

Mayor Rolane Christofferson reviewed and approved the following payroll as prepared by Clerk Lynn Schilling:

Payroll Register

13944	Cindy Bond	September 2017 Payroll	138.52
89467	Rolane Christofferson	September 2017 Payroll	373.02
89466	Brad Davis	September 2017 Payroll	2823.56
13945	Brad Davis	September 2017 Payroll	126.67
13946	Brad Eaton	September 2017 Payroll	138.52
89465	Holly Eaton	September 2017 Payroll	205.79
13947	Peter Leyva	September 2017 Payroll	124.67
89464	Caryn Rein	September 2017 Payroll	115.52
89463	Brady Robertson	September 2017 Payroll	1357.12
89462	James Schilling	September 2017 Payroll	2685.86
89461	Lynn Schilling	September 2017 Payroll	2173.05
13948	MMIA- Insurance	September 2017 Payroll- Insurance	2033.00
13949	Dept. of Revenue	September 2017 Payroll- State Tax	411.00
89460	AFLAC	September 2017 Payroll	122.33
89459	EFTPS	September 2017 Payroll- Tax Deposit	2500.12
89458	PERS	September 2017 Payroll	2097.26

The Claims Committee met at Terry Town Hall at 5:30 p.m. with Cindy Bond and Brad Eaton reviewing claims. **The following claims were submitted for payment:**

Claims

3690	Cardmember Service	September 2017 Statement	646.17
3691	City of Glendive	Landfill Services	2657.50
3692	Colonial Research Chem. Corp	Chemical Cleaning Agent	190.25
3693	Cross Petroleum	September 2017 Fuel	734.76
3694	Digital Video Systems	Hard Drive/Labor- Surveillance System	307.50
3695	Downtown Water Users	Annual Maintenance Fee	75.00
3696	Farmer's Union	September 2017 Statement- Fuel	152.89
3697	Get R Done	September 2017 Statement- Maint. Supplies	251.48
3698	IIMC	Membership Dues	160.00
3699	Vicki Lindvig	SOP Fundraiser Supplies	73.94
3700	Lucas & Tonn	September 2017 Legal Services	855.00
3701	Mid-Rivers	September 2017 Statement	153.50
3702	Miles City Motor Supply	Filters	244.83
3703	MMIA- Employee Benefits	Employee Benefits (reimb.)	594.00
3704	MDU	September 2017 Utilities	3248.28
3705	MT Dept. of Revenue	Consumer Counsel Fee	7.98
3706	Montana Peterbilt	Parts- Garbage Truck	539.81
3707	Netzer Hardware	September 2017 Statement	82.88
3708	QBS Safeguard	Claim Warrants	180.68
3709	Shawn Quinlan	Mileage Reimbursement	39.59
3710	Terry Tribune	Advertising	72.00
3711	Tongue River Electric	Power @ Landfill	41.88
3712	Town of Terry	Sewer	138.00
3713	Trace Analytics LLC	Analysis of Truck Fluids- TVFD	118.00
3714	US Postal Service	Postage Stamps	68.00
3715	WS Darley & Co.	Boots- TVFD	134.95
3716	Prairie Co. Clinic	CDL Physical	180.00
3717	Stahly Engineering	Engineering Services	7517.02
JV970966	USDA	Monthly Loan Repayment	8848.00
Total			\$ 46,543.96

Receipts for the month of September, 2017:

11699	Prairie County	Fallon Garbage Service	2615.07
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11701 Rolane Christofferson	Insurance Receipts- Pass Thru	594.00
11702 Cherry Creek Ranch	Disposal Fee	30.00
11704 State of Montana	Fuel Allocation	2447.95
11705 State of Montana	HB124 Entitlement Share	22189.00
11706 Prairie County Treasurer	Taxes & Assessments	6621.85
11707 Joy Magalsky	Dog License	10.00
11710 Stockman Bank	Interest	205.12
UB616 Journal Voucher	Sewer Receipts	<u>16416.75</u>
	Total	\$ 51,129.74

The Terry Town Council met in regular session at Terry Town Hall at 6:00 p.m. with Mayor Rolane Christofferson presiding. Council members present were Cindy Bond, Brad Eaton, Caryn Rein, and Peter Leyva. Also present were Clerk Lynn Schilling, Deputy Clerk Holly Eaton, Public Works Director James Schilling, Town Attorney Shawn Quinlan, Ryan Rittal (Stahly Engineering), Brad Davis and Tanner Stickel (TVFD), Michael O’Neill, Scott Christofferson, Neva Rathbun, and Renee Pirtz.

Mayor Rolane Christofferson called the meeting to order at 6:01 p.m. and led the Pledge of Allegiance.

Public Comment- None.

