

Mayor Rolane Christofferson reviewed and approved the following payroll as prepared by Clerk Lynn Schilling:

Payroll Register

14369	Cindy Bond	September 2018 Payroll	138.52
89349	Rolane Christofferson	September 2018 Payroll	373.02
14370	Brad Eaton	September 2018 Payroll	138.52
89348	Holly Eaton	September 2018 Payroll	138.58
14371	Vernal Fellon	September 2018 Payroll	2453.11
89347	Allen Henry	September 2018 Payroll	1418.44
14372	Peter Leyva	September 2018 Payroll	124.67
89346	Caryn Rein	September 2018 Payroll	115.52
89345	Brady Robertson	September 2018 Payroll	1793.86
14373	James Schilling	September 2018 Payroll	184.70
89344	Lynn Schilling	September 2018 Payroll	2511.33
14374	MMIA- Insurance	September 2018 Payroll- Insurance	2898.35
14375	Dept. of Revenue	September 2018 Payroll- State Tax	440.00
89343	AFLAC	September 2018 Payroll	122.33
89342	EFTPS	September 2018 Payroll- Tax Deposit	2571.79
89341	PERS	September 2018 Payroll	2102.90

The Claims Committee met at Terry Town Hall at 5:30 p.m. with Cindy Bond and Peter Leyva reviewing claims. **The following claims were submitted for payment:**

Claims

4000	Boss Office Products	Office Supplies	93.70
4001	Cardmember Service	September 2018 Statement	12.50
4002	City of Glendive	Landfill Services	2932.50
4003	Cross Petroleum	September 2018 Statement	951.74
4004	Dan's Welding & Repair	Filter	7.48
4005	Energy Lab	Lagoon Sample Testing	1200.00
4006	Farmer's Union	September 2018 Statement- Fuel	163.42
4007	Fisher Sand & Gravel	Gravel/Delivery	1740.40
4008	Get R Done	September 2018 Statement	6234.84
4009	Mid-Rivers	September 2018 Statement	200.42
4010	Miles City Motor Supply	Switch- Dump Truck	23.36
4011	MMIA- Employee Benefits	Employee Benefits (reimb.)	616.00
4012	MDU	September 2018 Utilities	2945.18
4013	MT Dept. of Revenue	Consumer Counsel Fee	3.75
4014	Montana Peterbilt	Parts- Garbage Truck	1907.34
4015	Netzer Hardware	September 2018 Statement	14.95
4016	Prairie Plumbing	Sewer Tap	215.00
4017	Brady Robertson	Reimbursement for Part	38.97
4018	Stahly Engineering	Engineering Services	1408.50
4019	Steadman's Ace Hardware	Parts for Weed Eater	89.97
4020	Tongue River Electric	Power @ Landfill	41.88
4021	Town of Terry	Sewer	153.00
4022	USPS	Postage Stamps	70.00
JV971001	USDA	Monthly Loan Repayment	<u>8848.00</u>
Total			\$ 48,216.80

Receipts for the month of September, 2018:

11870	State of Montana	Fuel Allocation	2411.22
11871	Prairie Plumbing	Excavation Permit	10.00
11872	Matt Ranson	Dumpster Fee	200.00
11873	Rolane Christofferson	Insurance Receipts- Pass Thru	616.00
11874	Prairie County Treasurer	Taxes & Assessments	8608.03

11878	Prairie County	Fallon Garbage Service	5229.14
11879	State of Montana	HB124 Entitlement Share	22572.11
11880	Stockman Bank	Interest	342.40
UB651	Journal Voucher	Sewer Receipts	<u>19143.98</u>
Total			\$ 59,132.88

The Terry Town Council met in regular session at Terry Town Hall at 6:00 p.m. with Mayor Rolane Christofferson presiding. Council members present were Cindy Bond, Caryn Rein, Brad Eaton, and Peter Leyva (left at 6:35 p.m.). Also present were Deputy Clerk Holly Eaton, Clerk Lynn Schilling, Public Works Director Brady Robertson, Town Attorney Rennie Wittman, Prairie County Sheriff Kiefer Lewis (arrived at 7:15 p.m.), Burt Keltner, and Greg Steckler (Stahly Engineering).

Mayor Rolane Christofferson called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

Public Comment- No public comment.

