

Mayor Rolane Christofferson reviewed and approved the following payroll as prepared by Clerk Lynn Schilling:

**Payroll Register**

14515	Cindy Bond	February 2019 Payroll	138.52
89306	Rolane Christofferson	February 2019 Payroll	373.02
14516	Brad Eaton	February 2019 Payroll	138.52
14517	Vernal Fellon	February 2019 Payroll	2662.74
89305	Allen Henry	February 2019 Payroll	1765.87
14518	Peter Leyva	February 2019 Payroll	124.67
14519	Tom Magalsky	February 2019 Payroll	76.50
89304	Caryn Rein	February 2019 Payroll	115.52
89303	Brady Robertson	February 2019 Payroll	2009.17
14520	James Schilling	February 2019 Payroll	156.99
89302	Lynn Schilling	February 2019 Payroll	2408.83
14521	MMIA- Insurance	February 2019 Payroll- Insurance	2898.35
14522	Dept. of Revenue	February 2019 Payroll- State Tax	496.00
89301	EFTPS	February 2019 Payroll- Tax Deposit	2801.96
89300	PERS	February 2019 Payroll	2262.81

The Claims Committee met at Terry Town Hall at 5:30 p.m. with Cindy Bond and Peter Leyva reviewing claims. **The following claims were submitted for payment:**

**Claims**

4110	COP Construction	Spring St. Sewer Main Repl.	79101.65
4111	MT Dept. of Revenue	1% Contractor's Gross Receipts	799.01
4112	Cardmember Service	February 2019 Statement	1047.68
4113	City of Glendive	Landfill Services	1638.50
4114	Cross Petroleum	February 2019 Statement	807.81
4115	Energy Lab	Lagoon Sample Testing	509.00
4116	Farmers Union Oil Co.	February 2019 Statement	179.55
4117	Vernal Fellon	Reimbursement for Mileage	412.96
4118	Fireman's Company	Service/Repair of Fire Extinguishers	132.50
4119	Get R Done Repair	February 2019 Statement	144.00
4120	J&J Enterprises	Snow Removal @ Fire Hall	320.00
4121	J.P. Cooke Co.	2019 Dog Tags/License Books	74.50
4122	Lucas & Tonn, P.C.	February 2019 Legal Services	492.92
4123	Mid-Rivers	February 2019 Statement	200.98
4124	MMIA- Employee Benefits	Employee Benefits (reimb.)	616.00
4125	MDU	February 2019 Utilities	3112.76
4126	Netzer Hardware	February 2019 Statement	237.86
4127	Prairie County	Court Fines	191.00
4128	Prairie Co. Chamber of Commerce	Associate Membership Dues	50.00
4129	Terry Tribune	Advertising	18.00
4130	Titan Machinery- Dickinson	Starter- Loader	576.00
4131	Tongue River Electric	Power @ Landfill	41.88
4132	Town of Terry	Sewer	153.00
4133	USPS	Postage Stamps	70.00
JV971019	USDA	Monthly Loan Repayment	<u>8848.00</u>
<b>Total</b>			<b>\$119,065.01</b>

**Receipts for the month of February, 2019:**

11926	City Judge	Court Fines	191.00
11928	Sandra Brown	Dog License	10.00
11929	Rolane Christofferson	Insurance Receipts- Pass Thru	616.00
11930	Transient Merchant Licenses	Vivint Inc.	25.00
		Smart Home Pros Inc.	25.00
11931	Dog Licenses	D. Maragos	5.00
		G. Pfieffe	10.00

	A. Price	20.00
	D. Scheid	5.00
	T. Mock	5.00
	L. Plaisted	5.00
11932	Prairie County	
	Fallon Garbage Service	2615.07
	Gravel- DEQ Opencut	49.05
11933	State of Montana	2411.22
11934	Dog/Cat Vaccination Clinic	1219.00
11935	Prairie County Treasurer	3775.58
11936	Dog Licenses	
	H. Eaton	10.00
	J. Schott	20.00
	L. Netzer	5.00
	L. Schreiber	10.00
	M. Bade	40.00
	A. Murr	10.00
11937	Dog Licenses	
	R. Christofferson	30.00
	N. Dyer	30.00
	R. Dolatta	20.00
	F. Schellhase	10.00
11937(2)	Prairie County	2615.07
11938	Stockman Bank	841.26
UB665	Journal Voucher	<u>22332.49</u>
	<b>Total</b>	<b>\$ 36,960.74</b>

The Terry Town Council met in regular session at Terry Town Hall at 6:00 p.m. with Mayor Rolane Christofferson presiding. Council members present were Cindy Bond, Caryn Rein, and Brad Eaton. Also present were Clerk Lynn Schilling, Deputy Clerk Susan Edwards, Public Works Director Brady Robertson, Town Attorney Rennie Wittman, Larry Bond and Prairie County Sheriff Kiefer Lewis.

Mayor Rolane Christofferson called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance. She also introduced Susan Edwards, the new Deputy Clerk/Treasurer.

Public Comment- None.

