

The Claims Committee met at Terry Town Hall at 5:30 p.m. with Tim Richards and Cindy Bond reviewing claims. **The following claims were submitted for payment:**

**Payroll Register**

13443	Cindy Bond	August 2016 Payroll	138.52
89596	Rolane Christofferson	August 2016 Payroll	373.02
89595	Brad Davis	August 2016 Payroll	3170.22
13444	DeLaney Davis	August 2016 Payroll	279.61
13445	Brad Eaton	August 2016 Payroll	138.52
89594	Holly Eaton	August 2016 Payroll	221.65
13446	Kale Gierke	August 2016 Payroll	287.02
13447	Zakery Gierke	August 2016 Payroll	733.00
89593	Robert Harrell	August 2016 Payroll	1275.87
13448	Kayla Koppenhaver	August 2016 Payroll	338.28
13449	Deanna Loomis	August 2016 Payroll	563.35
13450	Jason Loomis	August 2016 Payroll	172.26
13451	Jessica Loomis	August 2016 Payroll	229.56
13452	Sean Loomis	August 2016 Payroll	346.93
13453	Dylan McCulley	August 2016 Payroll	212.91
13454	Matthew McDaniel	August 2016 Payroll	508.93
89592	Caryn Rein	August 2016 Payroll	83.87
13455	Tim Richards	August 2016 Payroll	124.67
89591	James Schilling	August 2016 Payroll	3023.01
89590	Lynn Schilling	August 2016 Payroll	2315.65
13456	Katrina Shumway	August 2016 Payroll	349.43
13457	Dalton Stewart	August 2016 Payroll	235.88
13458	Michelle Wolff	August 2016 Payroll	217.57
13459	MMIA- Insurance	August 2016 Payroll- Insurance	1956.00
13460	Dept. of Revenue	August 2016 Payroll- State Tax	594.00
89589	AFLAC	August 2016 Payroll	258.41
89588	EFTPS	August 2016 Payroll- Tax Deposit	3844.38
89587	PERS	August 2016 Payroll	2315.78

**Claims**

3321	Troy Lammers	Purchase of Used Skid-Steer	23000.00
3322	Advanced Tech. Products	Swimming Pool Chemicals/Shipping	1207.50
3323	Cardmember Service	August 2016 Statement	893.46
3324	City of Glendive	August Invoices- Landfill Services	3312.50
3325	Down Town Water Users	Annual Maintenance- Well	75.00
3326	Econo Signs LLC	Signs- Murn Park	93.20
3327	Fallon Plumbing & Heating	Sewer Connection	374.00
3328	Farmer's Union	August 2016 Statement- Fuel	163.16
3329	Junior Fischer	Repaired Overhead Door- Shop Building	225.00
3330	Get R Done	August 2016 Statement	562.26
3331	Glendive Coca-Cola	Pop Machine Stock- Swimming Pool/Park	141.80
3332	HYPRES	Supplies- TVFD Air Compressor	277.95
3333	Lucas & Tonn, P.C.	Legal Services- August	795.00
3334	Mid-Rivers	August 2016 Statement	251.71
3335	MDU	August 2016 Utilities	3264.40
3336	Morrison-Maierle	Managed Online Back-up	20.00
3337	MTD Petroleum	August 2016 Statement- Fuel	426.37
3338	NASASP	Annual Dues	39.00
3339	Netzer Hardware	August 2016 Statement	488.10
3340	Powder River Meat Co.	Meat- SOP Yippee Dinner	29.80
3341	Shawn Quinlan	Reimbursement of Mileage	79.92
3342	James Schilling	Reimbursement of Mileage	124.20
3343	Lynn Schilling	Reimbursement of Mileage	42.12
3344	Stahly Engineering	Wastewater Treatment Project- Design	1699.92
3345	Terry Super Valu	August 2016 Statement	38.48
3346	Tongue River Electric	Power @ Landfill	41.88
3347	Terry Tribune	Advertising	94.50
3348	Town of Terry	Sewer	123.00
3349	USPS	Postage Stamps	68.00

JV970929	USDA	Monthly Loan Repayment	8848.00
			<b>Total     \$ 49,217.65</b>

**Receipts for the month of August, 2016:**

11503	Swimming Pool Mgr	Swimming Pool Fees	856.00
11504	Randy Robertson	Sewer Permit Access Fee	500.00
11507	State of Montana	HB758 Oil, Gas, Nat Gas Dist.	360.33
11508	Swimming Pool Mgr	Swimming Pool Fees	139.45
11509	RP Properties	Sewer Permit Access Fee	500.00
11510	Dumpster Fee	Dave Covert	100.00
		Joe Johnson Drilling	500.00
11511	SOP	Donation	466.00
11512	Mid-Rivers Communications	Capital Credit	33.86
11513	Prairie County	Fallon Garbage/Fire Hall Rent/Park	13815.07
11514	EMC Insurance Co.	Payment on Fire Damaged Overhead Door	1308.28
11515	Prairie County Treasurer	Taxes & Assessments	4001.02
11516	Swimming Pool Mgr	Swimming Pool Fees	188.00
11517	SOP	Donations/Fundraisers	2018.50
11518	Jim/Jo Ausk	Dumpster Fee	100.00
11519	State of Montana	Fuel Allocation	2450.01
11523	Stockman Bank	Interest	225.67
UB582	Journal Voucher	Sewer Receipts	18539.79
			<b>Total     \$ 46,101.98</b>

The Terry Town Council met in regular session at Terry Town Hall at 6:00 p.m. with Mayor Rolane Christofferson presiding. Council members present were Cindy Bond, Tim Richards, Brad Eaton and Caryn Rein. Also present were Clerk Lynn Schilling, Public Works Director James Schilling, Deputy Clerk Holly Eaton, Town Attorney Shawn Quinlan, Brad Davis (TVFD), Ryan Rittal (Stahly Engineering), Michael O’Neill, and Megan Pirtz.

