

Mayor Rolane Christofferson reviewed and approved the following payroll as prepared by Clerk Lynn Schilling:

Payroll Register

14328	Cindy Bond	August 2018 Payroll	138.52
14329	Alyssa Chaska	August 2018 Payroll	124.47
89358	Rolane Christofferson	August 2018 Payroll	373.02
14330	Brad Eaton	August 2018 Payroll	138.52
89357	Holly Eaton	August 2018 Payroll	171.97
14331	Nicholas Ellerton	August 2018 Payroll	379.64
14332	Vernal Fellon	August 2018 Payroll	2453.11
14333	Aysec Gagon	August 2018 Payroll	754.39
89356	Allen Henry	August 2018 Payroll	1358.48
14334	Peter Leyva	August 2018 Payroll	124.67
14335	Janet Loomis	August 2018 Payroll	1286.23
14336	Abraham Montalvo	August 2018 Payroll	386.79
14337	Anya Pitchford	August 2018 Payroll	338.78
89355	Caryn Rein	August 2018 Payroll	115.52
89354	Brady Robertson	August 2018 Payroll	1793.86
14338	James Schilling	August 2018 Payroll	184.70
89353	Lynn Schilling	August 2018 Payroll	2708.47
14339	Hayle Wickson	August 2018 Payroll	224.04
14340	Samantha Wilson	August 2018 Payroll	124.47
14341	William Wolf	August 2018 Payroll	667.77
14342	MMIA- Insurance	August 2018 Payroll- Insurance	2898.35
14343	Dept. of Revenue	August 2018 Payroll- State Tax	573.00
89352	AFLAC	August 2018 Payroll	122.33
89351	EFTPS	August 2018 Payroll- Tax Deposit	3631.59
89350	PERS	August 2018 Payroll	2427.06

The Claims Committee met at Terry Town Hall at 5:30 p.m. with Cindy Bond and Caryn Rein reviewing claims. **The following claims were submitted for payment:**

Claims

3975	Advanced Tech Products	Swimming Pool Chemicals	992.50
3976	Cardmember Service	August 2018 Statement	1712.17
3977	Century Companies, Inc.	Hot Mix- Towne St. Approach	1298.05
3978	City of Glendive	Landfill Services	2432.00
3979	Cross Petroleum	August 2018 Statement	995.65
3980	Energy Lab	Lagoon Sample Testing	217.00
3981	EPEDC	Annual Contribution	1000.00
3982	Farmer's Union	August 2018 Statement- Fuel	62.42
3983	Fisher Sand & Gravel	Gravel/Delivery	875.92
3984	Get R Done	August 2018 Statement	2971.05
3985	Glendive Rec. Dept.	Lifeguard Training	290.00
3986	Mid-Rivers	August 2018 Statement	244.96
3987	MMIA- Employee Benefits	Employee Benefits (reimb.)	616.00
3988	MDU	August 2018 Utilities	3161.79
3989	Morrison-Maierle Systems	Managed Online Back-up- 1 year	240.00
3990	NASASP	Associate Membership	39.00
3991	Netzer Hardware	August 2018 Statement	363.21
3992	Brady Robertson	Reimbursement for Travel	412.25
3993	Stahly Engineering	Engineering Services	1988.51
3994	Terry Super Valu	Swimming Pool Yippee Supplies	5.00
3995	Terry Tribune	Advertising	61.00
3996	Tongue River Electric	Power @ Landfill	41.88
3997	Town of Terry	Sewer	153.00
3998	Tri State Equipment	Parts- Peterbilt Garbage Truck	267.10
3999	USPS	Postage Stamps	120.00

JV970999	USDA	Monthly Loan Repayment	8848.00
			Total \$ 53,997.47

Receipts for the month of August, 2018:

11847	Larry Truscott	Sewer Access Fee	500.00
11850	Terry Pool Manager	Pool Passes	232.50
11851	Joe Paulsen	Dumpster Fee	50.00
11852	Rolane Christofferson	Insurance Receipts- Pass Thru	616.00
11853	Prairie County	Fire Hall Rent/Fallon Garbage Service	3601.00
11854	Save Our Pool	Donations	200.00
11855	Terry Pool Manager	Pool Passes	929.90
11856	Brad Davis	Dumpster Fee	25.00
11857	Megan Pirtz	Equipment Rent- Gravel	480.00
11858	Save Our Pool	Donation from "Dave the Satellite Guy"	100.00
11859	Endriko Lindeberg	Transient Merchant License	25.00
11860	Terry Pool Manager	Pool Passes	123.00
11861	Lucille Revell	Equipment Rent- Gravel	45.00
11862	Joe Paulsen	Dumpster Fee	25.00
11863	Mid-Rivers	Capital Credit	46.60
11864	Terry Pool Manager	Pool Passes	60.00
11865	Roy Rogers	Sale of Beer & Liquor License	160.00
11866	Prairie County Treasurer	Taxes & Assessments	8608.03
11867	Terry Pool Manager	Pool Passes	44.50
11868	State of Montana	Fuel Allocation	2411.22
11869	Stockman Bank	Interest	381.60
UB648	Journal Voucher	Sewer Receipts	22468.58
			Total \$ 41,132.93

The Terry Town Council met in regular session at Terry Town Hall at 6:00 p.m. with Mayor Rolane Christofferson presiding. Council members present were Cindy Bond, Caryn Rein, and Brad Eaton. Also present were Deputy Clerk Holly Eaton, Clerk Lynn Schilling, Public Works Director Brady Robertson, Town Attorney Rennie Wittman (arrived at 6:35 p.m.), Tom Magalsky, and Ryan Rittal (Stahly Engineering).

