

The Claims Committee met at Terry Town Hall at 7:00 p.m. with Caryn Rein and Cindy Bond reviewing claims. **The following claims were submitted for payment:**

Payroll Register

89827	Wyatt Anderson	August 2014 Payroll	1077.51
12609	Cindy Bond	August 2014 Payroll	138.52
89826	Rolane Christofferson	August 2014 Payroll	373.02
89825	Jared Davis	August 2014 Payroll	84.45
12610	Zak Gierke	August 2014 Payroll	562.52
12611	Ken Lacquement	August 2014 Payroll	124.67
12612	Deanna Loomis	August 2014 Payroll	625.66
12613	Jason Loomis	August 2014 Payroll	328.64
12614	Sean Loomis	August 2014 Payroll	490.79
12615	Matthew McDaniel	August 2014 Payroll	582.54
12616	Clinton Rakes	August 2014 Payroll	124.67
89824	James Schilling	August 2014 Payroll	2912.10
89823	Lynn Schilling	August 2014 Payroll	2021.76
89822	Trayton Schroeber	August 2014 Payroll	2450.76
89821	Katrina Shumway	August 2014 Payroll	116.25
12617	Michelle Wolff	August 2014 Payroll	82.24
12618	MMIA- Insurance	August 2014 Payroll- Insurance	1775.00
12619	Dept. of Revenue	August 2014 Payroll- State Tax	543.00
89820	EFTPS	August 2014 Payroll- Tax Deposit	3539.59
89819	PERS	August 2014 Payroll	1855.80

Claims

2684	MT DEQ	Wastewater Cert./Exam Fees	140.00
2685	Advanced Tech. Products	Swimming Pool Parts/Supplies	724.26
2686	Boss Office Products	Office Supplies	67.05
2687	Cardmember Service	Facility Supplies/Pt- Peterbilt/Tech Support	850.33
2688	City of Glendive	August Invoices- Landfill Services	3023.00
2689	EMC Insurance Co.	Policy Addition/Audit Invoice	742.00
2690	Farmers Union	Fuel/Spray	167.69
2691	Fisher Sand & Gravel	Omega Mix- Street Repair	940.00
2692	Get R Done	Parts/Tires	2104.80
2693	Lucas & Tonn, P.C.	Legal Services- July/August	900.00
2694	Mid-Rivers	August 2014 Statement	205.30
2695	Miles City Motor Supply	Parts	177.15
2696	MMIA- Liability Program	Liability Insurance 2014-15	5368.00
2697	MMIA- Property Program	Property Insurance 2014-15	2770.22
2698	MDU	August 2014 Utilities	3078.22
2699	MT Environmental Training	Registration- Fall Water School	259.00
2700	Montana Peterbilt	Part/Shipping	69.77
2701	Morrison-Maierle	Managed Online Back-up	20.00
2702	MTD Petroleum	August 2014 Statement- Fuel	1335.03
2703	Municipal Emergency Serv.	Flow Test/Repair- TVFD Equipment	1990.10
2704	NASASP	Annual Dues 2014-15	39.00
2705	Netzer Hardware	August 2014 Statement	1088.86
2706	Shawn Quinlan	Reimbursement for Mileage	124.32
2707	Recreation Supply Co.	Supplies/Shipping- Pool	818.00
2708	Lynn Schilling	Reimbursement for Mileage	73.36
2709	Steadman's Ace Hardware	Pressure Washer	699.99
2710	Dwight Tague	Parts- TVFD Tender Truck	225.53
2711	Terry Tribune	Advertising	99.00
2712	Tongue River Electric	Power @ Landfill	41.88
2713	Town of Terry	Sewer	75.00
2714	USPS	Postage Stamps	215.00
2715	Dwight Tague	Reimbursement for Mileage	204.96
JV970866	USDA	Monthly Loan Repayment	8848.00

Total \$58,236.48

Receipts for the month of August, 2014:

11203	State of Montana	HB758 Oil/Gas/Nat Gas Dist.	1692.99
11206	Pool Manager M. Wolff	Swimming Pool Fees	938.20
11207	State of Montana	Fuel Allocation	2492.22
11208	Thomas Yeager	Equipment Rent- Gravel	120.00
11209	Jan Just	Dumpster Fee	75.00
11210	Greg/Lisa Klevgard	Dumpster Fee	100.00
11211	Junior Fischer	Equipment Rent- Dump Trk/Driver	75.00
11212	Linda Dolatta	Rural Garbage Contract	200.00
11213	Adrian Davis	Dog Licenses	20.00
11214	Prairie County	Fallon Garbage Service/Swimming Pool	8615.07
11215	Mid-Rivers	Capital Credit	35.99
11216	Irene Hoeger	Dumpster Fee	100.00
11217	EMC Insurance Co.	Insurance Settlement for Spartan/Bldg	32873.75
11218	Prairie County Treasurer	Taxes & Assessments	4571.75
11220	Pool Manager M. Wolff	Swimming Pool Fees	911.75
11222	Stockman Bank	Interest	136.92
UB523	Journal Voucher	Sewer Receipts	<u>9376.13</u>
Total			\$ 62,334.77

The Terry Town Council met in regular session at Terry Town Hall at 7:30 p.m. with Mayor Rolane Christofferson presiding. Council members present were Ken Lacquement, Caryn Rein and Cindy Bond. Also present were Clerk Lynn Schilling, PWD James Schilling, Town Attorney Shawn Quinlan, Jason Rittal (EPEDC), Dwight Tague (TVFD), Matt Payne (TVFD), Dan Rice, and Kay Hoffer (Terry Tribune).

Mayor Rolane Christofferson called the meeting to order at 7:35 p.m. and led the Pledge of Allegiance.

Public Comment- None.

Minutes from the August 14th and September 3rd, 2014 meetings were approved. (Lacquement/Rein)

Council Member Cindy Bond asked Fire Chief Dwight Tague if claims pertaining to the Terry Volunteer Fire Department could be approved by the fire department prior to coming before the Council. Fire Chief Dwight Tague agreed to the request. Claims approved per Claims Committee. (Bond/Lacquement)

Cash/Bank Reconciliation approved. (Lacquement/Bond)

After review of the Stockman Bank Investment Fund account \$699,104.33 will be the amount in the Stockman Bank Investment Fund for the month of September.

(Bond/Rein) Interest is deposited in the account the end of each month.

Balance as of 7/31/14--\$707,313.33 Interest paid 8/29/14--\$136.92 Balance as of 8/29/14--\$699,104.33
Credits-\$58,932.26 Debits-\$67,141.26.

Unfinished Business

Mayor Rolane Christofferson discussed the sewer rate increase so that Jason Rittal could aid in the discussion and leave early. Jason Rittal has provided a draft resolution and rate increase notice that Town Attorney Shawn Quinlan has reviewed as well. Jason provided a brief overview of the wastewater treatment project to the new council members. Council will have a special meeting next Thursday, September 18th at 7 p.m. to adopt the Resolution of intent to increase the sewer rates. They also scheduled a public hearing on the rate increase for October 16th at 7 p.m.

Fire Chief Dwight Tague provided an overview to Council on the workshop he and Clerk Lynn Schilling had attended on a FEMA grant. One new stipulation of the grant is that

fire departments may no longer purchase used fire trucks due to the implementation of safety standards in new fire trucks. A new fire truck will likely cost \$250,000-300,000, and the grant will require the town to have matching funds of at least 5% of the cost. Fire Chief Dwight Tague intends to put together a committee to review bids on several different trucks.

Mayor Rolane Christofferson discussed the latest settlement offer from EMC in regards to the Spartan fire truck—they are offering to pay \$50,000 and they will salvage the truck or the town may keep the truck for \$48,340. Town Attorney Shawn Quinlan suggested the town make a counteroffer of a \$50,000 settlement as well as keeping the truck for salvage. Council agreed, and asked Town Attorney Shawn Quinlan to proceed with the offer.

In regards to Town/Fire Hall, Clerk Lynn Schilling and PWD James Schilling reported that the fire extinguishers in Town Hall and the Town Shop were inspected this month.

