benefits	Employee Benefits (reimb.)	665.00
4251	MDU	July 2019 Utilities	3576.97
4253	Advanced Tech Products	Swimming Pool Chemicals/Supplies	5795.71
4254	Boss Office Products	Toner	140.00
4255	Cross Petroleum	July 2019 Statement	910.74
4256	Cardmember Service	July 2019 Statement	263.28
4257	Energy Lab	Lagoon Sample Testing	315.00
4258	Holden Electric LLC	Replaced Coil @ Pool	317.97
4259	Mid-Rivers	July 2019 Statement	248.51
4260	Miles City Motor Supply	Shop Towels/Gloves	63.96
4261	MSU Fire Services Training	FY19-20 Resource Center Membership	185.00
4262	Tongue River Electric	Power @ Landfill	43.77
4263	Terry Hardware	Supplies	168.10
4264	Terry Tribune	Advertising	143.75
4265	Town of Terry	Sewer	153.00
4266	City of Glendive	Landfill Services	2950.00
4268	Terry Super Valu	Restroom Supplies- Park	30.75
4269	USPS	Postage Stamps	70.00

4270	Lucas & Tonn, P.C.	June/July Legal Services	947.60
4271	MMIA- Liability Program	Liability Insurance FY2019-20	6485.00
4272	MMIA- Property Program	Property Insurance FY2019-20	4555.36
JV971031	USDA	Monthly Loan Repayment	8848.00
JV971033	US Bank	Bi-Annual Loan Repayment	<u>17587.50</u>
Total			\$ 80,662.69

Receipts for the month of July, 2019:

11968	City Judge Mary Bucher	Court Fines	265.00
11971	Rolane Christofferson	Insurance Receipts- Pass Thru	616.00
11972	Dog Licenses	E. Therrien	10.00
		A. Henry	10.00
11973	State of Montana	Fuel Allocation	2411.17
11974	State of Montana	HB124 Entitlement Share	22572.11
11975	Megan Greenwalt	Rural Garbage Contract- Partial Year	131.00
11976	Tongue River Electric Coop.	Patronage Dividend	66.10
11977	Pool Mgr Michelle Wolff	Swimming Pool Proceeds	878.00
11978	Prairie County Treasurer	Taxes & Assessments	95772.05
11979	Fallon Refuse Disposal Dist.	Fallon Garbage Service	2615.07
11980	Stockman Bank	Interest	806.50
UB678	Journal Voucher	Sewer Receipts	<u>20314.89</u>
Total			\$ 146,467.89

The Terry Town Council met in regular session at Terry Town Hall at 6:00 p.m. with Mayor Rolane Christofferson presiding. Council members present were Peter Leyva, Cindy Bond and Brad Eaton. Also present were Clerk Lynn Schilling, Public Works Director David Johnson, Ryan Rittal (Stahly Engineering), Neva Rathbun, Donne Stagg, Dustin Stagg, and Jennifer Grey Eagle.

Mayor Rolane Christofferson called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

Public Comment- Jennifer Grey Eagle introduced herself as the Ambulance Service Coordinator. She stated that they are looking into starting another EMT class in January and asked that the Council help spread the word. They are trying to gauge interest to best determine the appropriate timing for another class.

Minutes from the July 18th and 24th, 2019 meetings were approved. (Leyva/Eaton)

Claims approved per Claims Committee. (Bond/Eaton)

Cash/Bank Reconciliation approved. (Leyva/Bond)

After review of the Stockman Bank Investment Fund account \$1,039,327.96 will be the amount in the Stockman Bank Investment Fund for the month of August. (Eaton/Bond) Interest is deposited in the amount the end of each month.

Balance as of 7/31/19--\$1,039,327.96 Interest paid 7/31/19--\$1,010.69 Balance as of 6/28/19--\$1,084,139.13 Credits-\$50,086.33 Debits-\$94,897.50

Unfinished Business

Ryan Rittal reported that there had been a conference call on Monday regarding the wastewater treatment upgrade project. The SRF program is reviewing all the data provided by Stahly to determine if enough inflow and infiltration has been removed from the wastewater system to proceed with funding the upgrades. Stahly estimates that 20% inflow and infiltration was removed with the sewer main replacement projects. The SRF engineer indicated that the 20% was sufficient. Stahly is also discussing a possible deviation from DEQ that would allow for the Town to continue with a 2-cell lagoon system and re-hab the existing cells. The funding conversation went well, as the Town was informed that the SRF program has earmarked \$300,000 of the loans to be forgiven.

