

Mayor Rolane Christofferson reviewed and approved the following payroll as prepared by Clerk Lynn Schilling:

Payroll Register

14232	Cindy Bond	June 2018 Payroll	138.52
14233	Alyssa Chaska	June 2018 Payroll	103.40
89376	Rolane Christofferson	June 2018 Payroll	373.02
14234	Brad Eaton	June 2018 Payroll	138.52
89375	Holly Eaton	June 2018 Payroll	162.03
14235	Vernal Fellon	June 2018 Payroll	1254.97
14236	Aysec Gagon	June 2018 Payroll	364.01
89374	Allen Henry	June 2018 Payroll	1434.41
14237	Peter Leyva	June 2018 Payroll	124.67
14238	Janet Loomis	June 2018 Payroll	1027.49
14239	Sean Loomis	June 2018 Payroll	187.51
14240	Joshua Mayes	June 2018 Payroll	44.99
14241	Alyssa McCulley	June 2018 Payroll	321.15
14242	Abraham Montalvo	June 2018 Payroll	217.76
14243	Anya Pitchford	June 2018 Payroll	144.55
89373	Caryn Rein	June 2018 Payroll	115.52
89372	Brady Robertson	June 2018 Payroll	1627.29
14244	James Schilling	June 2018 Payroll	184.70
89371	Lynn Schilling	June 2018 Payroll	2217.36
14245	Hayle Wickson	June 2018 Payroll	125.39
14246	Samantha Wilson	June 2018 Payroll	152.22
14246	MMIA- Insurance	June 2018 Payroll- Insurance	1660.00
14247	Dept. of Revenue	June 2018 Payroll- State Tax	374.00
89370	AFLAC	June 2018 Payroll	122.33
89369	EFTPS	June 2018 Payroll- Tax Deposit	2574.81
89368	PERS	June 2018 Payroll	1916.55

The Claims Committee met at Terry Town Hall at 5:30 p.m. with Brad Eaton and Caryn Rein reviewing claims. **The following claims were submitted for payment:**

Claims

3918	COP Construction LLC	Replacement of Sewer Main	38808.00
3919	MT Department of Revenue	1% Contractor's Gross Receipts	392.00
3920	Advanced Tech Products	Swimming Pool Chemicals	2335.50
3921	Black Mountain Software	Annual Maintenance Fee	6409.00
3922	Brush Truck Repair & Wrecker	Wrecker Service- Garbage Truck	1750.00
3923	Cardmember Service	June 2018 Statement	116.06
3924	Century Companies, Inc.	Cold Mix and Delivery	24417.60
3925	City of Glendive	Landfill Services	3399.00
3926	Cross Petroleum	June 2018 Statement	942.90
3927	Holly Eaton	Reimbursement for Pool Pass Supplies	14.38
3928	Energy Lab	Lagoon Sample Testing	878.00
3929	Farmer's Union	June 2018 Statement- Fuel	243.36
3930	Get R Done	June 2018 Statement	313.00
3931	Janet Loomis	Reimbursement for Mileage/Supplies	348.59
3932	Lucas & Tonn, P.C.	June 2018 Legal Services	340.33
3933	Mid-Rivers	June 2018 Statement	304.82
3934	MMCT & FOA	Annual Membership Dues 2018-19	50.00
3935	MDU	June 2018 Utilities	2677.09
3936	Montana Peterbilt	Parts- Garbage Truck	123.47
3937	MT Taxpayers Association	Annual Dues 2018-19	60.00
3938	MSU Fire Services Training	FY19 Resource Center Membership	185.00
3939	MT DEQ	Landfill License Renewal for 2018-19	603.30
3940	Netzer Hardware	June 2018 Statement	665.24
3941	Prairie Abstract & Title	Recording Fees	21.00

3942	Prairie County	Court Fines	116.00
3943	Lynn Schilling	Reimbursement for Mileage	42.51
3944	Stahly Engineering	Engineering Services	1787.85
3945	Ross R. Stalcup	Audit of FY2016-17	5900.00
3946	Tongue River Electric	Power @ Landfill	41.99
3947	Town of Terry	Sewer	138.00
3948	USPS	Postage Stamps	70.00
3949	MMIA- Employee Benefits	Employee Benefits (reimb.)	616.00
JV970994	USDA	Monthly Loan Repayment	<u>8848.00</u>
Total			\$111,973.42

Receipts for the month of June, 2018:

11808	City Judge Fran Fleckenstein	Court Fines	116.00
11811	Rolane Christofferson	Insurance Receipts- Pass Thru	594.00
11812	Dog Licenses	B. Robertson	30.00
		F. Schellhase	10.00
11813	Save Our Pool	Donations	1359.28
11814	Prairie County	Fallon Garbage Service	2615.07
11815	Disposal Fees	D. Clifford	25.00
		Lynn Bice Estate	400.00
11818	Save Our Pool	Memorial Donations	140.00
11819	Tongue River Electric Coop	Capital Credit	36.15
11820	Terry Pool Manager	Pool Passes	746.00
11821	Prairie County Treasurer	Taxes & Assessments	95349.67
11822	Glenn Nunn/Dean Clifford	Rural Garbage Contract- Partial	131.25
11823	Farmers Union Oil Co.	Patronage Dividend	29.56
11828	State of Montana	HB124 Entitlement Share	22189.00
11829	State of Montana	Fuel Allocation	2447.95
11830	State of Montana	DNRC SRF Draw #4	81379.00
11831	Stockman Bank	Interest	340.01
UB641	Journal Voucher	Sewer Receipts	<u>16,349.43</u>
Total			\$ 224,287.37

