

Mayor Rolane Christofferson reviewed and approved the following payroll as prepared by Clerk Lynn Schilling:

Payroll Register

14049	Cindy Bond	December 2017 Payroll	138.52
89437	Rolane Christofferson	December 2017 Payroll	373.02
14050	Brad Eaton	December 2017 Payroll	138.52
89436	Holly Eaton	December 2017 Payroll	91.68
14051	Peter Leyva	December 2017 Payroll	124.67
89435	Caryn Rein	December 2017 Payroll	115.52
89434	Brady Robertson	December 2017 Payroll	2259.26
89433	James Schilling	December 2017 Payroll	2685.86
89432	Lynn Schilling	December 2017 Payroll	2173.05
14052	Lonnie Wissink	December 2017 Payroll	453.03
14053	MMIA- Insurance	December 2017 Payroll- Insurance	2074.15
14054	Dept. of Revenue	December 2017 Payroll- State Tax	368.00
89431	AFLAC	December 2017 Payroll	122.33
89430	EFTPS	December 2017 Payroll- Tax Deposit	2274.01
89429	PERS	December 2017 Payroll	1801.90

The Claims Committee met at Terry Town Hall at 5:30 p.m. with Peter Leyva and Caryn Rein reviewing claims. **The following claims were submitted for payment:**

Claims

3773	Big Sky Gutters & Doors	Maint/Repair of Overhead Doors	569.00
3774	Boss Office Supplies	Toner/Calendars	292.95
3775	Cardmember Service	December 2017 Statement	1092.44
3776	Carrot-Top Industries	Flags	225.06
3777	City of Glendive	Landfill Services	2252.00
3778	COP Construction LLC	Repl of Sanitary Sewer Main	329413.50
3779	Cross Petroleum	December 2017 Fuel	819.52
3780	Dept. of Revenue	1% Contractor's Gross Receipts	3723.37
3781	Energy Lab	Lagoon Sample Testing	649.00
3782	Farmer's Union	December 2017 Statement- Fuel	341.11
3783	J.P. Cooke Co.	Dog Licenses/Tags	86.80
3784	Lucas & Tonn	Legal Services	225.00
3785	Mid-Rivers	December 2017 Statement	197.58
3786	Miles City Motor Supply	December 2017 Statement	91.81
3787	MDU	Re-route Gas Line to Generator/Shed	721.66
3788	MDU	December 2017 Utilities	3452.18
3789	MMIA- Employee Benefits	Employee Benefits (reimb.)	594.00
3790	MT PSC	2018 Intrastate Registration	10.00
3791	MT Dept. of Revenue	Consumer Counsel Fee	12.17
3792	Municipal Emergency Serv.	TVFD Gear	2189.00
3793	NASASP	Annual Membership	39.00
3794	Netzer Hardware	December 2017 Statement	126.03
3795	Prairie County	Reimbursement of Municipal Election	796.74
3796	Prairie Co. Chamber of Commerce	Annual Dues	50.00
3797	Shawn Quinlan	Mileage Reimbursement	39.59
3798	Steadman's Ace Hardware	Parts- Toro Mower	183.41
3799	Terry Tribune	Advertising	35.00
3800	Tongue River Electric	Power @ Landfill	44.99
3801	Town of Terry	Sewer	138.00
3802	WS Darley & Co.	Boots- TVFD	161.41
JV970981	USDA	Monthly Loan Repayment	<u>8848.00</u>
Total			\$ 364,374.33

Receipts for the month of December, 2017:

11737	Cody Holman	Rural Garbage Contract	350.00
11738	Glendive Coca-Cola	Soda Machine @ Park/Pool	159.60
11739	Prairie County	Fallon Garbage Service	2615.07
11741	Rolane Christofferson	Insurance Receipts- Pass Thru	594.00
11742	State of Montana	Fuel Allocation	2447.95
11743	State of Montana	HB124 Entitlement Share	22189.00
11745	Prairie County Treasurer	Taxes & Assessments	130817.47
11746	Nancy Hafla	Dumpster Fee	50.00
11747	Bond Drilling	Excavation Permit Fee	10.00
11752	State of Montana- DNRC	SRF Loan Reimbursement	163900.00
11753	State of Montana- DNRC	SRF Loan Reimbursement	192156.00
11754	State of Montana- DNRC	SRF Loan Reimbursement	240490.00
11755	Stockman Bank	Interest	324.46
UB625	Journal Voucher	Sewer Receipts	21491.34
Total			\$ 777,594.89

