

Mayor Rolane Christofferson reviewed and approved the following payroll as prepared by Clerk Lynn Schilling:

**Payroll Register**

14581	Cindy Bond	April 2019 Payroll	138.52
89291	Rolane Christofferson	April 2019 Payroll	373.02
14582	Brad Eaton	April 2019 Payroll	138.52
89290	Susan Edwards	April 2019 Payroll	436.14
14583	Vernal Fellon	April 2019 Payroll	2621.71
89289	Allen Henry	April 2019 Payroll	1390.97
14584	Peter Leyva	April 2019 Payroll	124.67
89288	Caryn Rein	April 2019 Payroll	115.52
89287	Brady Robertson	April 2019 Payroll	1903.67
89286	Lynn Schilling	April 2019 Payroll	2620.81
14585	MMIA- Insurance	April 2019 Payroll- Insurance	2898.35
14586	Dept. of Revenue	April 2019 Payroll- State Tax	471.00
89285	EFTPS	April 2019 Payroll- Tax Deposit	2722.12
89284	PERS	April 2019 Payroll	2273.18

The Claims Committee met at Terry Town Hall at 5:30 p.m. with Cindy Bond and Brad Eaton reviewing claims. **The following claims were submitted for payment:**

**Claims**

4160	MMIA- Employee Benefits	Employee Benefits (reimb.)	616.00
4161	MDU	April 2019 Utilities	2911.03
4162	Boss Office Products	Office Supplies	91.81
4163	Cardmember Service	April 2019 Statement	464.64
4164	City of Glendive	Landfill Services	2348.00
4165	Cross Petroleum	April 2019 Statement	983.89
4166	Emergency Apparatus Maint.	Pump Tests/Maintenance on Fire Trucks	1831.30
4167	Energy Lab	Lagoon Sample Testing	807.00
4168	Farmers Union Oil Co.	April 2019 Statement	47.41
4169	Vernal Fellon	Reimbursement for Mileage	103.24
4170	Junior Fischer	Reimbursement for TVFD Mats	949.76
4171	Get R Done Repair	April 2019 Statement	172.72
4172	J&J Enterprises	Snow Removal	120.00
4173	Lakeside Industries	Road Patch	11500.00
4174	Lucas & Tonn, P.C.	April 2019 Legal Services	417.92
4175	Mid-Rivers	April 2019 Statement	202.74
4176	Mindt Machine	Machine Work on 2 Bushings- Loader	178.75
4177	MSU- LTAP	Asphalt Repair/Maint. Class	50.00
4178	Prairie County	Court Fines	132.00
4179	Brady Robertson	Reimbursement of Travel	206.48
4180	Lynn Schilling	Reimbursement of Travel	45.24
4181	TAB Electronics	Portable Radios- TVFD	11730.00
4182	Terry Hardware	Pump/Pool/Park Supplies	618.33
4183	Terry Tribune	Advertising	90.00
4184	Tongue River Electric	Power @ Landfill	41.88
4185	Town of Terry	Sewer	153.00
4186	USPS	Postage Stamps	70.00
4187	COP Construction LLC	Spring St. Sewer Main Repl. Retainage	4205.30
4188	Stahly Engineering	Engineering- Wastewater Treatment Proj.	1242.18
JV971025	USDA	Monthly Loan Repayment	<u>8848.00</u>
<b>Total</b>			<b>\$ 70,204.19</b>

**Receipts for the month of April, 2019:**

11953	State of Montana	Fuel Allocation	2411.22
11954	Rolane Christofferson	Insurance Receipts- Pass Thru	616.00
11954-2	James Schilling	Dumpster Fee	100.00

11955	Prairie Co. Homemakers	Donation to SOP	1238.46
11956	Save Our Pool	Donations	150.00
11957	Save Our Pool	Donations	435.00
11958	Prairie Action League	Donation to SOP	3500.00
11959	Sandy Sperline	Dog License	5.00
11959-2	Fallon Refuse Disposal Dist.	Fallon Garbage Service	2615.07
11960	Prairie County Treasurer	Taxes & Assessments	8966.75
11961	Save Our Pool	Donations	72.00
11962	MDU	Excavation Permits (5)	50.00
11964	Stockman Bank	Interest	1020.74
UB671	Journal Voucher	Sewer Receipts	<u>18273.38</u>
<b>Total</b>			<b>\$ 39,453.62</b>

The Terry Town Council met in regular session at Terry Town Hall at 6:00 p.m. with Mayor Rolane Christofferson presiding. Council members present were Cindy Bond, Caryn Rein, Peter Leyva and Brad Eaton. Also present were Clerk Lynn Schilling, Public Works Director Brady Robertson, Ryan Rittal (Stahly Engineering), Tanner Stickel and Dale Hellman (TVFD), and Lizzy Robertson.

Mayor Rolane Christofferson called the meeting to order at 6:09 p.m. and led the Pledge of Allegiance.

Public Comment- Council Member Peter Leyva reported that he received multiple complaints of people flying drones over town. Council Member Brad Eaton stated that he received a complaint as well. Mayor Rolane Christofferson stated that she and Clerk Lynn Schilling could see what other communities have in place in regards to drones.

