

Mayor Rolane Christofferson reviewed and approved the following payroll as prepared by Clerk Lynn Schilling:

Payroll Register

14177	Cindy Bond	April 2018 Payroll	138.52
89396	Rolane Christofferson	April 2018 Payroll	373.02
14178	Brad Eaton	April 2018 Payroll	138.52
89395	Holly Eaton	April 2018 Payroll	142.84
89394	Allen Henry	April 2018 Payroll	1379.97
14179	Peter Leyva	April 2018 Payroll	124.67
89393	Caryn Rein	April 2018 Payroll	115.52
89392	Brady Robertson	April 2018 Payroll	2520.73
89391	James Schilling	April 2018 Payroll	2964.84
89390	Lynn Schilling	April 2018 Payroll	2411.99
14180	MMIA- Insurance	April 2018 Payroll- Insurance	2074.15
14181	Dept. of Revenue	April 2018 Payroll- State Tax	488.00
89389	AFLAC	April 2018 Payroll	122.33
89388	EFTPS	April 2018 Payroll- Tax Deposit	2784.20
89387	PERS	April 2018 Payroll	2183.97

The Claims Committee met at Terry Town Hall at 5:30 p.m. with Cindy Bond and Caryn Rein reviewing claims. **The following claims were submitted for payment:**

Claims

3874	Boss Office	Office Supplies	136.99
3875	Cardmember Service	April 2018 Statement	1175.15
3876	City of Glendive	Landfill Services	2443.50
3877	Cross Petroleum	April 2018 Statement	1634.94
3878	DNA Diesel	Repairs on Peterbilt Garbage Trk	676.20
3879	Emergency Apparatus Maint.	Pump Test/Service of TVFD Fire Engines	4707.05
3880	Farmer's Union	April 2018 Statement- Fuel	176.06
3881	Fisher Sand & Gravel	Road Mix/Millings	2501.56
3882	Lucas & Tonn, P.C.	April 2018 Legal Services	370.33
3883	Mid-Rivers	April 2018 Statement	197.08
3884	Montana Correctional Ent.	Filing Cabinet	405.00
3885	MDU	April 2018 Utilities	3132.47
3886	Montana Peterbilt	Parts- Garbage Truck	223.09
3887	MT DEQ	Wastewater License Renewal Fee	40.00
3888	Netzer Hardware	April 2018 Statement	233.99
3889	Prairie County	Public Safety Interlocal	71,950.00
3890	Stahly Engineering	Engineering Services	381.00
3891	Terry Super Valu	Supplies- Workshop	45.46
3892	Terry Tribune	Advertising	56.25
3893	Tongue River Electric	Power @ Landfill	41.88
3894	Town of Terry	Sewer	138.00
3895	Tru Pipe Inc.	Scoping of Sewer Lines	1990.00
3896	USPS	Postage Stamps	70.00
3864	MMIA- Employee Benefits	Employee Benefits (reimb.)	594.00
3857	Five Star Shop Service	Floor Jack/Battery/Gloves	495.00
JV970990	USDA	Monthly Loan Repayment	8848.00
Total			\$120,898.86

Receipts for the month of April, 2018:

11795	Rolane Christofferson	Insurance Receipts- Pass Thru	594.00
11796	Prairie County	Fallon Garbage Service	2615.07
11797	DR & G Services LLC	Bulk Water Sales	1800.00
11798	Dog Licenses	A. Johnson	5.00

	S. Sperline	5.00
	D. Johnson	20.00
11799 Prairie County Treasurer	Taxes & Assessments	3499.08
11801 State of Montana	Fuel Allocation	2447.95
11803 Stockman Bank	Interest	388.77
UB637 Journal Voucher	Sewer Receipts	<u>16165.24</u>
	Total	\$ 27,540.11

The Terry Town Council met in regular session at Terry Town Hall at 6:00 p.m. with Mayor Rolane Christofferson presiding. Council members present were Peter Leyva, Cindy Bond, Caryn Rein, and Brad Eaton (arrived late). Also present were Deputy Clerk Holly Eaton, Town Attorney Rennie Wittman, Public Works Director James Schilling, Michael O’Neill, Mandi Nay (DRWA), Ryan Rittal (Stahley), Brady Robertson, and Tom Magalsky.

Mayor Rolane Christofferson called the meeting to order at 6:05 p.m. and led the Pledge of Allegiance.

Public Comment- No public comment.

Minutes from the April 12th, 2018 meeting were approved. (Leyva/Bond)

Claims approved per Claims Committee. (Leyva/Rein)

Cash/Bank Reconciliation approved. (Rein/Bond)

After review of the Stockman Bank Investment Fund account \$903,827.57 will be the amount in the Stockman Bank Investment Fund for the month of April.

(Bond/Leyva) Interest is deposited in the amount the end of each month.

