

Mayor Rolane Christofferson reviewed and approved the following payroll as prepared by Clerk Lynn Schilling:

Payroll Register

14427	Cindy Bond	November 2018 Payroll	138.52
89331	Rolane Christofferson	November 2018 Payroll	373.02
14428	Brad Eaton	November 2018 Payroll	138.52
89330	Holly Eaton	November 2018 Payroll	83.04
14429	Vernal Fellon	November 2018 Payroll	2349.07
89329	Allen Henry	November 2018 Payroll	1266.04
14430	Peter Leyva	November 2018 Payroll	124.67
89328	Caryn Rein	November 2018 Payroll	115.52
89327	Brady Robertson	November 2018 Payroll	1685.49
89326	Lynn Schilling	November 2018 Payroll	2405.83
14431	MMIA- Insurance	November 2018 Payroll- Insurance	2898.35
14432	Dept. of Revenue	November 2018 Payroll- State Tax	402.00
89325	AFLAC	November 2018 Payroll	122.33
89324	EFTPS	November 2018 Payroll- Tax Deposit	2354.05
89323	PERS	November 2018 Payroll	1989.57

The Claims Committee met at Terry Town Hall at 5:30 p.m. with Brad Eaton and Caryn Rein reviewing claims. **The following claims were submitted for payment:**

Claims

4043	Boss	Office Supplies- Toner	404.97
4044	City of Glendive	Landfill Services	2485.00
4045	Cross Petroleum	November 2018 Statement	930.42
4046	Energy Lab	Lagoon Sample Testing	292.00
4047	Farmer's Union	November 2018 Statement- Fuel	93.14
4048	Vern Fellon	CDL Renewal Reimbursement	52.02
4049	Jamy Frost	Winterized Park Sprinklers	310.00
4050	IIMC	Annual Membership Dues	170.00
4051	Lucas & Tonn, P.C.	Legal Services	520.33
4052	Mid-Rivers	November 2018 Statement	201.29
4053	MMIA- Employee Benefits	Employee Benefits (reimb.)	616.00
4054	MDU	November 2018 Utilities	2610.01
4055	MT Peterbilt	Parts- Garbage Truck	1032.32
4056	MT Public Service Comm.	2019 Intrastate Registration	10.00
4057	Netzer Hardware	November 2018 Statement	141.72
4058	Prairie County	Court Fines	116.00
4059	Stahly Engineering	Engineering- Sewer Main & Wastewater	5444.96
4060	Sterling Codifiers	Annual Fee- Online Code Hosting	500.00
4061	Tongue River Electric	Power @ Landfill	41.88
4062	Town of Terry	Sewer	153.00
4063	USPS	Postage Stamps	70.00
4064	Watts Insurance	TVFD Life & Accident Policy	3206.00
4065	State Treasurer	AFR Filing Fee	550.00
JV971005	USDA	Monthly Loan Repayment	8848.00
Total			\$ 45,961.37

Receipts for the month of November, 2018:

11896	City Judge	Court Fines	116.00
11897	Rolane Christofferson	Insurance Receipts- Pass Thru	616.00
11898	Prairie County	Fallon Garbage Service	2615.07
11899	Rural Garbage Contracts	I. Martinson	350.00
		V. Lindvig	350.00
11902	Will Nielson	Rural Garbage Contract	350.00
11903	Coca Cola Bottling	Pool Vending Machine	46.80

11904 State of Montana	Permit Distribution	1200.00
11905 Prairie County Treasurer	Taxes & Assessments	19519.59
11907 State of Montana	Fuel Allocation	2411.22
11908 Stockman Bank	Interest	374.10
UB656 Journal Voucher	Sewer Receipts	<u>20278.59</u>
Total		\$ 48,227.37

The Terry Town Council met in regular session at Terry Town Hall at 6:00 p.m. with Mayor Rolane Christofferson presiding. Council members present were Cindy Bond, Caryn Rein, and Brad Eaton. Also present were Clerk Lynn Schilling, Public Works Director Brady Robertson, and Ryan Rittal (Stahly Engineering).

Mayor Rolane Christofferson called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

Public Comment- None.

Minutes from the November 8th, 2018 meetings were approved. (Rein/Bond)

Claims approved per Claims Committee. (Bond/Rein)

Cash/Bank Reconciliation approved. (Eaton/Bond)

After review of the Stockman Bank Investment Fund account \$917,889.77 will be the amount in the Stockman Bank Investment Fund for the month of December.

(Eaton/Rein) Interest is deposited in the amount the end of each month.

Balance as of 11/30/18--\$917,889.77 Interest paid 11/30/18--\$374.10 Balance as of 10/31/18--\$898,302.38
Credits-\$47,699.82 Debits-\$28,112.43

Unfinished Business

Ryan Rittal (Stahly Engineering) presented a pay application from COP Construction for work completed on the Spring St. sewer main replacement project for \$79,900.65. He stated that they have reviewed everything and recommend with signing and proceeding with payment when able to do so. The Town Council passed a motion to sign the pay application. (Eaton/Rein) He further reported that they are working to finish up the process of securing the easement with the school district and are donating their time to do so. They will be setting up the flow monitoring after the 1st and will coordinate with the Town's staff on maintenance of the equipment.

No one was present to report on the Terry Volunteer Fire Department.

No one was present to report on public safety.

In regard to the Town/Fire Hall, PWD Brady Robertson and Clerk Lynn Schilling reported that the fire extinguishers in Town/Fire Hall and the Town Shop have been inspected this month.

Public Works Report:

- PWD Brady Robertson reported that the Peterbilt garbage truck was broke down last week. A lock broke on the cab to raise it up as well as a radiator leak. Both were repaired at Get R Done. Get R Done will also repair the tie rod next week.
- PWD Brady Robertson reported that he has replaced the fuel lines in the loader.
- PWD Brady Robertson stated that he has priced different camera systems for the landfill and said it depends on whether two or four cameras are needed. All systems are under \$600.
- PWD Brady Robertson reported that they have started discharging from cell # 2 at the lagoons.
- Mayor Rolane Christofferson inquired on progress in working on developing the road and alley to the Therrien property. PWD Brady Robertson said they will

work on the road and discussed the gravel needed. Council Member Brad Eaton offered to assist in trucking a load of gravel into town from the Cherry Creek pit.

There was nothing new to report in regards to the interlocal agreement for public safety.

There was nothing new to report on with the policy regarding the garbage assessment fee schedule.

Clerk Lynn Schilling reported that Tom Magalsky thanked the Town Council and Public Works department for their work on McDonald Ave. by his shop. He is looking at the proposed alternative for drainage at his shop as well.

There were no submitted building permits to review.

New Business

Clerk Lynn Schilling discussed a garbage reduction request wherein the sewer was disconnected and the mobile home will be moved. The Town Council passed a motion to reimburse the property owner \$308.00. (Rein/Bond)

Clerk Lynn Schilling reported delinquent sewer accounts for December: six (6) friendly letters, two (2) letter #2's, and 0 (zero) letter #3's were sent.

All other correspondence was reviewed.

Public Comment: None.

There being no further business, the meeting adjourned at 6:53 pm. (Eaton/Rein)

ATTEST:

Lynn Schilling, Clerk

Rolane Christofferson, Mayor