

Mayor Rolane Christofferson reviewed and approved the following payroll as prepared by Clerk Lynn Schilling:

Payroll Register

14115	Cindy Bond	February 2018 Payroll	138.52
89416	Rolane Christofferson	February 2018 Payroll	337.47
14116	Brad Eaton	February 2018 Payroll	138.52
89415	Holly Eaton	February 2018 Payroll	123.66
89414	Allen Henry	February 2018 Payroll	1739.89
14117	Peter Leyva	February 2018 Payroll	124.67
14118	Tom Magalsky	February 2018 Payroll	76.50
89413	Caryn Rein	February 2018 Payroll	115.52
89412	Brady Robertson	February 2018 Payroll	2573.45
89411	James Schilling	February 2018 Payroll	2713.38
89410	Lynn Schilling	February 2018 Payroll	2217.35
14119	Thadeus Wolff	February 2018 Payroll	141.29
14120	MMIA- Insurance	February 2018 Payroll- Insurance	2074.15
14121	Dept. of Revenue	February 2018 Payroll- State Tax	489.00
89409	AFLAC	February 2018 Payroll	122.33
89408	EFTPS	February 2018 Payroll- Tax Deposit	2814.11
89407	PERS	February 2018 Payroll	2177.76

The Claims Committee met at Terry Town Hall at 5:30 p.m. with Peter Leyva and Cindy Bond reviewing claims. **The following claims were submitted for payment:**

Claims

3826	Cardmember Service	February 2018 Statement	202.97
3827	Dawson Co. Vet Clinic	Vaccinations	775.00
3828	DNA Diesel	Service Call- Peterbilt	1088.24
3829	Farmer's Union	February 2018 Statement- Fuel	2145.16
3830	Fireman's Company	Inspection/Repair of Fire Extinguishers	109.00
3831	Get R Done	February 2018 Statement	413.75
3832	L.N. Curtis & Sons	Hurst Oil- TVFD	236.81
3833	Mid-Rivers	February 2018 Statement	199.32
3834	Miles City Motor Supply	February 2018 Statement	435.43
3835	MMIA- Employee Benefits	Employee Benefits (reimb.)	594.00
3836	MDU	February 2018 Utilities	3357.52
3837	Montana Peterbilt	Parts- Garbage Truck	2489.00
3838	MT DEQ	Outfall Charge- Lagoon Discharge	1700.00
3839	Netzer Hardware	February 2018 Statement	51.48
3840	Prairie County	Court Fines	350.00
3841	Renee Pirtz	Reimbursement of Garbage Assessment	308.00
3842	James Schilling	Reimbursement of Travel- Water School	252.91
3843	Stahly Engineering	Wastewater Tx Upgrades	1025.00
3844	Titan Machinery	Part- Pay Loader	43.67
3845	Tongue River Electric	Power @ Landfill	43.44
3846	Town of Terry	Sewer	138.00
3847	USPS	Postage Stamps	70.00
3848	WS Darley & Co.	Pike Pole- TVFD	65.00
3849	City of Glendive	Landfill Services	1707.00
JV970986	USDA	Monthly Loan Repayment	8848.00
Total			\$ 45,548.30

Receipts for the month of February, 2018:

11762	Lucinda Plaisted	Dog License	5.00
11765	Dog Licenses	J. Veum	5.00
		C. Tekelenburg	5.00

	R. Bade	5.00
	C. Bond	5.00
	J. Rittal	5.00
	D. Scheid	5.00
11766	Sharp Drilling Inc. Bulk Water Sales	1625.00
11767	Prairie County Fallon Garbage Service	2615.07
11768	Prairie County Reimb. of Gravel- MTDEQ	54.90
11769	Rolane Christofferson Insurance Receipts- Pass Thru	594.00
11770	State of Montana Fuel Allocation	2447.95
11771	Prairie Economic Dev. Council Wrestling Club Grant- SOP	500.00
11772	SOP Donation	20.00
11773	Dog Day Proceeds Dog Day Proceeds	985.00
11774	Dog Licenses J. Schott	20.00
	R. Bliven	10.00
	D. Rein	10.00
	R. Dolatta	30.00
	T. Wolff	10.00
11775	EMI Recycling of Cans Donation to SOP	48.54
11776	Dog Licenses B. Reuther	10.00
	S. Brown	10.00
11777	Dog Licenses T. Mock	5.00
	J. Hanneman	10.00
	D. Maragos	5.00
	R. Christofferson	30.00
	J. Lacquement	40.00
11778	Prairie County Treasurer Taxes & Assessments	5422.79
11779	Stockman Bank Interest	350.09
UB630	Journal Voucher Sewer Receipts	<u>21061.43</u>
	Total	\$ 35,949.77

The Terry Town Council met in regular session at Terry Town Hall at 6:00 p.m. with Mayor Rolane Christofferson presiding. Council members present were Peter Leyva, Brad Eaton, Cindy Bond and Caryn Rein. Also present were Clerk Lynn Schilling, Town Attorney Rennie Wittman, Public Works Director James Schilling, Tim and Elaine Therrien, Suzanne Thomason, and Michael O'Neill.