Minutes from the February 14<sup>th</sup>, 21<sup>st</sup>, and March 7<sup>th</sup>, 2019 meetings were approved. (Bond/Eaton)

Claims approved per Claims Committee. (Eaton/Rein)

Cash/Bank Reconciliation approved. (Rein/Eaton)

**After review of the Stockman Bank Investment Fund account \$1,078,258.33 will be the amount in the Stockman Bank Investment Fund for the month of March.**

**(Bond/Rein) Interest is deposited in the amount the end of each month.**

*Balance as of 2/28/19--\$1,078,258.33 Interest paid 2/28/19--\$841.26 Balance as of 1/31/19—\$1,080,755.94 Credits-\$37,450.39 Debits-\$39,948.00*

### **Unfinished Business**

PWD Brady Robertson reported that Brooks Quaintance (Stahly Engineering) was in town this week to check the flow monitoring equipment. They also provided him with a key to the lagoons for the duration of the flow monitoring.

Mayor Rolane Christofferson stated that she wished she would have been present at the last meeting. She stated that she has concerns with the approved \$20-21,000 expenditure for the fire department to purchase fitness/training equipment. She reported that she had spoken to Council Member Peter Leyva a couple of times regarding the equipment and had asked that he discuss it further at tonight's meeting. She further stated that she questioned if there would be additional expense needed for the room they plan to put the equipment in? She also wondered about the status of other projects such as setting up the washer and dryer to wash clothing and turnouts worn to fires. She stated that she is

concerned about prioritization of needs for the department and also shared some correspondence on how another department had funded a fitness room with a combination of sources including grants and fundraising. Ultimately, she stated that she is also concerned as to how the public would perceive that amount of funding going towards the purchase of fitness equipment.

Sheriff Kiefer Lewis reported that they have been busy to start off 2019. He provided a rundown of their calls—46 calls to service, 18 large incidents, with 10 of the large incidents taking place within town limits. Council Member Caryn Rein discussed the parking concern on Logan Avenue. Sheriff Kiefer Lewis stated that he had researched the statutes on parking. Angle parking is not allowed by state law, unless it is allowed by local ordinance. The municipality can allow for angle parking within its code. He said that it just needs to be decided and then the public needs to be informed. He and the Council discussed allowing for angle parking within the business district but needing to account for longer vehicles and then provide guidance (paint lines) for angling appropriately. He requested a fine structure for the town's ordinances which Town Attorney Rennie Wittman will address.

In regard to the Town/Fire Hall, PWD Brady Robertson and Clerk Lynn Schilling reported that the fire extinguishers in Town/Fire Hall and the Town Shop have been inspected this month. PWD Brady Robertson reported that the exhaust removal in the Fire Hall is just about complete.

Public Works Report:

- PWD Brady Robertson reported that they replaced the starter in the loader. He believes the bearing was going bad in the old starter.
- PWD Brady Robertson reported that he is still waiting to hear from Diesel Dan on repairing the garbage truck.
- PWD Brady Robertson reported that he has not met with Council Member Peter Leyva to discuss options at the park or explore the work order system.
- PWD Brady Robertson reported that he recently attended Spring Water School and will find out if he passed the exam in a couple of weeks. They have been discussing our wastewater system with Montana Rural Water, and Rural Water will assist in establishing flow amounts in discharge.
- Mayor Rolane Christofferson inquired about removing the piles of snow around town. PWD Brady Robertson stated that he will try to move the piles tomorrow if they are not too iced up to do so.

Town Attorney Rennie Wittman provided an updated draft of the interlocal agreement that she will provide to Prairie County Attorney Dan Rice for the Commissioners to review and sign.

Council Member Cindy Bond continued the discussion on the different garbage rates and some ideas to implement in the new policy.

There were no submitted building permits to review. MDU has submitted three (3) excavation permits.

**New Business**

Mayor Rolane Christofferson reported that the Town Council needs to appoint someone to the Airport Board as George Blakely is resigning. She recommended the Town Council appoint Tanner Schillinger. The Town Council passed a motion to appoint Tanner Schillinger to serve as the Town's representative on the Airport Board. (Rein/Eaton)

Clerk Lynn Schilling reported that she had received a call inquiring if a group of approximately 15 people could camp around the park during Labor Day weekend. The Town Council discussed the current regulations in place that do not allow overnight

camping at the park and determined that more effort would be placed in enforcing the regulations this coming summer.

Mayor Rolane Christofferson and Larry Bond discussed the current well as well as two (2) estimates on drilling a new well behind Town Hall. Mayor Rolane Christofferson will discuss the bulk water request further with the TransCanada rep that has been calling.

Mayor Rolane Christofferson reported that she had e-mailed Mr. Ross Stalcup inquiring as to the cost increase in performing an audit of FYE2018. Clerk Lynn Schilling stated that Mr. Stalcup had called and explained that they had honored the contract price of the previous auditor and that the contract amount is actually lessened due to shared travel with another entity in town. The Town Council passed a motion for Mayor Rolane Christofferson to sign the audit contract for \$8,000. (Bond/Eaton)

Clerk Lynn Schilling reported that the Municipal Institute is May 5-9<sup>th</sup>, with the Elected Officials portion occurring May 7-9<sup>th</sup>.

Clerk Lynn Schilling reported delinquent sewer accounts for March: eight (8) friendly letters, two (2) letter #2's, and 0 (zero) letter #3's were sent.

All other correspondence was reviewed.

Public Comment: None.

There being no further business, the meeting adjourned at 7:47 pm. (Eaton/Rein)

ATTEST:

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Lynn Schilling, Clerk

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Rolane Christofferson, Mayor