Mayor Rolane Christofferson called the meeting to order at 6:01 p.m. and led the Pledge of Allegiance.

Public Comment- No public comment.

Minutes from the August 9th and 30th, 2018 meetings were approved. (Rein/Eaton)

Claims approved per Claims Committee. (Eaton/Rein)

Cash/Bank Reconciliation approved. (Eaton/Bond)

After review of the Stockman Bank Investment Fund account \$878,745.88 will be the amount in the Stockman Bank Investment Fund for the month of September. (Bond/Eaton) Interest is deposited in the amount the end of each month.

Balance as of 8/31/18--\$878,745.88 Interest paid 8/31/18--\$381.60 Balance as of 7/31/18--\$911,153.14 Credits-\$37,030.74 Debits-\$69,438.00.

Unfinished Business

Ryan Rittal (Stahly Engineering) reported that they have all the approvals in place to proceed with the Spring St. sewer main project. They have sent the plans to COP Construction to price out and recommend proceeding with COP, if the price is below the threshold required for a bid process, so the project can get completed this fall. The Town Council passed a motion to proceed with COP Construction if the bid received is within the budget and under the threshold requiring a bid process. (Eaton/Rein) He stated that they are still working with the DEQ on retrieving data from the flow monitoring at the

lagoons as well as options with the wastewater treatment project. He provided proposals on two (2) identified areas for storm water/drainage design priced at \$14,600 each. He also provided a proposal of \$9,200 for a pavement surface evaluation rating report to assist the Town Council in planning as they work to address the deteriorating streets.

No one was present from the Terry Volunteer Fire Department to report.

No one was present from the Prairie County Sheriff's Office to report.

In regard to the Town/Fire Hall, PWD Brady Robertson and Clerk Lynn Schilling reported that the fire extinguishers in Town/Fire Hall and the Town Shop have been inspected this month.

Public Works Report:

- PWD Brady Robertson reported the Peterbilt is still out of service although the parts have been received and repairs are underway.
- PWD Brady Robertson and Mayor Rolane Christofferson discussed the plan to complete some road improvements that should improve accessibility to two residences in the north side of town.
- Mayor Rolane Christofferson mentioned that someone had suggested the town look at utilizing concrete in repairing certain town streets. She is hoping that the person will come to a meeting and discuss the idea further with Council.
- Mayor Rolane Christofferson inquired whether the public works department had any use for a culvert that she had purchased but is unable to use. After discussion, the Town Council passed a motion to reimburse Mayor Rolane Christofferson for the culvert for the town's use. (Bond/Rein)

Mayor Rolane Christofferson reported that she has not heard anything new in regards to the public safety interlocal agreement but that the Prairie County Board of Commissioners are in the process of finalizing their budget.

There was nothing new to report on with the policy regarding the garbage assessment fee schedule.

No one was available from the Prairie County Sheriff's office to discuss dog related sections in the code.

The Town Council members had received copies of the Audit of the Town of Terry's fiscal year ended June 30, 2017. The Town Council passed a motion to approve the completed audit of fiscal year ended June 30, 2017. (Rein/Bond)

Tom Magalsky (Alternative Excavation, LLC) was present to discuss drainage concerns at his business. He and the Town Council discussed the proposal received to divert the water into the storm water collection system. Council Member Caryn Rein inquired about piping the water from the roof of his business through the rear lot as opposed to the street—Tom Magalsky stated that he would look into that option as well.

Town Attorney Rennie Wittman stated that she is working on drafting a checklist on the procedures in handling a public nuisance complaint. She will e-mail the checklist to Clerk Lynn Schilling upon completion.

There were no submitted building permits to review.

New Business

Mayor Rolane Christofferson reported that an application for use of the Town Hall meeting room was received and approved for the upcoming EMT training class hosted by the Prairie Community Hospital. The class will run from October through January on Tuesday, Thursday, and Saturday's. They are aware of the Town Council meeting dates.

Clerk Lynn Schilling reported delinquent sewer accounts for September: four (4) friendly letters, zero (0) letter #2's, and 0 (zero) letter #3's were sent.

All other correspondence was reviewed.

Public Comment: None.

There being no further business, the meeting adjourned at 7:09 pm. (Bond/Rein)

ATTEST:

Lynn Schilling, Clerk

Rolane Christofferson, Mayor