Mayor Rolane Christofferson called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

Public Comment- None.

Minutes from the February 8th, 2018 meeting were approved. (Leyva/Bond)

Claims approved per Claims Committee. (Rein/Bond)

Cash/Bank Reconciliation approved. (Rein/Leyva)

After review of the Stockman Bank Investment Fund account \$903,911.53 will be the amount in the Stockman Bank Investment Fund for the month of March. (Leyva/Rein) Interest is deposited in the amount the end of each month.

Balance as of 2/28/18--\$903,911.53 Interest paid 2/28/18--\$350.09 Balance as of 1/31/18--\$909,168.11 Credits-\$35,437.42 Debits-\$40,694.00

Unfinished Business

PWD James Schilling reported that Stahly Engineering will be installing the flow meter for monitoring influent flow into the lagoons within the next couple of weeks.

No one was present from the Terry Volunteer Fire Department to report.

Prairie County Undersheriff Tim Therrien reported that there has been an increase in fender benders with the ice on the roads right now. Otherwise, he had nothing significant to report.

In regards to the Town/Fire Hall, Clerk Lynn Schilling and PWD James Schilling reported that the fire extinguishers in Town Hall and the Town Shop have been inspected this month.

Public Works Report:

- PWD James Schilling reported that DNA Diesel has performed repairs on an anti-freeze leak on the Peterbilt garbage truck.
- PWD James Schilling stated that all the other equipment is functioning well.
- In regards to streets and alleys, PWD James Schilling reported that they have been digging out storm drains to aid in drainage as the snow and ice melts.
- Mayor Rolane Christofferson reported that Suzanne Thomason wrote another successful grant application on behalf of Save Our Pool—they were awarded \$500 from the Terry Wrestling Club funds to assist with the fence project. The Town Council and PWD James Schilling discussed different options in utilizing funds and determined that a wheelchair accessible gate and ramp entrance would be worth exploring. Other needs for the pool are new reels for the blankets, the footing and plumbing project (which SOP has nearly raised all the funds needed for) and possibly security cameras for the pool/park.

Mayor Rolane Christofferson discussed a couple of changes that were made to the interlocal agreement in regards to enforcement of Title 4 and the timeline for negotiation and finalization of the contract. The Town Council passed a motion for Mayor Rolane Christofferson to sign the contract for 2017-18 as drafted. (Leyva/Rein)

Council Members Caryn Rein and Cindy Bond have begun work in developing a garbage assessment policy and will continue to discuss progress at upcoming meetings.

Mayor Rolane Christofferson presented a draft of a survey to send to residents of Terry. The Town Council and Town Attorney Rennie Wittman discussed a couple of changes. Mayor Rolane Christofferson will incorporate the changes, and with the assistance of staff will send the survey out in the coming month.

The Town Council briefly reviewed the sections of the Municipal Code in regards to dogs. Council Member Peter Leyva discussed the definition of “control” and suggested adding obedience collars. Undersheriff Tim Therrien stated that the biggest issue law enforcement currently faces is the lack of a location for impounding dogs.

Mayor Rolane Christofferson reminded those present that a regional workshop will be held in Terry on April 20th. This will include presentations from the MT League of Cities & Towns, MMIA and the Local Government Center (MSU).

There were no submitted building permits to review.

New Business

Tim and Elaine Therrien discussed their plans to construct and operate a wool processing mill. They provided an overview of their plans and stated that the only potential issue with the town would be in regards to wastewater.

Mayor Rolane Christofferson discussed some information received from PayGOV, which would allow the town the ability to process electronic payments such as credit cards. There is no cost to the town as the fees for the service are borne by the user. The Town Council passed a motion to proceed in a month-to-month agreement with PayGOV for their electronic payment services. (Rein/Bond)

Clerk Lynn Schilling reported delinquent sewer accounts for March: seven (7) friendly letters, five (5) letter #2's, and zero (0) letter #3's were sent.

All other correspondence was reviewed. Clerk Lynn Schilling recently was in receipt of some information on applying for an "Opportunity Zone" designation through the Montana Department of Commerce. The community is already designated as a "Low-Income-Community" by the U.S. Census making the town eligible for the designation. If the Town of Terry were able to obtain the designation it could entice individuals or entities to invest in the community and receive some tax breaks. The Town Council passed a motion to further explore and apply to become a designated "Opportunity Zone." (Rein/Leyva)

Public Comment: None.

There being no further business, the meeting adjourned at 7:28 pm. (Rein/Bond)

ATTEST:

Lynn Schilling, Clerk

Rolane Christofferson, Mayor