Public Works Report-

- PWD James Schilling had nothing new to report on the garbage trucks.
- Mayor Rolane Christofferson discussed the rural garbage contracts. Clerk Lynn Schilling will be sending out the new contracts the beginning of October. The Town Council discussed the contract with the Powder River Meat Company wherein we have been collecting the waste from the kill house. Mayor Rolane Christofferson and PWD James Schilling have reached out to other communities' solid waste service providers to see if they provide that particular service and, if so, how they are charging for the service. They discovered that none of the nearby communities are providing that service. Mayor Rolane Christofferson read a letter from the County Sanitarian Michael Rinaldi advising the town to discontinue hauling animal internal parts as it requires special procedures in place for disinfection which is why most communities have stopped the practice and there are private contractors that provide that service. Council asked Clerk Lynn Schilling to send a letter to Powder River Meat Company advising that the town will not be offering a rural garbage contract for the hauling of animal internal parts from the kill house. No further changes to the rural garbage contracts were discussed for the upcoming year.
- PWD James Schilling and council determined that October 14th would be the last scheduled date for grass pick-up in town. PWD James Schilling asked that council consider making plastic containers mandatory for grass pickup next summer as many people do not use tarps or make too large of a pile to utilize the tarp. Council also discussed a reoccurring issue of treated wood and miscellaneous waste being dumped at the landfill that is not allowed. Council Member Caryn Rein suggested that the town write a letter to the paper as well as post information around town to aid in educating new residents in town.
- PWD James Schilling stated that the rest of the equipment is maintaining.
- PWD James Schilling will follow up on ordering the concrete blankets for the swimming pool, as they were not available yet when he previously called.
- Mayor Christofferson suggested a couple of areas that are in need of street repair. PWD James Schilling stated that they are hoping to do some more patching as weather allows.

Mayor Rolane Christofferson asked if anyone present would like to comment during the public hearing portion of the meeting for Ordinance # 2014-03 Establishing a Program to Charge Mitigation Rates for Emergency Services. No one present commented. Council reviewed one submitted written comment from Scott Carlton stating “no” to the ordinance. Mayor Rolane Christofferson read through the proposed rates. Council scheduled the first reading of the ordinance for September 18th.

Town Attorney Shawn Quinlan presented Council with a drafted ordinance to prohibit open burning within town limits. Council scheduled the first reading for September 18th.

Town Attorney Shawn Quinlan presented Council with a drafted ordinance repealing the earlier adopted truck route ordinance and adopting a new truck route. Council scheduled the first reading for September 18th.

Town Attorney Shawn Quinlan stated that he has reviewed the existing Sewer Administrative Rules and finds them in line with the statutes. No changes will be needed at this time.

Town Attorney Shawn Quinlan reviewed the contract from Sterling Codifiers, and Mayor Rolane Christofferson signed and returned the contract.

No new information was presented on the bulk water well so discussion was tabled until a later meeting.

There was one submitted building permit from Doug and Caryn Rein that council reviewed.

New Business

Council Member Clinton Rakes had submitted a letter of resignation to Town Hall. Council passed a motion to accept the letter of resignation. (Rein/Bond) Clerk Lynn Schilling will advertise for letters of interest with a deadline of October 8th.

Council passed a motion to appoint Council Member Caryn Rein as Town Council President. (Bond/Lacquement)

Council passed a motion to contribute \$1000 to the Eastern Plains Economic Development Corporation as their efforts have helped the town secure significant grant assistance with various projects. (Bond/Lacquement)

Council briefly discussed some interlocal agreements with the county that need to be renewed. Clerk Lynn Schilling suggested the agreements be addressed in the spring so both entities are able to consider any possible changes as they budget for the upcoming fiscal year. Mayor Rolane Christofferson will mention it to the County Commissioners at an upcoming meeting she has with them.

Clerk Schilling reported delinquent sewer accounts for September: two (2) friendly letters, two (2) letter #2 and no (0) letter #3's were sent.

All other correspondence was reviewed.

Public Comment: Fire Chief Dwight Tague inquired about forms that the town used to have available- Clerk Lynn Schilling stated she will see if she is able to find them.

There being no further business, the meeting adjourned at 8:59 pm. (Lacquement/Rein)

ATTEST:

Lynn Schilling, Clerk

Rolane Christofferson, Mayor