

Mayor Rolane Christofferson reviewed and approved the following payroll as prepared by Clerk Lynn Schilling:

Payroll Register

14146	Cindy Bond	March 2018 Payroll	138.52
89406	Rolane Christofferson	March 2018 Payroll	373.02
14147	Brad Eaton	March 2018 Payroll	138.52
89405	Holly Eaton	March 2018 Payroll	117.26
89404	Allen Henry	March 2018 Payroll	1320.56
14148	Peter Leyva	March 2018 Payroll	124.67
89403	Caryn Rein	March 2018 Payroll	115.52
89402	Brady Robertson	March 2018 Payroll	2218.85
89401	James Schilling	March 2018 Payroll	2587.65
89400	Lynn Schilling	March 2018 Payroll	2120.56
14149	MMIA- Insurance	March 2018 Payroll- Insurance	2074.15
14150	Dept. of Revenue	March 2018 Payroll- State Tax	406.00
89399	AFLAC	March 2018 Payroll	122.33
89398	EFTPS	March 2018 Payroll- Tax Deposit	2394.32
89397	PERS	March 2018 Payroll	1938.16

The Claims Committee met at Terry Town Hall at 5:30 p.m. with Peter Leyva and Caryn Rein reviewing claims. **The following claims were submitted for payment:**

Claims

3850	ABC Glass	Windshield Repl/Door Window Repair	1511.30
3851	Boss Office	Office Supplies	51.98
3852	Cardmember Service	March 2018 Statement	114.36
3853	City of Glendive	Landfill Services	2496.50
3854	Dan's Welding & Repair	Filter- Blade	9.29
3855	Energy Lab	Lagoon Testing	791.00
3856	Farmer's Union	March 2018 Statement- Fuel	215.52
3857	Five Star Shop Service	Floor Jack/Battery/Gloves	495.00
3858	Get R Done	March 2018 Statement	1636.48
3859	Lakeside Industries, Inc.	Road Patch	3605.00
3860	Vicki Lindvig	Reimb. for Corned Beef- SOP Dinner	304.62
3861	Lucas & Tonn, P.C.	March 2018 Legal Services	402.55
3862	Miles City Motor Supply	March 2018 Statement	4.67
3863	Mid-Rivers	March 2018 Statement	198.33
3864	MMIA- Employee Benefits	Employee Benefits (reimb.)	594.00
3865	MDU	March 2018 Utilities	3434.14
3866	MT Dept. of Revenue	Consumer Counsel Fee	3.61
3867	Netzer Hardware	March 2018 Statement	199.29
3868	Stahly Engineering	Engineering Services	3724.44
3869	Terry Super Valu	SOP Dinner	36.76
3870	Terry Tribune	Advertising	36.00
3871	Tongue River Electric	Power @ Landfill	41.88
3872	Town of Terry	Sewer	138.00
3873	USPS	Postage Stamps	70.00
JV970988	USDA	Monthly Loan Repayment	<u>8848.00</u>
Total			\$ 45,833.04

Receipts for the month of March, 2018:

11780	Rolane Christofferson	Insurance Receipts- Pass Thru	594.00
11781	Dog Licenses	M. Bade	40.00
		S. Wright	20.00
		G. Pfiefler	10.00
		S. Carlton	15.00

11782 Bond Drilling	Excavation Permit Fee	10.00
11783 Prairie County	Fallon Garbage Service	2615.07
11784 State of Montana	Police Training/Pension	928.00
	Fire Relief Assoc.	928.00
11785 Prairie Action League	Donation to Park- Playground	2500.00
11786 State of Montana	HB124 Entitlement Share	22189.00
11787 Save Our Pool	St. Paddy's Day Dinner Proceeds	1792.00
	PAL Donation	100.00
11788 Save Our Pool	Donation	20.00
11789 Save Our Pool	Donation	50.00
11790 Dog Licenses	R. Schreiber	10.00
	M. See	5.00
11791 VOID		
11792 Prairie County Treasurer	Taxes & Assessments	3067.16
11793 State of Montana	Fuel Allocation	2447.95
11794 Stockman Bank	Interest	375.72
UB634 Journal Voucher	Sewer Receipts	<u>16708.96</u>
	Total	\$ 54,425.86

The Terry Town Council met in regular session at Terry Town Hall at 6:00 p.m. with Mayor Rolane Christofferson presiding. Council members present were Peter Leyva, Brad Eaton, Cindy Bond and Caryn Rein. Also present were Clerk Lynn Schilling, Town Attorney Rennie Wittman, Public Works Director James Schilling, Deputy Clerk/Treasurer Holly Eaton, Prairie County Sheriff Kiefer Lewis, Larry Bond and Michael O'Neill.