Minutes from the April 11<sup>th</sup>, 2019 meeting were approved. (Rein/Bond)

Council Member Brad Eaton inquired as to the necessity of the purchase of a new pump at the pool. Claims approved per Claims Committee. (Leyva/Rein)

Cash/Bank Reconciliation approved. (Bond/Rein)

**After review of the Stockman Bank Investment Fund account \$1,102,591.59 will be the amount in the Stockman Bank Investment Fund for the month of May.**

**(Leyva/Eaton) Interest is deposited in the amount the end of each month.**

*Balance as of 4/30/19--\$1,102,591.59 Interest paid 4/30/19--\$1,020.74 Balance as of 3/29/19—\$1,108,125.39 Credits-\$40,539.20 Debits-\$46,073.00*

**Unfinished Business**

Ryan Rittal (Stahly Engineering) provided a map of the proposed easement with the school district. Mayor Rolane Christofferson will present the proposed easement to school officials and pending approval, Stahly Engineering will work with Town Attorney Rennie Wittman to draft the easement. He also provided flow monitoring data. So far, they have seen an average of a 17% reduction in inflow and infiltration. They have scheduled six (6) more weeks of data collection prior to approaching the SRF Program and DEQ.

Fire Chief Tanner Stickel and Secretary/Treasurer Dale Hellman were available to discuss new legislation passed regarding the coverage of presumptive occupational diseases in regards to firefighters. Clerk Lynn Schilling provided questionnaires from MMIA that all firefighters will need to complete and return prior to May 31<sup>st</sup> if the department wishes to get a quote on the coverage. Mayor Rolane Christofferson asked about the failed pump tests on the structure fire trucks. Fire Chief Tanner Stickel stated that the issue was leaking valves, and the pumps' flow was fine. They will be having further maintenance done on the trucks when the company is in the area. The Town Council commended Dale Hellman and the Fire Department on their efforts with the annual Easter Egg Hunt.

There was no one present to report on public safety.

In regard to the Town/Fire Hall, PWD Brady Robertson and Clerk Lynn Schilling reported that the fire extinguishers in Town/Fire Hall and the Town Shop have been inspected this month. PWD Brady Robertson reported that there was nothing new to report on the exhaust removal.

Public Works Report:

- PWD Brady Robertson reported that the antifreeze leak in the Peterbilt garbage truck was recently repaired at Get R Done.
- PWD Brady Robertson reported that the tires were purchased and placed on the skid-steer as discussed at the previous meeting.
- PWD Brady Robertson stated that he had attempted to install the security cameras at the landfill but there appears to be no electricity to the building currently. He will be working with Tongue River Electric and Holden Electric, if needed, to restore power to the building.
- PWD Brady Robertson reported that the pool chemicals and chlorinator probes will be delivered on Monday. Council Member Brad Eaton further inquired as to the failure and replacement of the pump in the pool house. He will coordinate a time to look at the pool equipment and assist in any future maintenance/training that he is able to. PWD Brady Robertson stated that they would be painting the pool tomorrow and hoping to fill the pool next week.
- PWD Brady Robertson provided an updated listing of equipment and any needed repairs/maintenance. Council Member Peter Leyva questioned the need for some of the smaller items to be presented to Council prior to replacement.
- Mayor Rolane Christofferson shared an estimate received from Hardrives Construction for surfacing Yellowstone Avenue along the park and the block east of the park as well. The estimate was for \$64,285. Currently, the Town Council feels the budget does not allow for that amount. Mayor Rolane Christofferson stated that she is still waiting for an estimate on re-surfacing the street by the hospital. Council Member Peter Leyva proposed getting some engineering and soil samples done as he felt more information may assist in establishing a plan to address the streets. He will get bids on the cost of the engineering/soil sampling. Clerk Lynn Schilling presented a proposal received from Century Construction for cold mix and delivery up to \$7,000. The Town Council passed a motion to accept the proposal. (Rein/Bond)
- Mayor Rolane Christofferson recommended the hiring of Michelle Wolff as Swimming Pool Manager. The Town Council approved the recommendation. (Bond/Rein) The Town Council also opted to leave pass/admission prices and pool wages the same as determined the previous year.

Clerk Lynn Schilling took a copy of the revised interlocal agreement for public safety over to the Prairie County Courthouse for the Commissioners to review. Mayor Rolane Christofferson stated that the Commissioners had mentioned to her doing a multi-year agreement with a COLA adjustment each year.

Clerk Lynn Schilling discussed some sample ordinances from other municipalities regarding garbage collection and rates that she had found.

Mayor Rolane Christofferson discussed the bulk water purchase request. She has requested a written proposal or contract detailing their request. She also stated that they may include a request for water this summer as well. Council Member Caryn Rein also suggested looking at the town's well in the Kelley Bean building.

There were no submitted building permits to review.

**New Business**

Mayor Rolane Christofferson reported that Carol and Allen Lachenmaier had asked about leasing the farm land adjacent to their field again. Mayor Rolane Christofferson stated that she had checked with Ryan Rittal and they do not anticipate needing that ground this

summer for the wastewater project. After discussion, it was decided to offer the same annual farmland lease for \$750 as was done prior. (Rein/Bond)

Clerk Lynn Schilling reported delinquent sewer accounts for May: five (5) friendly letters, five (5) letter #2's, and 1 (one) letter #3 were sent.

All other correspondence was reviewed.

Public Comment: None.

Council Member Peter Leyva stated that he would like to further explore the work order system for possible implementation in the public works department. He will meet with PWD Brady Robertson to further discuss. He also inquired as to the status of the park improvements. The Town Council discussed possible ideas for a picnic structure out of a repurposed grain bin.

There being no further business, the meeting adjourned at 8:36 pm. (Eaton/Leyva)

ATTEST:

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Lynn Schilling, Clerk

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Rolane Christofferson, Mayor