

Mayor Rolane Christofferson reviewed and approved the following payroll as prepared by Clerk Lynn Schilling:

Payroll Register

13898	Cindy Bond	August 2017 Payroll	138.52
89476	Rolane Christofferson	August 2017 Payroll	373.02
89475	Brad Davis	August 2017 Payroll	3061.58
13899	Brad Davis	July/August 2017 Payroll	253.35
13900	Brad Eaton	August 2017 Payroll	138.52
89474	Holly Eaton	August 2017 Payroll	223.98
13901	Molly Eaton	August 2017 Payroll	153.18
13902	Wynter Fahrnow	August 2017 Payroll	70.51
13903	Brigham Jessen	August 2017 Payroll	467.75
13904	Tim Lange	August 2017 Payroll	537.40
13905	Peter Leyva	August 2017 Payroll	124.67
13906	Deanna Loomis	August 2017 Payroll	435.78
13907	Janet Loomis	August 2017 Payroll	1084.33
13908	Sean Loomis	August 2017 Payroll	857.98
13909	Dakotah Luedtke	August 2017 Payroll	153.99
13910	Alyssa McCulley	August 2017 Payroll	538.94
13911	Abraham Montalvo	August 2017 Payroll	214.86
13912	Amanda Nitka	August 2017 Payroll	206.98
13913	Jordyn Olson	August 2017 Payroll	60.21
89473	Caryn Rein	August 2017 Payroll	115.52
13914	Brady Robertson	August 2017 Payroll	657.24
89472	James Schilling	August 2017 Payroll	2937.32
89471	Lynn Schilling	August 2017 Payroll	2359.79
13915	MMIA- Insurance	August 2017 Payroll- Insurance	2033.00
13916	Dept. of Revenue	August 2017 Payroll- State Tax	554.00
89470	AFLAC	August 2017 Payroll	122.33
89469	EFTPS	August 2017 Payroll- Tax Deposit	3678.79
89468	PERS	August 2017 Payroll	2365.08

The Claims Committee met at Terry Town Hall at 5:30 p.m. with Caryn Rein and Brad Eaton reviewing claims. **The following claims were submitted for payment:**

Claims

3663	Advanced Tech. Products	Chlorinator Lease- Pool	400.00
3664	Boss Office Products	Office Supplies	64.72
3665	Cardmember Service	August 2017 Statement	373.93
3666	City of Glendive	Landfill Services	2925.00
3667	Cross Petroleum	August 2017 Fuel	982.42
3668	Fallon Plumbing & Heating	Sewer Hook-Up	160.00
3669	Farmer's Union	August 2017 Statement- Fuel/Oil	191.23
3670	Lakeside Industries, Inc.	Road Patch	2691.00
3671	Vicki Lindvig	SOP Fundraiser Supplies	73.94
3672	Local Government Center	Sponsorship/Reg.- Leadership Workshop	250.00
3673	Lucas & Tonn	August 2017 Legal Services	2490.00
3674	Mid-Rivers	August 2017 Statement	241.69
3675	MMIA- Employee Benefits	Employee Benefits (reimb.)	594.00
3676	MDU	August 2017 Utilities	3727.61
3677	Morrison-Maierle	Managed Online Back-up- 1 year	240.00
3678	Municipal Emerg. Serv.	Turnout Suspenders	49.14
3679	Netzer Hardware	August 2017 Statement	650.34
3680	Netzer Plumbing & Heating	Filter Cover/Housing	48.95
3681	Shawn Quinlan	Mileage Reimbursement	79.18
3682	Stahly Engineering	Engineering Services	6195.61
3683	Terry Super Valu	Cleaning Supplies- Pool	3.29
3684	Terry Tribune	Advertising	110.25

3685	Tom Pisk Construction	Lumber- TVFD	128.57
3686	Tongue River Electric	Power @ Landfill	41.88
3687	Town of Terry	Sewer	138.00
3688	US Postal Service	Postage Stamps	151.00
3689	USA Blue Book	Safety Glasses	51.33
JV970964	USDA	Monthly Loan Repayment	<u>8848.00</u>
		Total	\$ 56,869.93

Receipts for the month of August, 2017:

11678	Pool Mgr Janet Loomis	Swimming Pool Proceeds	504.15
11679	Save Our Pool	Yippee Dinner/Silent Auction	3808.00
11680	City Judge Kathy Henry	Court Fines	195.00
11681	Pool Mgr Janet Loomis	Swimming Pool Proceeds	248.00
11682	Prairie County	Fire Hall Rent- 1 year	3600.00
11683	Prairie County	Fallon Garbage Service	2615.07
11686	State of Montana	Fuel Allocation	2447.95
11687	Eriks Dinga	Transient Merchant License	25.00
11688	Pool Mgr Janet Loomis	Swimming Pool Proceeds	216.00
11689	Cherry Creek Ranch	Disposal Fee	30.00
11690	Save Our Pool	Donations	325.00
11691	Pool Mgr Janet Loomis	Swimming Pool Proceeds	60.00
11692	Pool Mgr Janet Loomis	Swimming Pool Proceeds	144.00
11693	Allen/Carol Lachenmaier	Farmland Lease- 1 year	750.00
11694	Joel Fuhrman	Disposal Fee	25.00
11695	Mid-Rivers Communications	Capital Credit	18.75
11696	Pool Mgr Janet Loomis	Swimming Pool Proceeds	62.00
11697	Michael O'Neill	Sewer Access Fee	500.00
11698	Prairie County Treasurer	Taxes & Assessments	2995.60
11700	Stockman Bank	Interest	223.05
11703	State of Montana	DNRC RRGL Grant- Sewer	8000.00
UB614	Journal Voucher	Sewer Receipts	<u>18685.29</u>
		Total	\$ 45,477.86