The Terry Town Council met in regular session at Terry Town Hall at 6:00 p.m. with Mayor Rolane Christofferson presiding. Council members present were Peter Leyva, Brad Eaton and Caryn Rein. Also present were Clerk Lynn Schilling, Deputy Clerk Holly Eaton (arrived at 6:30 p.m.), Tanner Stickel (TVFD), Rennie Wittman, and Michael O'Neill.

Mayor Rolane Christofferson called the meeting to order at 6:01 p.m. and led the Pledge of Allegiance.

Public Comment- None.

Minutes from the December 14th, 2017 meeting were approved. (Eaton/Rein)

Claims approved per Claims Committee. (Eaton/Leyva)

Cash/Bank Reconciliation approved. (Leyva/Rein)

After review of the Stockman Bank Investment Fund account \$912,495.65 will be the amount in the Stockman Bank Investment Fund for the month of January. (Eaton/Leyva) Interest is deposited in the amount the end of each month.

*Balance as of 12/29/17--\$912,495.65 Interest paid 12/29/17--\$324.46 Balance as of 11/30/17—\$797,538.70
Credits-\$178,887.95 Debits-\$63,931.00*

Unfinished Business

There was nothing new to report in regards to the wastewater treatment and sewer main replacement projects.

Fire Chief Tanner Stickel (TVFD) was present and provided the Town Council with a report of the previous month's activity by the fire department. There was one (1) fire call and one (1) traffic control call—both were mutual aid requests out of town. The department just held their business meeting, and he is preparing to resume a regular training schedule. He is looking into scheduling the annual pump test, and the four (4) gas monitor has been ordered. They will be continuing work on the air system in the fire hall. He is still researching the possibility of a training out of town limits. Mayor Rolane Christofferson stated that the council will be working on developing a guiding policy on the administration of a stipend to the fire chief.

No one was present from the Prairie County Sheriff's Office to report on public safety.

In regards to the Town/Fire Hall, Clerk Lynn Schilling reported that the fire extinguishers in Town Hall and the Town Shop have been inspected this month.

Public Works Report:

PWD James Schilling was not present and had no submitted comments to report.

Mayor Rolane Christofferson stated that she would begin discussions with Sheriff Kiefer Lewis on the interlocal agreement.

The Town Council passed a motion to appoint Rennie Wittman, Esq. (Lucas & Tonn, P.C.) as Town Attorney. (Eaton/Rein)

Mayor Rolane Christofferson discussed the property assessments assessed on property owned by Renee Pirtz. The Town Council passed a motion to reduce the garbage assessment on a vacant lot with sewer service and a shed (non-livable structure) from \$350 to \$42 and reimburse Ms. Pirtz with the difference. (Leyva/Eaton)

There were no submitted building permits to review.

New Business

Mayor Rolane Christofferson discussed the current process guiding garbage assessments in town. Council Members Cindy Bond and Caryn Rein will begin work on developing a policy regarding the garbage assessments within town.

Mayor Rolane Christofferson presented an idea of drafting a survey to mail out to each household in town in an effort to gain public input on priorities and/or concerns residents of the town may have. She will work on a draft for the next meeting.

Clerk Lynn Schilling reported delinquent sewer accounts for January: five (5) friendly letters, two (2) letter #2's, and zero (0) letter #3's were sent.

All other correspondence was reviewed.

Public Comment: None.

There being no further business, the meeting adjourned at 6:47 pm. (Rein/Eaton)

ATTEST:

Lynn Schilling, Clerk

Rolane Christofferson, Mayor