Mayor Rolane Christofferson called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

Public Comment- Larry Bond inquired about whether Park Street could be utilized by trucks as there are two existing shops with three (3) trucks operating out of them along that street. He also would like to know if there is a plan to replace the sewer main for those businesses.

Minutes from the March 8th, 2018 meeting were approved. (Leyva/Eaton)

Claims approved per Claims Committee. (Bond/Eaton)

Cash/Bank Reconciliation approved. (Rein/Eaton)

After review of the Stockman Bank Investment Fund account \$913,632.74 will be the amount in the Stockman Bank Investment Fund for the month of April. (Eaton/Leyva) Interest is deposited in the amount the end of each month.

Balance as of 3/30/18--\$913,632.74 Interest paid 3/30/18--\$375.72 Balance as of 2/28/18--\$903,911.53 Credits-\$53,239.21 Debits-\$43,518.00.

Unfinished Business

PWD James Schilling discussed three (3) options that Stahly Engineering had put together for replacing the sewer main currently servicing Bond Drilling and Martinson Trucking. All three (3) options include installing a sewer main that would connect with existing main lines that service the schools west of the current line. Larry Bond asked why they wouldn't just replace the current line and PWD James Schilling reported that he was told it would greatly add to the expense of the project to involve work on a state-owned highway. The least expensive "Opinion of Probable Cost" provided was \$93,311.88 with the most expensive option at \$131,471.88. It was also recommended that the Town get the two (2) main lines to the west scoped as well. PWD James Schilling stated that he thought scoping the lines would cost approximately \$2,000. After discussion, the Town Council passed a motion to proceed with scoping the sewer lines prior to making a final decision on replacing the sewer main. (Rein/Eaton)

No one was present from the Terry Volunteer Fire Department to report.

Prairie County Sheriff Kiefer Lewis reported that things have been busy. They have been addressing some issues in town and there has been a lot of accidents on the interstate with the weather. He reported that he had looked at some statistics and issued DUI's have increased substantially. His office has received some new complaints on dogs. Clerk Lynn Schilling will provide them with a current list of registered dogs within the town. He discussed with the Town Council an upcoming event that had requested a "Temporary Service Permit". No one had objections to the event. He has not begun work on the budget for the next fiscal year yet. He reported that Keystone would be flying the pipeline route the following week.

In regards to the Town/Fire Hall, Clerk Lynn Schilling and PWD James Schilling reported that the fire extinguishers in Town Hall and the Town Shop have been inspected this month.

Public Works Report:

- PWD James Schilling reported that they are still having ongoing issues with the Peterbilt garbage truck. He recently had the windshields replaced in both garbage trucks.
- PWD James Schilling stated that all the other equipment is functioning well.
- In regards to streets and alleys, PWD James Schilling reported that they had two (2) semi-truck loads of millings delivered today.
- Mayor Rolane Christofferson reported PWD James Schilling had discussed the proposed wool mill with Stahly Engineering and they had no concerns.
- Mayor Rolane Christofferson reported that Clerk Lynn Schilling has begun advertising for summer employment at the swimming pool.

Mayor Rolane Christofferson had nothing new to report in regards to the interlocal agreement.

Council Members Caryn Rein and Cindy Bond have begun work in developing a garbage assessment policy and will continue to discuss progress at upcoming meetings.

Mayor Rolane Christofferson reported that the surveys have been mailed out and a few have been returned already. They will begin discussing results at the May meeting.

Mayor Rolane Christofferson will clarify a couple of enforcement questions the Town Council has in regard to the sections of the code that address dogs with the Sheriff's Office.

Mayor Rolane Christofferson reminded those present that a regional workshop will be held in Terry on April 20th. This will include presentations from the MT League of Cities & Towns, MMIA and the Local Government Center (MSU).

Clerk Lynn Schilling had nothing new to report in efforts to utilize PayGov for credit/debit card processing.

There were no submitted building permits to review.

New Business

Mayor Rolane Christofferson stated that a citizen had brought forward a complaint regarding long-term parking on the streets. After discussing the complaint, the Town Council tabled the issue due to there being a high volume of vehicles, etc. parked long-term on the streets throughout town without viable alternatives for people to utilize.

Mayor Rolane Christofferson discussed the health insurance benefits offered to staff employed for 30 hours or more a week. Currently, there are three (3) full-time, permanent employees that receive the benefit. The Town Council discussed the "Group

Election Form” received from MMIA and opted to leave the benefits the same, wherein the Town will pay the “Madison” plan amount for the employee only. (Rein/Leyva)

Clerk Lynn Schilling reported delinquent sewer accounts for April: six (6) friendly letters, five (5) letter #2’s, and three (3) letter #3’s were sent.

All other correspondence was reviewed.

Public Comment: None.

There being no further business, the meeting adjourned at 7:17 pm. (Eaton/Bond)

ATTEST:

Lynn Schilling, Clerk

Rolane Christofferson, Mayor