

Mayor Rolane Christofferson reviewed and approved the following payroll as prepared by Clerk Lynn Schilling:

Payroll Register

14087	Cindy Bond	January 2018 Payroll	138.52
89428	Rolane Christofferson	January 2018 Payroll	407.57
14088	Brad Eaton	January 2018 Payroll	138.52
89427	Holly Eaton	January 2018 Payroll	186.60
89426	Allen Henry	January 2018 Payroll	516.52
14089	Peter Leyva	January 2018 Payroll	124.67
89425	Caryn Rein	January 2018 Payroll	115.52
89424	Brady Robertson	January 2018 Payroll	2520.73
89423	James Schilling	January 2018 Payroll	2988.29
89422	Lynn Schilling	January 2018 Payroll	2411.99
14090	MMIA- Insurance	January 2018 Payroll- Insurance	2074.15
14091	Dept. of Revenue	January 2018 Payroll- State Tax	434.00
89421	AFLAC	January 2018 Payroll	122.33
89420	EFTPS	January 2018 Payroll- Tax Deposit	2482.49
89417	PERS	January 2018 Payroll	1986.18

The Claims Committee met at Terry Town Hall at 5:30 p.m. with Brad Eaton and Cindy Bond reviewing claims. **The following claims were submitted for payment:**

Claims

3803	Boss Office Supplies	Office Supplies	69.24
3804	City of Glendive	Landfill Services	1838.50
3805	Cross Petroleum	January 2018 Fuel	306.24
3806	Dan's Welding & Repair	Filter- Roller	12.44
3807	MT DEQ	Annual Production Report Fee- Gravel Pit	56.15
3808	DNA Diesel	Service Call- Coolant Leak in Peterbilt	1500.44
3809	Farmer's Union	January 2018 Statement- Fuel	1594.57
3810	Fireman's Company	Inspection/Repair of Fire Extinguishers	259.50
3811	Lucas & Tonn	Legal Services	345.00
3812	Mid-Rivers	January 2018 Statement	197.99
3813	Miles City Motor Supply	January 2018 Statement	410.39
3814	MDU	January 2018 Utilities	4384.07
3815	MMIA- Employee Benefits	Employee Benefits (reimb.)	594.00
3816	MSU Local Government Center	Online Training	50.00
3817	Netzer Hardware	January 2018 Statement	164.50
3818	Lynn Schilling	Reimbursement of Mileage	42.51
3819	Terry Tribune	Advertising	94.00
3820	The Chemnet Consortium	Annual Random Selection Fee	100.00
3821	Titan Machinery	Thermostat- Pay Loader	60.80
3822	Tongue River Electric	Power @ Landfill	43.55
3823	Town of Terry	Sewer	138.00
3824	Rennie Wittman	Reimbursement of Mileage	39.59
3825	WS Darley & Co.	Gas Detector	569.01
JV970983	USDA	Monthly Loan Repayment	<u>8848.00</u>
Total			\$ 30,195.10

Receipts for the month of January, 2018:

11748	Prairie County	Fallon Garbage Service	2615.07
11749	Sale of Beer/Wine Licenses	Terry Super Valu	160.00
		American Legion	160.00
11750	Rolane Christofferson	Insurance Receipts- Pass Thru	594.00
11751	Dave George	Bulk Water Sales	97.50
11756	State of Montana	Fuel Allocation	2447.95

11757	Transient Merchant Licenses	Vivint, Inc.	25.00
		Smart Home Pros, Inc.	25.00
11758	Prairie County Treasurer	Taxes & Assessments	21191.76
11759	Dog Licenses	R. Vilhauer	20.00
		L. Schilling	20.00
		H. Eaton	10.00
11760	Bulk Water Sales	M. Reder	50.00
		Sackman, Inc.	75.00
		A. Pehl	740.00
11761	4 Corners Convenience	Sale of Beer/Wine License	160.00
11763	State of Montana- DNRC	RRGL Grant	60500.00
11764	Stockman Bank	Interest	414.07
UB628	Journal Voucher	Sewer Receipts	<u>22581.23</u>
Total			\$ 111,886.58

The Terry Town Council met in regular session at Terry Town Hall at 6:00 p.m. with Mayor Rolane Christofferson presiding. Council members present were Peter Leyva, Brad Eaton, Cindy Bond and Caryn Rein. Also present were Clerk Lynn Schilling, Deputy Clerk Holly Eaton, Paul Hopfauf (MDU), and Michael O’Neill.