Mayor Rolane Christofferson called the meeting to order at 6:03 p.m. and led the Pledge of Allegiance.

Public Comment- None.

Minutes from the August 11<sup>th</sup> and 25<sup>th</sup>, 2016 meetings were approved. (Richards/Eaton)

Claims approved per Claims Committee. (Richards/Rein)

Cash/Bank Reconciliation approved. (Rein/Eaton)

**After review of the Stockman Bank Investment Fund account \$681,656.73 will be the amount in the Stockman Bank Investment Fund for the month of September.**

**(Bond/Rein) Interest is deposited in the amount the end of each month.**

Balance as of 7/29/16--\$743,351.55 Interest paid 8/31/16--\$225.67 Balance as of 8/31/16—\$681,656.73  
Credits-\$46,882.50 Debits-\$108,577.32.

**Unfinished Business**

Ryan Rittal (Stahly Engineering) provided an update on the wastewater treatment upgrades project. He provided a map with a possible alternative route for the length of main leading to the lagoons, currently located in a marsh area. He reported that he had recommended that five (5) sewer main lines be scoped in an effort to gather more information on the infiltration and inflow in the sewer. PWD James Schilling has provided him with a flash drive containing the video and written reports of the recommended scoping of the main lines. He provided the Town Council with a written “scope of services” from Stahly Engineering for \$3,800 to complete an “I & P” report with recommendations for the town on how best to address the infiltration. The Town

Council passed a motion for Mayor Rolane Christofferson to sign the “scope of services” agreement with Stahly Engineering. (Rein/Bond) Ryan Rittal stated that he would work to complete the report by the October meeting date. PWD James Schilling stated that the scoping of the main lines had also revealed a failing section of main in the alley between Logan Avenue and Garfield Avenue. He had asked previous Town officials about the section and discovered that there is an old concrete cistern type thing located above or around the main line which is what had prevented the replacement in the 90’s. He has received an estimate of \$1,500-\$2,000 to jet/scope the failing section. Council passed a motion to proceed with having the section jetted and scoped. (Eaton/Richards)

No one was present to report on Public Safety.

Terry Volunteer Fire Department (TVFD) Chief Brad Davis was present to report to the Council, summarizing the activities of the fire department the previous month. Fire Chief Brad Davis reported that he held one (1) training event, fire behavior/ventilation and ladder training at the Terry Schools. He also invited Council members to an upcoming CPR training on the 27<sup>th</sup> and stated that he would be planning some open house evenings next month as well. He reported that the fire department had voted to make an offer of \$17,500 on the used fire engine. He further reported that the engine passed its pre-purchase inspection and its annual pump test will be completed next week. Council passed a motion to proceed with making an offer of \$17,500 on the engine. (Eaton/Bond) He discussed options with the Council in moving forward in disposing of the old fire trucks. Clerk Lynn Schilling will draft a resolution to declare the fire trucks surplus at the next regular meeting.

In regards to Town/Fire Hall, Clerk Lynn Schilling and PWD James Schilling reported that the fire extinguishers in Town Hall and the Town Shop have been inspected this month. PWD James Schilling will look into scheduling the replacement of the heater in the Fire Hall so it is completed prior to winter.

Public Works Report:

- PWD James Schilling reported that he has received a bid of \$1,646.98 to re-roof and tin the addition at the Town Shop. After discussion, Council passed a motion to accept the bid. (Rein/Richards) PWD James Schilling also presented a bid of \$1,175 for wiring a light for the flag pole outside of Town Hall so that they are able to put a flag up. After discussion, Council Member Caryn Rein requested additional bids.
- PWD James Schilling reported that the garbage trucks and equipment are functioning well.

Clerk Lynn Schilling stated that the rural garbage contracts would go out the beginning of October with the adjusted pricing-- \$350 for a single residence, \$600 for single stops servicing more than one household, and \$1,175 for the rest area.

There was one (1) submitted building permits by Michael O’Neill. Council members thanked him for submitting the information.

**New Business**

The Town Council discussed the fee schedule. After some discussion, it was determined that the sewer auger will be removed from the schedule and only available for the town’s use.

Council Member Tim Richards submitted his resignation, effective the end of the month. Council thanked him for his service. Clerk Lynn Schilling will advertise for letters of interest.

Clerk Lynn Schilling reported delinquent sewer accounts for September: two (2) friendly letters, no (0) letter #2’s and no (0) letter #3’s were sent.

All other correspondence was reviewed.

Public Comment: None.

There being no further business, the meeting adjourned at 7:54 pm. (Rein/Eaton)

ATTEST:

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Lynn Schilling, Clerk

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Rolane Christofferson, Mayor