Ryan Rittal also discussed a street evaluation proposal that Council Member Peter Leyva had requested. The proposal is for the evaluation and recommendation for improvements of four areas in town on Park St., Adams Ave., Garfield Ave., and Yellowstone Ave. They would perform a field evaluation of the streets utilizing the PASER rating system and then prepare a report, listing options with opinions of probable cost for each option. Council Member Peter Leyva inquired as to the necessity of the PASER rating as the areas specified are severely deteriorated. Ryan Rittal stated that he was unsure as to whether they would be willing to skip that step as it is all part of their evaluation process. He offered to set up a conference call with the streets engineer if the Town Council would like to obtain more information. Council Member Peter Leyva recommended that the issue be tabled for now and stated that he would call and obtain more information.

Council Member Peter Leyva reported that he is assembling some members of the TVFD and Ambulance crew to put together the work out equipment.

There was no one present to report on public safety.

Regarding the Town/Fire Hall, Clerk Lynn Schilling reported that the fire extinguishers in Town/Fire Hall have been inspected this month. There was nothing new to report on the exhaust removal in the Fire Hall.

Public Works Report:

- PWD David Johnson reported that the swimming pool has been functioning better. Three of the filters have had the sand completely replaced, the remaining filter will need addressed as well. They are also looking at some other minor modifications in the filter room to better the operation and maintenance of the pool.
- The Peterbilt garbage truck is functional, however there is an issue with a hydraulic pump and the AC is not working. They will be getting those issues addressed.
- PWD David Johnson discussed a new maintenance log that he and the public works department are implementing. Council Member Peter Leyva discussed PubWorks and encouraged PWD David Johnson to look at implementing that program.
- PWD David Johnson stated that he would like to look at pouring concrete in the portion of the town shop where the garbage truck is stored to aid in maintaining and repairing the truck. He also discussed the need to trim trees that hang over the alleys. Both issues will be re-visited this fall.
- Clerk Lynn Schilling discussed the need to adopt a Resolution requesting the BaRSAA funds allocated to the town. The Town Council agreed to draft the resolution for general patching and maintenance of the streets in town. Clerk Lynn Schilling will prepare the Resolution for the September meeting.
- Council Member Peter Leyva discussed the street advisory committee he would like to see formed. Mayor Rolane Christofferson tabled the issue until Town Attorney Rennie Wittman is present.

Mayor Rolane Christofferson stated that there is nothing new to report regarding the interlocal agreement on public safety.

Council Member Cindy Bond has continued work on a draft of proposed rates. She and Council Member Caryn Rein will continue to work on developing the policy.

Mayor Rolane Christofferson reported that the proposed changes had been sent to TransCanada for the bulk water proposal and road haul agreement. They will send updated agreements for consideration at a subsequent meeting.

Mayor Rolane Christofferson discussed the possibility of grants for the park improvements. Clerk Lynn Schilling will check for assistance with EPEDC.

Clerk Lynn Schilling provided updated budget information for the General fund. The Town Council scheduled a budget meeting on Thursday, August 15th at 6 p.m. and the Street Maintenance Resolution and Final Budget hearings on Thursday, September 5th at 6 p.m.

There were no submitted building permits to review.

New Business

The Town Council passed a motion approving Resolution # 2019-458 allowing for the municipal election to be conducted by mail ballot. (Bond/Eaton)

Clerk Lynn Schilling reported delinquent sewer accounts for August: six (6) friendly letters, four (4) letter #2's, and zero (0) letter #3's were sent.

Public Comment: None.

There being no further business, the meeting adjourned at 7:06 p.m. (Eaton/Bond)

ATTEST:

Lynn Schilling, Clerk

Rolane Christofferson, Mayor