Minutes from the September 13th, 2018 meeting were approved. (Bond/Rein)

Claims approved per Claims Committee. (Rein/Bond)

Cash/Bank Reconciliation approved. (Leyva/Bond)

After review of the Stockman Bank Investment Fund account \$889,241.18 will be the amount in the Stockman Bank Investment Fund for the month of October. (Leyva/Bond) Interest is deposited in the amount the end of each month.

Balance as of 9/28/18--\$889,241.18 Interest paid 9/28/18--\$342.40 Balance as of 8/31/18--\$878,745.88 Credits-\$58,143.30 Debits-\$47,648.00.

Unfinished Business

Greg Steckler (Stahly Engineering) reported that they have received a proposal from COP Construction for \$77,500 for the Spring St. sewer main project. They will potentially start construction at the end of the month, spilling into the beginning of November. The project should take no longer than one (1) week, though they will have two (2) weeks in the contract. The project documents have been sent to COP to review. Neil Buckingham will be the Superintendent again. When the agreement is set, they will get it to the Town as soon as possible for review and signature. Stahly Engineering will also be swapping out flow monitoring equipment at the lagoons to gather data.

No one was present from the Terry Volunteer Fire Department to report.

Prairie County Sheriff Kiefer Lewis was present to report on public safety. He provided some statistical information to the Council—49% of calls the Sheriff's Office receives are in town, with the biggest issues being vandalism/criminal mischief complaints. Other topics mentioned were complaints involving the long-term parking of campers on streets as well as barking and unlicensed dogs.

In regard to the Town/Fire Hall, PWD Brady Robertson and Clerk Lynn Schilling reported that the fire extinguishers in Town/Fire Hall and the Town Shop have been inspected this month.

Public Works Report:

- PWD Brady Robertson reported the Peterbilt is back in service however they did receive a recall notice and upon inspection, PWD Robertson believes the recalled part is already failing. He is working with Peterbilt to arrange for local repair of the part.
- PWD Brady Robertson reported that the swimming pool and park restrooms are winterized and prepped for winter.

- PWD Brady Robertson reported that they are preparing to discharge at the lagoons.
- PWD Brady Robertson discussed recent requests to purchase road repair materials from the Town. Upon discussion and the advisement of Town Attorney Rennie Wittman, it was decided to no longer offer materials for sale.
- PWD Brady Robertson reported that there was trash and concrete disposed of at the landfill. Upon discussion, it was decided to proceed with some type of surveillance with proper noticing at the landfill.

Mayor Rolane Christofferson reported that the Prairie County Board of Commissioners have finalized their budget, but the Town is not in receipt of an agreement to review and sign as of yet.

There was nothing new to report on with the policy regarding the garbage assessment fee schedule.

There was nothing new to report on the drainage concern by Alternative Excavation.

Town Attorney Rennie Wittman discussed the draft forms she presented in regards to public nuisance. Prairie County Sheriff Kiefer Lewis reviewed the forms as well and thought they would be beneficial to the Sheriff's Office in addressing public nuisance complaints. Clerk Lynn Schilling will order the forms in triplicate.

There were no submitted building permits to review.

New Business

Burt Keltner discussed a new position he is creating at the hospital with the support of the Prairie County Board of Commissioners. He is currently trying to hire an Ambulance Service Coordinator who will oversee every aspect of the Ambulance Service as well as assist in grant writing for the hospital. He asked that the Town Council support the position with a monetary commitment to go towards one year of salary for the position. The hospital is also currently holding an EMT training course with approximately ten (10) people signed up for the course. Mayor Rolane Christofferson asked about other funding mechanisms for the position to which Burt Keltner responded that they will be looking into various options throughout the next year.

Mayor Rolane Christofferson suggested the Town Council table the Pavement Surface Evaluation Proposal received from Stahly Engineering until later in the budget year to gain more information on the proposal and see if there is any availability of funds closer to the fiscal year end. The Town Council was in agreement.

Clerk Lynn Schilling reported delinquent sewer accounts for October: four (4) friendly letters, zero (0) letter #2's, and 0 (zero) letter #3's were sent.

All other correspondence was reviewed.

Public Comment: None.

There being no further business, the meeting adjourned at 8:01 pm. (Eaton/Rein)

ATTEST:

Lynn Schilling, Clerk

Rolane Christofferson, Mayor