

Mayor Rolane Christofferson reviewed and approved the following payroll as prepared by Clerk Lynn Schilling:

Payroll Register

14653	Cindy Bond	June 2019 Payroll	138.52
14654	Taylor Bright	June 2019 Payroll	328.57
89275	Rolane Christofferson	June 2019 Payroll	373.02
14655	Brad Eaton	June 2019 Payroll	138.52
89274	Susan Edwards	June 2019 Payroll	393.22
14656	Wynter Fahrnow	June 2019 Payroll	400.19
14657	Vernal Fellon	June 2019 Payroll	2519.41
14658	Aysec Gagon	June 2019 Payroll	135.98
14659	Rachel Harrell	June 2019 Payroll	94.50
89273	Allen Henry	June 2019 Payroll	2122.21
14660	Libby Koppenhaver	June 2019 Payroll	216.25
14661	Addrianna Ledford	June 2019 Payroll	412.65
14662	Peter Leyva	June 2019 Payroll	124.67
14663	Adrian Luedtke	June 2019 Payroll	205.71
14664	Audrey Mintz	June 2019 Payroll	221.33
14665	Abraham Montalvo	June 2019 Payroll	123.03
14666	Jordyn Olson	June 2019 Payroll	71.61
89272	Caryn Rein	June 2019 Payroll	115.52
14667	James Schilling	June 2019 Payroll	184.70
89271	Lynn Schilling	June 2019 Payroll	2514.33
14668	Hayle Wickson	June 2019 Payroll	215.33
14669	Danielle Wolf	June 2019 Payroll	222.41
14670	Michelle Wolff	June 2019 Payroll	102.51
14671	MMIA- Insurance	June 2019 Payroll- Insurance	1351.35
14572	Dept. of Revenue	June 2019 Payroll- State Tax	476.00
89270	EFTPS	June 2019 Payroll- Tax Deposit	2936.25
89269	PERS	June 2019 Payroll	1820.24

The Claims Committee met at Terry Town Hall at 5:30 p.m. with Caryn Rein and Cindy Bond reviewing claims. **The following claims were submitted for payment:**

Claims

4219	MMIA- Employee Benefits	Employee Benefits (reimb.)	665.00
4220	MDU	June 2019 Utilities	3172.11
4221	Advanced Tech Products	Swimming Pool Chemicals/Supplies	2636.76
4222	Black Mountain Software, Inc	Annual User Fee	6725.00
4223	Boss Office Products	Office Supplies	189.90
4224	Cardmember Service	June 2019 Statement	535.44
4225	Century Companies, Inc.	Cold Mix	6969.60
4226	Cross Petroleum	June 2019 Statement	720.70
4227	Elite FTS	TVFD Exercise Equipment	16083.96
4228	Energy Lab	Lagoon Sample Testing	225.00
4229	Farmers Union Oil Co.	June 2019 Statement	129.92
4230	Mid-Rivers	June 2019 Statement	287.93
4231	MT DEQ	Annual Waste Mgmt License- Landfill	603.30
4232	MMCT & FOA	Annual Dues	50.00
4233	Montana Peterbilt	Parts- Garbage Truck	1252.11
4234	Montana Taxpayers Assoc.	Membership Dues	60.00
4235	Prairie County Hosp. Dist.	UA Lab Fee	35.36
4237	Terry Hardware	Supplies	95.14
4238	Terry Tribune	Advertising	84.50
4239	Tongue River Electric	Power @ Landfill	41.88
4240	Town of Terry	Sewer	153.00
4241	Trugreen	Lawn Application @ Park	724.00
4242	USPS	Postage Stamps	70.00

4243	City of Glendive	Landfill Services	2506.00
4244	Downtown Water Users	Annual Maintenance Fee- Water	75.00
4245	Ruth Peck	Reimbursement of Garbage Assess.	350.00
4246	Hayle Wickson	Reimbursement for Pool Supplies	31.92
4247	MT Dept. of Revenue	Consumer Counsel Fee	4.12
4248	Brad Davis	Reimbursement of MTDOT CDL Physical	85.00
JV971029	USDA	Monthly Loan Repayment	<u>8848.00</u>
Total			\$ 72,145.42

Receipts for the month of June, 2019:

11968	City Judge Mary Bucher	Court Fines	265.00
11971	Rolane Christofferson	Insurance Receipts- Pass Thru	616.00
11972	Dog Licenses	E. Therrien	10.00
		A. Henry	10.00
11973	State of Montana	Fuel Allocation	2411.17
11974	State of Montana	HB124 Entitlement Share	22572.11
11975	Megan Greenwalt	Rural Garbage Contract- Partial Year	131.00
11976	Tongue River Electric Coop.	Patronage Dividend	66.10
11977	Pool Mgr Michelle Wolff	Swimming Pool Proceeds	878.00
11978	Prairie County Treasurer	Taxes & Assessments	95772.05
11979	Fallon Refuse Disposal Dist.	Fallon Garbage Service	2615.07
11980	Stockman Bank	Interest	806.50
UB675	Journal Voucher	Sewer Receipts	<u>17,746.43</u>
Total			\$ 143,899.43

The Terry Town Council met in regular session at Terry Town Hall at 6:00 p.m. with Mayor Rolane Christofferson presiding. Council members present were Caryn Rein, Cindy Bond and Brad Eaton. Also present were Clerk Lynn Schilling, Town Attorney Rennie Wittman, Rich Miller, Jacob Kitsen, Cher Kitson, and Donne Stagg.

Mayor Rolane Christofferson called the meeting to order at 6:09 p.m. and led the Pledge of Allegiance.

Public Comment- None.

