

Mayor Rolane Christofferson reviewed and approved the following payroll as prepared by Clerk Lynn Schilling:

Payroll Register

13982	Cindy Bond	October 2017 Payroll	138.52
89457	Rolane Christofferson	October 2017 Payroll	373.02
89456	Brad Davis	October 2017 Payroll	2943.07
13983	Brad Eaton	October 2017 Payroll	138.52
89455	Holly Eaton	October 2017 Payroll	168.42
13984	Peter Leyva	October 2017 Payroll	124.67
89454	Caryn Rein	October 2017 Payroll	115.52
89453	Brady Robertson	October 2017 Payroll	1661.16
89452	James Schilling	October 2017 Payroll	2811.59
89451	Lynn Schilling	October 2017 Payroll	2265.92
13985	MMIA- Insurance	October 2017 Payroll- Insurance	2033.00
13986	Dept. of Revenue	October 2017 Payroll- State Tax	458.00
89450	AFLAC	October 2017 Payroll	122.33
89449	EFTPS	October 2017 Payroll- Tax Deposit	2704.34
89448	PERS	October 2017 Payroll	2224.29

The Claims Committee met at Terry Town Hall at 5:30 p.m. with Cindy Bond and Peter Leyva reviewing claims. **The following claims were submitted for payment:**

Claims

3718	Robert & Sandra Bennett	Annual Utility- Water at Shop	300.00
3719	City of Glendive	Landfill Services	3088.00
3720	Cardmember Service	October 2017 Statement	1659.99
3721	Cross Petroleum	October 2017 Fuel	849.97
3722	Crowley Fleck PLLP	Bond Counsel- Sewer Main Replacement	9015.00
3723	Eastern Plains EDC	Annual Contribution	1000.00
3724	Farmer's Union	October 2017 Statement- Fuel	155.22
3725	Fiscal- Health Program (DPHHS)	Swimming Pool License Renewal	200.00
3726	Jamy Frost	Winterization of Park Sprinklers/Parts	625.00
3727	Get R Done	October 2017 Statement- Filter	8.25
3728	Lucas & Tonn	October 2017 Legal Services	975.00
3729	Mid-Rivers	October 2017 Statement	200.46
3730	MMIA- Employee Benefits	Employee Benefits (reimb.)	594.00
3731	MDU	October 2017 Utilities	2969.40
3732	Montana Peterbilt	Parts- Garbage Truck	584.05
3733	MT Rural Water Systems	Annual Membership Dues	200.00
3734	Netzer Hardware	October 2017 Statement	378.19
3735	Prairie County Treasurer	Property Tax Statement 2017	3466.74
3736	Shawn Quinlan	Mileage Reimbursement	39.59
3737	James Schilling	Annual Cellphone Reimbursement	420.00
3738	Steadman's Ace Hardware	Mower Parts	89.98
3739	Terry Tribune	Advertising	50.00
3740	Tongue River Electric	Power @ Landfill	41.88
3741	Town of Terry	Sewer	138.00
3742	Trace Analytics LLC	Analysis of Truck Fluids- TVFD	30.00
3743	US Postal Service	Postage Stamps	102.00
3744	WS Darley & Co.	Turnouts- TVFD	859.60
3745	Get R Done	October 2017 Statement	513.36
3716	Prairie Co. Clinic	CDL Physical	180.00
JV970969	USDA	Monthly Loan Repayment	<u>8848.00</u>
Total			\$ 56,659.26

Receipts for the month of October, 2017:

11709	Rolane Christofferson	Insurance Receipts- Pass Thru	594.00
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11711 State of Montana	Fuel Allocation	2447.95
11712 Prairie County	Fallon Garbage Service	2615.07
11713 Rural Garbage Contracts	Feickert Farms LLC	350.00
	G. Feickert	350.00
	L. Sackman	350.00
	S. Fredrickson	350.00
	Unruh Ranch	350.00
	M. Sackman	350.00
11714 Rural Garbage Contracts	G. McDanold	350.00
	G. Holman	350.00
	G. Davis	350.00
	M. Haas	350.00
	B. Jimison	350.00
	G. Pehl	350.00
11715 Rural Garbage Contracts	B. Benjamin	350.00
	W. Plann	350.00
	V. May	350.00
	Sackman Inc.	600.00
	Wang Ranch LLC	700.00
	Kalfell Ranch Inc	600.00
11716 MT Dept. of Transportation	Rural Garbage Contract	1175.00
11718 Rural Garbage Contracts	B. Wittmayer	350.00
	D. Hoffer	350.00
	W. Dolatta	350.00
	Holden Electric LLC	350.00
	Lassle Ranch	350.00
11719 Rural Garbage Contracts	K. Lewis	350.00
	R. Dolatta	350.00
	J. Davis	350.00
	H. Hintz	350.00
	L. Strasheim	350.00
	R. Lindvig	350.00
11720 Rural Garbage Contracts	R. Hoffer	350.00
	Hjorth Inc.	350.00
	D. Lassle	350.00
	A. Miller	350.00
11721 H & F Construction	Equipment Rent- Gravel	125.00
11722 Rural Garbage Contracts	T. Krebsbach	350.00
	G. Foster	350.00
	Beefland Inc.	350.00
	Anderson Cattle Co.	350.00
	Hess Arabians	350.00
	L. Larsen	600.00
11723 Prairie County Treasurer	Taxes & Assessments	3464.03
11724 Rural Garbage Contracts	Haidle Farms	600.00
	A. Ollerman	350.00
	Cross Petroleum	350.00
11728 Stockman Bank	Interest	335.55
UB616 Journal Voucher	Sewer Receipts	<u>16361.49</u>
	Total	\$ 42,818.09