Minutes from the September 7th and 14th, 2017 meetings were approved. (Rein/Eaton)

Claims approved per Claims Committee. (Leyva/Rein)

Cash/Bank Reconciliation approved. (Bond/Eaton)

After review of the Stockman Bank Investment Fund account \$779,773.26 will be the amount in the Stockman Bank Investment Fund for the month of October. (Eaton/Leyva) Interest is deposited in the amount the end of each month.
Balance as of 9/29/17--\$779,773.26 Interest paid 9/29/17--\$205.12 Balance as of 8/31/17—\$725,306.72 Credits-\$86,367.54 Debits-\$31,901.00

Unfinished Business

Ryan Rittal (Stahly Engineering) discussed the progress with the sewer main replacement project. COP Construction has begun digging and putting in pipe—approximately 750 feet of sewer main has been put in the ground. Now that construction has commenced, they will begin sending weekly reports. Geoff Streeter, the Construction Inspector for Stahly Engineering, is on site. So far, all seems to be progressing smoothly. Jerry Paddock (DEQ) was on site to inspect yesterday. Mayor Rolane Christofferson stated that she has been asked repeatedly what would happen if the town chose not to comply with the DEQ’s regulations. Ryan Rittal stated that if the town was out of compliance with the DEQ regulations, DEQ would then be able to fine the town up to \$10,000 per day. He further stated that it would not be his recommendation to do that as he has never seen that end well for the communities that have attempted that response.

Fire Chief Brad Davis (TVFD) was present and provided the Town Council with a written report of the previous month’s activity by the fire department, including his resignation as chief. There was one (1) fire call the previous month for a grass fire by Montana Boulevard. They completed a joint training with the EMS on extrication. They continue purchase needed gear for volunteers. They will be getting the trucks serviced within the coming months. They completed a presentation with the elementary students for Fire Prevention Week. The department voted on promotions recently—James Schilling was promoted to Captain, Joel Fuhrman was promoted to Association President, and Tanner Stickel was promoted to Chief pending the Town Council’s approval. The Town Council passed a motion to approve the appointment of Tanner Stickel to Chief. (Rein/Eaton)

Brad Davis also stated, as public comment, that the ambulance service is back in disarray. Prairie County Sheriff Kiefer Lewis is no longer overseeing the service and there is not a coordinator currently. He reported that the Prairie County Commissioners will be discussing the ambulance service on Monday at 10:00 a.m. and urged those who are able to attend. Neva Rathbun inquired as to who she should ask about the ambulance service, to which Mayor Rolane Christofferson reiterated that the best contact would be with the Prairie County Commissioners.

No one was present from the Prairie County Sheriff's Office to report on public safety.

In regard to Town/Fire Hall, Clerk Lynn Schilling and PWD James Schilling reported that the fire extinguishers in Town Hall and the Town Shop have been inspected this month. They continue to work on completing the installation of the air compressor for exhaust removal in the Fire Hall.

Public Works Report:

- PWD James Schilling reported that they had to perform some minor repairs on the Peterbilt garbage truck.
- PWD James Schilling reported that the equipment is functioning well.
- PWD James stated they have completed some patching of the streets and will continue to do so as they have time.
- PWD James Schilling and Mayor Rolane Christofferson will look at the fence at the swimming pool and discuss options in repairing the fence with the grant funds received.
- Mayor Rolane Christofferson reported that they filled the vacant full-time position in the Public Works department with the part-time worker, Brady Robertson. She recommended that the Town Council approve a starting wage of \$18 per hour with \$0.50 increases as he earns the necessary licenses. The Town Council passed a motion approving the wage as stated. (Leyva/Bond)

Town Council members reviewed the draft of Ordinance # 2017-03, Amending Title 7, Chapter 2 in the Municipal Code. Changes in the draft include a \$10.00 permit fee, no required deposit, and required proof of bond and insurance by the contractor performing the excavation. The Town Council passed a motion approving the First Reading of Ordinance # 2017-03. (Bond/Eaton)

Town Attorney Shawn Quinlan and Prairie County Attorney Dan Rice continue to work on drafting an interlocal agreement for law enforcement for the current fiscal year.

Clerk Lynn Schilling provided copies of the two (2) audit proposals received—Tripp & Associates for \$8,800 and Ross R. Stalcup for \$5,900. Mayor Rolane Christofferson will check with some of the clients listed within the proposals prior to the next meeting.

There was one (1) submitted building permit from Rolane Christofferson to review.

New Business

Town Attorney Shawn Quinlan presented an agreement for legal services between the Town and Lucas & Tonn. He stated that the terms have not changed, and the length is for one (1) year. The Town Council passed a motion for Mayor Rolane Christofferson to sign the agreement. (Bond/Rein)

Clerk Lynn Schilling reported delinquent sewer accounts for October: four (4) friendly letters, two (2) letter #2's, and zero (0) letter #3's were sent.

All other correspondence was reviewed.

Public Comment: Renee Pirtz asked the name of the auditors that had submitted proposals. Neva Rathbun clarified the proposed amounts for the audits.

There being no further business, the meeting adjourned at 6:52 pm. (Rein/Bond)

ATTEST:

Lynn Schilling, Clerk

Rolane Christofferson, Mayor