Minutes from the June 13th and 27th, 2019 meetings were approved. (Bond/Rein)

Claims approved per Claims Committee. (Eaton/Rein)

Cash/Bank Reconciliation approved. (Bond/Eaton)

After review of the Stockman Bank Investment Fund account \$1,084,139.13 will be the amount in the Stockman Bank Investment Fund for the month of July.

(Rein/Eaton) Interest is deposited in the amount the end of each month.

Balance as of 6/28/19--\$1,084,139.13 Interest paid 6/28/19--\$806.50 Balance as of 5/31/19--\$984,737.92

Credits-\$142,849.21 Debits-\$43,448.00

Unfinished Business

There was nothing new to report regarding the wastewater treatment upgrades.

There was no one present to report from the Terry Volunteer Fire Department.

There was no one present to report on public safety.

Regarding the Town/Fire Hall, Clerk Lynn Schilling reported that the fire extinguishers in Town/Fire Hall have been inspected this month. There was nothing new to report on the exhaust removal in the Fire Hall.

Public Works Report:

- Mayor Rolane Christofferson and Council Member Brad Eaton recommended the hiring of David Johnson for the Public Works Director position and Allen Henry for the Assistant Public Works Director position. Mayor Rolane Christofferson recommended a starting wage of \$20/hour for David Johnson and \$18/hour for Allen Henry. The Town Council passed a motion to approve the hiring and wages for David Johnson and Allen Henry. (Bond/Rein)
- Council Member Cindy Bond inquired what the status would be of the part-time public works position. Mayor Rolane Christofferson stated that they will advertise the position the following week and a couple of applicants from the full-time position are interested in the part-time position as well.
- Mayor Rolane Christofferson reported that a pin on the loader bucket had needed repair, but it is back in service.
- Mayor Rolane Christofferson read an email from Council Member Peter Leyva stating his desire to “create and facilitate an Advisory Road Committee consisting of ~ 5 members. Their role would consist of research and brainstorming of the most economical ways to repair/replace/maintain roads in Terry. They would also be used as liaisons for community support. The gathered information would be presented by the committee to the Town Council to help for a strategic plan to help best use tax money and grants in line with tax payer support.” The Town Council will further discuss Council Member Peter Leyva’s proposal at a subsequent budget meeting wherein he is present.
- Mayor Rolane Christofferson reported that the Town has been in receipt of several violation letters from the DEQ in regard to the sewer lagoons discharge permit. James Schilling will assist the Town as he is currently the only local certified wastewater operator.
- Mayor Rolane Christofferson reported that she, Council Member Caryn Rein and Doug Rein had worked on weeds around the sand area in the park. Larry Christofferson will till the sandy area and they will go back and rake it as well. They had also assisted in picking up branches with the help of some kids that were at the park for a baseball picnic. Council Member Caryn Rein suggested purchasing additional sand for the play area at some point as well. Donne Stagg requested the Town Council consider security cameras at the park as her children recently had a scary encounter with some individuals in a red pickup while with her babysitter at the park. She stated it would have been helpful to have the pickup and/or individuals on camera. She further stated that cameras would help in monitoring a public area to help keep an eye on the park and assist with public safety. She would be willing to donate towards the cameras as well. Mayor Rolane Christofferson stated that they appreciated her comments and are already looking to place some cameras in the park, mainly around the restroom and pool shack area.

Mayor Rolane Christofferson stated that there is nothing new to report regarding the interlocal agreement on public safety.

Council Member Cindy Bond has worked up a draft of proposed rates. She and Council Member Caryn Rein will continue to work on developing the policy.

Mayor Rolane Christofferson discussed the “Water Purchase Agreement” and the “Haul Route Agreement” from TransCanada. Town Attorney Rennie Wittman will review and note any proposed editing to forward on for their consideration. They will also adjust the proposed rate so that it is the same that is currently charged to all bulk water customers.

Clerk Lynn Schilling stated that there appears to be numerous grants available for parks/recreation that could potentially be used for park improvements. She will gather information during the budgeting process.

There were no submitted building permits to review.

New Business

The Town Council discussed the upcoming municipal election. The Prairie County Clerk and Recorder, who also serves as the Election Administrator, needs a resolution from the Town allowing for a mail ballot election if that is how the Town Council would like the election administered. Clerk Lynn Schilling will draft a resolution for the August meeting.

The Town Council passed a motion to waive enforcement of open container for Terry Yippee and the Hospital Foundation's Fall event as well as the street closures for both events. (Bond/Rein)

Clerk Lynn Schilling reported delinquent sewer accounts for July: seven (7) friendly letters, two (2) letter #2's, and zero (0) letter #3's were sent. Fifteen (15) certified notices were sent to delinquent accounts that potentially will result in a lien on their taxes.

All other correspondence was reviewed. The Town Council briefly discussed the public nuisance process as it pertains to yards. Town Attorney Rennie Wittman suggested that the Town Council put it on the agenda to discuss formally. She further stated that you must follow the same process for every issue. Donne Stagg stated that Prairie County Sheriff Kiefer Lewis had told her they only enforce criminal/state code violations, not ordinance violations.

Public Comment: Jacob Kitsen asked if there was a current interlocal agreement regarding law enforcement. He stated that he had concerns about the pool shack being hazardous and inadequate and stated that their daughter had reported something falling on her from the rafters. He further stated that there have been constant issues with the pool this summer and that he would propose that the pool be closed the remainder of the summer so that they can work on it to get it prepared and adequate for next summer. He also suggested that the Town work with the community to donate time and resources. He stated that \$800 this summer towards an individual over at the pool could have been allocated elsewhere. He stated that there is a spray on liner that could be applied for under \$6000. He would like to see something done for more productive means.

There being no further business, the meeting adjourned at 7:35 (Rein/Eaton)

ATTEST:

Lynn Schilling, Clerk

Rolane Christofferson, Mayor