The Terry Town Council met in regular session at Terry Town Hall at 6:00 p.m. with Mayor Rolane Christofferson presiding. Council members present were Cindy Bond, Brad Eaton, Caryn Rein, and Peter Leyva. Also present were Clerk Lynn Schilling, Deputy Clerk Holly Eaton, Public Works Director James Schilling, Town Attorney Shawn Quinlan, Ryan Rittal (Stahly Engineering), Prairie County Sheriff Kiefer Lewis, Michael O'Neill, Shari Robertson, Deanna Bockness, Neva Rathbun, Tom Magalsky, Renee Pirtz, and Megan Pirtz (arrived late).

Mayor Rolane Christofferson called the meeting to order at 6:01 p.m. and led the Pledge of Allegiance.

Public Comment- None.

Minutes from the August 17th and 24th, 2017 meetings were approved. (Bond/Leyva)

Claims approved per Claims Committee. (Leyva/Bond)

Cash/Bank Reconciliation approved. (Bond/Eaton)

After review of the Stockman Bank Investment Fund account \$725,306.72 will be the amount in the Stockman Bank Investment Fund for the month of September.

(Leyva/Rein) Interest is deposited in the amount of each month.

Balance as of 8/31/17--\$725,306.72 Interest paid 8/31/17--\$223.05 Balance as of 7/31/17--\$745,530.46 Credits-\$51,909.26 Debits-\$72,133.00

Unfinished Business

Ryan Rittal (Stahly Engineering) discussed the upcoming sewer main replacement project. COP Construction will be beginning the project next week. He reported that the surveyors were at the site last week and some concerns were presented on the proposed service line to the slaughterhouse. He stated that the service line is not fixed in location and can be re-visited. He provided an executed copy of the project documents to the Town. They will provide weekly updates during the project.

Fire Chief Brad Davis (TVFD) was not able to attend but provided the Town Council with a written report of the previous month's activity by the fire department, including his resignation as chief.

Prairie County Sheriff Kiefer Lewis was present to report on public safety. He stated that they recently responded to a fatal car accident. They have hired a new deputy, Jon Arnold, who has started and is actively working on field training. They have received a couple of dog complaints. They received the municipal code citation forms. They will be enforcing all portions of the municipal code except Titles 1, 7 and 8. He and Mayor Rolane Christofferson discussed working together to submit informational columns to the newspaper next month.

In regard to Town/Fire Hall, Clerk Lynn Schilling and PWD James Schilling reported that the fire extinguishers in Town Hall and the Town Shop have been inspected this month. The air compressor has been purchased and wired in for the exhaust removal in the Fire Hall.

Public Works Report:

- PWD James Schilling had nothing new to report in regard to solid waste.
- PWD James Schilling reported that the equipment is functioning well.
- PWD James stated they have completed some patching of the streets and will continue to do so as they have time.
- PWD James Schilling reported that the swimming pool has been drained and the plumbing winterized. He and Mayor Rolane Christofferson will look at the fence and discuss options in repairing the fence with the grant funds received.
- Mayor Rolane Christofferson reported that Assistant Public Works Director Brad Davis has resigned. They will confirm his timeline and begin advertising next week.

Mayor Rolane Christofferson initiated the conversation regarding amending the title on excavation within the municipal code. An informal discussion took place between council members, Town Attorney Shawn Quinlan and members of the public. Topics discussed were lowering the permit fee as well as different options the Town could use in insuring that the streets/roads are restored adequately. Upon discussion, the Town Council were in agreement to include a \$10 permit fee and require that the contractor performing the excavation be licensed and bonded, with proof provided to Town Hall personnel. Town Attorney Shawn Quinlan will re-draft the ordinance, and the First Reading will occur at the October meeting.

Town Attorney Shawn Quinlan and Prairie County Attorney Dan Rice are working on drafting an interlocal agreement for law enforcement for the current fiscal year.

There were no submitted building permits, one (1) excavation permit, and one (1) sewer access permit to review.

New Business

Shari Robertson (EPEDC) was present to share information with the Town Council on ways the community could appeal to the cycling community. She presented information from Ovando, MT which showed the steps that their community had taken in setting up a

camp area. She stated that the community just needs to determine a location, then collaborate with one another on constructing a “bike camp” and promoting the community as a bicycle-friendly location.

Mayor Rolane Christofferson reported that the auditor the town has been in contract with is no longer able to perform audits. Clerk Lynn Schilling has received one (1) proposal and will send out a Request for Proposals to other approved firms. The Town Council will review any proposals received at the October meeting.

Clerk Lynn Schilling reported delinquent sewer accounts for September: six (6) friendly letters, three (3) letter #2’s, and zero (0) letter #3’s were sent.

All other correspondence was reviewed.

Public Comment: None.

There being no further business, the meeting adjourned at 7:51 pm. (Rein/Bond)

ATTEST:

Lynn Schilling, Clerk

Rolane Christofferson, Mayor