The Terry Town Council met in regular session at Terry Town Hall at 6:00 p.m. with Mayor Rolane Christofferson presiding. Council members present were Cindy Bond, Caryn Rein, and Brad Eaton. Also present were Deputy Clerk Holly Eaton, Town Attorney Rennie Wittman, Public Works Director Brady Robertson, and Fire Chief Tanner Stickel.

Mayor Rolane Christofferson called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

Public Comment- No public comment.

Minutes from the June 14th and 19th, 2018 meetings were approved. (Bond/Eaton)

Claims approved per Claims Committee. (Bond/Rein)

Cash/Bank Reconciliation approved. (Eaton/Bond)

After review of the Stockman Bank Investment Fund account \$937,401.15 will be the amount in the Stockman Bank Investment Fund for the month of July.

(Eaton/Rein) Interest is deposited in the amount the end of each month.

Balance as of 6/29/18--\$937,401.15 Interest paid 6/29/18--\$340.01 Balance as of 5/31/18--\$817,971.57
Credits-\$142,093.37 Debits-\$22,663.79.

Unfinished Business

There were no updates on the wastewater treatment upgrades and sewer main replacement projects.

Fire Chief Tanner Stickel from the Terry Volunteer Fire Department was in to report. He reported that things have been quiet. He has submitted a claim this month to gain access to MSU fire training materials. He is picking up an airline kit to finish up the exhaust removal project in the fire hall. He and the Council discussed the upcoming TransCanada meeting—he will make sure someone from the fire department is in attendance. He is getting quotes on a thermal imager.

No one was present from the Prairie County Sheriff's Office to report.

In regards to the Town/Fire Hall, PWD Brady Robertson and Clerk Lynn Schilling reported that the fire extinguishers in Town/Fire Hall and the Town Shop have been inspected this month.

Public Works Report:

- PWD Brady Robertson reported that the back-up camera is out in the Peterbilt. He presented several options on replacement—the Town Council passed a motion to replace with a wireless, heated camera for \$300. (Bond/Rein) He also reported that he has ordered new drive tires for the Peterbilt.
- PWD Brady Robertson reported the loaders currently available through the surplus sale are too big. He also reported that the radiator is finishing up fabrication and should be delivered in approximately one (1) week.
- PWD Brady Robertson stated that he continues to patch with millings from the state.
- PWD Brady Robertson reported on a sewer line issue. The property owner is still attempting to identify what and where the problem is but has not been able to locate the issue on his service line. He will be scoping the line next.
- PWD Brady Robertson reported that more chemicals and sand have been received for the swimming pool. He is hoping to add sand to the filters this coming weekend.
- PWD Brady Robertson stated that grass is dying on the south end of the park. He believes it is due to standing water after the sprinklers run.
- PWD Brady Robertson reported that he has implemented safety training meetings the first Monday of every month. Mayor Rolane Christofferson encouraged him to order any safety supplies that are needed.

Mayor Rolane Christofferson reported that she, Council Members Cindy Bond and Peter Leyva and Clerk Lynn Schilling attended the Prairie County Board of Commissioners meeting wherein they were working on the Sheriff's Office budget.

Council Member Cindy Bond provided a brief overview on the various garbage rates currently assessed. The Town Council discussed a desire to simplify the rates but not drastically reduce the revenues brought in.

No one was available from the Prairie County Sheriff's office to discuss dog related sections in the code.

Clerk Lynn Schilling shared more materials that she had received from a credit/debit card vendor associated with Stockman Bank.

The Town Council scheduled a working meeting for the budget on July 23rd at 5 p.m.

Clerk Lynn Schilling reported that she has been working with Mr. Ross Stalcup, C.P.A., P.C. on the audit of fiscal year end, June 30, 2017. He has stated that he will be emailing a pdf version of the audit tomorrow and will be mailing the hard copies.

The Town Council tabled discussion on the drainage concern at Alternative Excavation until Tom Magalsky is able to be in attendance.

There were no submitted building permits to review.

New Business

Mayor Rolane Christofferson stated that she would like to establish procedures in addressing public nuisance complaints. Town Attorney Rennie Wittman briefly described her experiences in addressing public nuisance issues and will further research and present information at a subsequent meeting.

Clerk Lynn Schilling reported delinquent sewer accounts for July: ten (10) friendly letters, eight (8) letter #2's, and 0 (zero) letter #3's were sent. Nine (9) certified notices were sent out.

All other correspondence was reviewed.

Public Comment: None.

There being no further business, the meeting adjourned at 7:39 pm. (Eaton/Rein)

ATTEST:

Lynn Schilling, Clerk

Rolane Christofferson, Mayor