Balance as of 4/30/18--\$903,827.57 Interest paid 4/30/18--\$388.77 Balance as of 3/30/18—\$913,632.74 Credits-\$28,772.83 Debits-\$38,578.00.

Unfinished Business

PWD James Schilling discussed three (3) options that Stahly Engineering had put together for replacing the sewer main currently servicing Bond Drilling and Martinson Trucking. All three (3) options include installing a sewer main that would connect with existing main lines that service the schools west of the current line. Larry Bond asked why they wouldn’t just replace the current line and PWD James Schilling reported that he was told it would greatly add to the expense of the project to involve work on a state-owned highway. The least expensive “Opinion of Probable Cost” provided was \$93,311.88 with the most expensive option at \$131,471.88. It was also recommended that the Town get the two (2) main lines to the west scoped as well. PWD James Schilling stated the lines were scoped. The “best” option will be to trench to the Keith Gumm Memorial sign as the line is newer and would disturb the least amount of asphalt. Mayor Rolane Christofferson asked Ryan if Stahly could look into emergency funding sources for the town.

Ryan also reported he will be contacting COP Construction to finish asphalt and repair any settling for the main line replacement put in last fall. There will be flow monitoring put in place to see how much infiltration and inflow, if any were cut.

No one was present from the Terry Volunteer Fire Department to report.

No one was present from the Prairie County Sheriff’s Office to report.

In regards to the Town/Fire Hall, PWD James Schilling reported that the fire extinguishers in Town Hall and the Town Shop have been inspected this month.

Public Works Report:

- PWD James Schilling submitted his resignation. Motion to accept resignation (Rein/Bond). Leyva wanted to abstain. The council wished Jimmy the best in his future endeavors and that he will be missed.
- Equipment is functioning okay.
- Mayor Rolane Christofferson reported we would need to keep Jimmy on until his replacement could obtain certifications for wastewater/pool at \$200/month. Councilman Eaton asked about budget. Mayor Christofferson said budget would be okay. Motion made to accept \$200/month (Leyva/Bond).
- Mayor Rolane Christofferson also reported Duane Fischer and Gary Ostermiller have knowledge on how to grade roads and are willing to train the new PWD. It was determined to offer \$17/hour to train (Bond/Rein).
- Mayor Rolane Christofferson reported that the town has received 1 application for manager, 4 applications for front desk and 2 lifeguard applications. It was noted by Mayor Christofferson that if we do not get more applications for lifeguards, the town will be unable to open the pool.

Mayor Rolane Christofferson had nothing new to report in regards to the interlocal agreement.

Council Members Caryn Rein and Cindy Bond have begun work in developing a garbage assessment policy and will continue to discuss progress at upcoming meetings.

Council Members discussed the survey results. Streets were the largest concern. Several comments were received on the surveys. The comments indicated the community may not be aware of the responsibilities of the town. Such as the town is not responsible for the baseball fields – they belong to the school, ideas to host different activities – those responsibilities would fall to the Prairie County Chamber of Commerce. Brady Robertson touched briefly on the possibility of using BaRSAA funds for some street repair.

No one was available from the Prairie County Sheriff's office to discuss dog related sections in the code.

Clerk Lynn Schilling had nothing new to report in efforts to utilize PayGov for credit/debit card processing. Deputy clerk, Holly Eaton reported on another credit/debit card processing vendor and noted he will be in Terry May 24.

There were no submitted building permits to review.

New Business

Mandi Nay, coordinator from the Dry-Redwater Regional Water Authority gave a brief presentation to the council. She reported the DRWA became an entity in 2005. In 2006 Congress passed legislation that they had to have federal authorization for funding and go through legislation to get approval, so little forward progress has been made. Current legislators Daines, Testor, and Gianforte have been working to pass a bill for authorization for the DRWA service area. Unfortunately, the DRWA service area does not include Terry. If legislation gets passed the DRWA could amend their service area to include Terry and provide water to the community of Terry. A timeline has not been established for authorization. Ms. Nay has addresses, phone numbers, etc. to send letters of support if council members wish. Mayor Christofferson asked about placement of the plant. Mandi stated it's the blue square on the map. The DRWA have water rights to serve approximately 22,500 people on the system. If the town of Terry becomes a part of the DRWA, everything will be metered and plumbed when all is said and done.

Security Camera request was brought up as the county was looking into installing video cameras in the fire hall to monitor access to the ambulance and maybe the Town could get additional cameras installed, also. No action was taken at this time.

The Terry Lodge requested an EDU reduction for sewer. Town council voted to disapprove their request. (Rein/Eaton)

Deputy clerk, Holly Eaton reported delinquent sewer accounts for April: five (5) friendly letters, three (3) letter #2's, and 1 (one) letter #3's were sent.

All other correspondence was reviewed.

Public Comment: None.

There being no further business, the meeting adjourned at 7:59 pm. (Eaton/Leyva)

ATTEST:

Lynn Schilling, Clerk

Rolane Christofferson, Mayor