Mayor Rolane Christofferson called the meeting to order at 6:06 p.m. and led the Pledge of Allegiance.

Public Comment- None.

Minutes from the January 11th, 2018 meeting were approved. (Bond/Eaton)

Claims approved per Claims Committee. (Rein/Leyva)

Cash/Bank Reconciliation approved. (Eaton/Leyva)

After review of the Stockman Bank Investment Fund account \$912,495.65 will be the amount in the Stockman Bank Investment Fund for the month of January.

(Leyva/Eaton) Interest is deposited in the amount the end of each month.

Balance as of 1/31/18--\$909,168.11 Interest paid 1/31/18--\$414.07 Balance as of 12/29/17—\$912,495.65
Credits-\$52,205.28 Debits-\$55,532.82

Unfinished Business

There was nothing new to report in regards to the wastewater treatment and sewer main replacement projects.

No one was present from the Terry Volunteer Fire Department to report.

No one was present from the Prairie County Sheriff’s Office to report.

In regards to the Town/Fire Hall, Clerk Lynn Schilling reported that the fire extinguishers in Town Hall and the Town Shop have been inspected this month.

Public Works Report:

- The Town Council discussed several possible street improvement projects to utilize additional gas tax funds available from the state.
- Mayor Rolane Christofferson discussed two (2) grants received, for a total of \$5,500 for use to improve the fence around the pool. The Town Council will discuss possibilities with PWD James Schilling when he is present at the next meeting.
- Mayor Rolane Christofferson reported that PAL will be donating the proceeds from their February dance towards improvements at the park. The Town Council discussed the need for new playground equipment as their current priority at the park.

Mayor Rolane Christofferson reported that there was nothing new to report in regards to the interlocal agreement for law enforcement.

Council Members Caryn Rein and Cindy Bond will begin work on developing a garbage assessment policy. They requested information regarding commercial pickups from the public works department.

Mayor Rolane Christofferson presented a draft of a survey to send to residents of Terry. The Town Council discussed a couple of changes. Mayor Rolane Christofferson will incorporate the changes, and the Town Council will re-visit the survey next month.

There were no submitted building permits to review.

New Business

Paul Hopfauf (MDU) presented information to Town Council members on transitioning the street lights throughout town to LED. The monthly rental charge will increase but the energy usage will decrease for an overall decrease in the monthly cost to the town. There will also be a decrease in lights going out. He further stated that the light quality will be better as the sky will be darker above the lights with brighter light below. The lights are scheduled to be replaced in mid-late March. The Town Council passed a motion for Mayor Rolane Christofferson to sign the "Amendment of Municipal Street Lighting and Equipment Rental Agreement". (Leyva/Bond)

Mayor Rolane Christofferson reported that she had received a phone call from Airport Board Member Willis Bartholomay on an upcoming public hearing at the courthouse in regards to the airport. She reported that the Airport Board will be discussing some upcoming, costly improvements that will need to be made and encouraged other council members to attend.

The Town Council briefly reviewed the sections of the Municipal Code in regards to dogs. Council Member Peter Leyva will present some ideas at the next meeting.

Clerk Lynn Schilling reported that the "Vaccination Clinic" is this upcoming Saturday from 10 a.m. until 12 p.m.

Mayor Rolane Christofferson reported that a regional workshop will be held in Terry on April 20th. This will include presentations from the MT League of Cities & Towns, MMIA and the Local Government Center (MSU).

Council Member Peter Leyva was appointed Town Council President. (Rein/Eaton)
Council Members Peter Leyva and Brad Eaton will serve on the "Streets and Alleys Committee" while Council Members Cindy Bond and Caryn Rein will serve on the "Park and Pool Committee".

Clerk Lynn Schilling reported delinquent sewer accounts for February: seven (7) friendly letters, two (2) letter #2's, and zero (0) letter #3's were sent.

All other correspondence was reviewed.

Public Comment: None.

There being no further business, the meeting adjourned at 7:22 pm. (Rein/Eaton)

ATTEST:

Lynn Schilling, Clerk

Rolane Christofferson, Mayor