The Terry Town Council met in regular session at Terry Town Hall at 6:00 p.m. with Mayor Rolane Christofferson presiding. Council members present were Cindy Bond, Brad Eaton, Caryn Rein, and Peter Leyva. Also present were Clerk Lynn Schilling, Deputy Clerk Holly Eaton, Public Works Director James Schilling, Town Attorney Shawn Quinlan, Ryan Rittal (Stahly Engineering), Tanner Stickel (TVFD), Michael O'Neill, and Kathy Vokral (Aflac).

Mayor Rolane Christofferson called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

Public Comment- None.

Minutes from the October 12th, 2017 meeting was approved. (Bond/Eaton)

Claims approved per Claims Committee. (Rein/Eaton)

Cash/Bank Reconciliation approved. (Leyva/Bond)

After review of the Stockman Bank Investment Fund account \$774,746.67 will be the amount in the Stockman Bank Investment Fund for the month of November.

(Eaton/Rein) Interest is deposited in the amount the end of each month.

Balance as of 10/31/17--\$774,746.67 Interest paid 10/31/17--\$335.55 Balance as of 9/29/17—\$779,773.26

Credits-\$42,440.41 Debits-\$47,467.00

Unfinished Business

Ryan Rittal (Stahly Engineering) discussed the progress with the sewer main replacement project. COP Construction has been working diligently and is anticipating the project to be completed within the next week to week and a half. There is an issue in regards to the electrical work for the lift station for the service line to the slaughterhouse. COP Construction is unable to sub-contract the electrical work due to existing code issues. The recommendation is for Lachenmaier's to have the work done. He presented a pay application in the amount of \$310,193.36 for the Town Council to approve and Mayor Rolane Christofferson to sign—the Town Council approved the pay application in the stated amount. (Leyva/Eaton)

Fire Chief Tanner Stickel (TVFD) was present and provided the Town Council with a written report of the previous month's activity by the fire department. There was one (1) fire call the previous month for a vehicle fire that was extinguished before they arrived as well as one (1) gas leak call. They completed a training on extinguishing vehicle fires. They have received some new gear that had been ordered for a volunteer. They will be getting the trucks serviced within the coming months. He is still working on obtaining a four gas monitor for the department to use. He and the Town Council discussed access to a town credit card as the previous chief was also an employee. Fire Chief Tanner Stickel will be calling mutual aid departments to introduce himself and working with dispatch to set up a new call tree. The department is also working on making town maps for all of the engines.

Prairie County Sheriff Kiefer Lewis was present from the Prairie County Sheriff's Office to report on public safety. He stated that they have been busy with a variety of incidents. He discussed an ongoing effort with the J.P.'s office to work on getting the municipal code into her computer system. He provided a brief update on the ambulance service, stating that the service has to be computerized by December and will be working on re-licensing next year. He also stated that there are eight (8) individuals interested in pursuing EMT training.

In regard to Town/Fire Hall, Clerk Lynn Schilling and PWD James Schilling reported that the fire extinguishers in Town Hall and the Town Shop have been inspected this month. They continue to work on completing the installation of the air compressor for exhaust removal in the Fire Hall.

Public Works Report:

- PWD James Schilling reported that they had to perform some minor repairs on the Peterbilt garbage truck.
- PWD James Schilling reported that the equipment is functioning well.
- PWD James stated they will continue to patch when their schedule and the weather allows.

- PWD James Schilling and Mayor Rolane Christofferson will look at the fence at the swimming pool and discuss options in repairing the fence with the grant funds received.

The Town Council passed a motion approving the Second Reading of Ordinance # 2017-03, amending Title 7, Chapter 2 (Terry, MT Code) regarding excavations. (Rein/Eaton)

Town Attorney Shawn Quinlan provided draft copies of the interlocal agreement regarding public safety.

Mayor Rolane Christofferson reported that she had called some of the entities listed within Mr. Stalcup's audit proposal and that they were satisfied with the auditor's performance. The Town Council passed a motion to accept the one (1) year audit proposal from Ross R. Stalcup for \$5,900. (Bond/Eaton)

There were no submitted building permits to review.

New Business

Kathleen Vokral (Aflac) provided a brief introduction and overview of Aflac insurance products as well as her contact information to the Town Council.

Town Attorney Shawn Quinlan stated that he is resigning as Town Attorney due to accepting a position outside of Lucas & Tonn, P.C. Rennie Wittman, Esq. with Lucas & Tonn, P.C., is interested in the appointment but was unable to attend the meeting tonight. Shawn Quinlan provided contact information for Ms. Wittman.

Clerk Lynn Schilling reported delinquent sewer accounts for November: five (5) friendly letters, one (1) letter #2, and zero (0) letter #3's were sent.

All other correspondence was reviewed.

Public Comment: None.

There being no further business, the meeting adjourned at 7:18 pm. (Bond/Eaton)

ATTEST:

Lynn Schilling, Clerk

Rolane Christofferson, Mayor