

The Claims Committee met at Terry Town Hall at 5:30 p.m. with Cindy Bond and Ken Lacquement reviewing claims. **The following claims were submitted for payment:**

Payroll Register

13074	Cindy Bond	September 2015 Payroll	138.52
89701	Rolane Christofferson	September 2015 Payroll	373.02
89700	Brad Davis	September 2015 Payroll	2886.18
89699	Holly Eaton	September 2015 Payroll	230.54
89798	Robert Harrell	September 2015 Payroll	1221.74
13075	Ken Lacquement	September 2015 Payroll	124.67
89697	Caryn Rein	September 2015 Payroll	115.52
13076	Tim Richards	September 2015 Payroll	124.67
89696	James Schilling	September 2015 Payroll	2850.92
89695	Lynn Schilling	September 2015 Payroll	2206.58
13077	MMIA- Insurance	September 2015 Payroll- Insurance	1821.00
13078	Dept. of Revenue	September 2015 Payroll- State Tax	455.00
89694	EFTPS	September 2015 Payroll- Tax Deposit	2611.15
89693	PERS	September 2015 Payroll	2114.13

Claims

3042	Boss Office Equipment, Inc	Office Supplies	86.81
3043	Cardmember Service	September 2015 Statement	1600.94
3044	City of Glendive	September Invoices- Landfill Services	3049.50
3045	Dan's Welding & Repair	Metal Sign	70.00
3046	Brad Davis	Reimbursement of Travelling Expenses	466.83
3047	Emergency Apparatus Main.	Part/Shipping- TVFD	410.74
3048	Energy Lab	Lagoon Samples/Shipping	307.00
3049	Eastern Plains EDC	Annual Contribution 2015-16	5000.00
3050	Farmers Union Oil Co.	September 2015 Statement- Fuel	199.90
3051	Junior Fischer	Installation of Overhead Door Opener	500.00
3052	Get R Done	Parts- Street Sweeper	55.00
3053	IIMC	Annual Membership Fee	180.00
3054	Mid-Rivers	September 2015 Statement	188.78
3055	MDU	September 2015 Utilities	2973.07
3056	Morrison-Maierle	Managed Online Back-up	20.00
3057	MTD Petroleum	September 2015 Statement- Fuel	893.76
3058	Municipal Emergency Serv.	Portable Scene Light/Shipping	592.90
3059	Netzer Hardware	September 2015 Statement	361.74
3060	Netzer Plumbing & Heating	Repairs on Sewer Main/Sewer Tap	3664.00
3061	Terry Super Valu	Supplies	22.76
3062	Terry Tribune	Advertising	26.09
3063	Tongue River Electric	Power @ Landfill	41.88
3064	Town of Terry	Sewer	99.00
3065	USPS	Postage Stamps	154.00
3066	Lucas & Tonn, P.C.	Legal Services- September	1680.00
3067	MT Dept. of Revenue	Consumer Counsel Fee	5.71
JV970898	USDA	Monthly Loan Repayment	8848.00
Total			\$40,714.90

Receipts for the month of September, 2015:

11363	City Judge Kathy Henry	Court Fines	462.00
11366	Equipment Rent	D. Rein	75.00
		S. Hessenthaler	300.00
11367	Dumpster Fee	D. Rein	25.00
		Falkenstern	150.00
		C. Tusler	100.00
11368	Pacific Steel	Sale of Junk Metal	32.50
11369	Bulk Water Sales	Sackman Inc.	640.00
		MPI Farms	310.00
		Farmers Union Oil Co.	50.00
11370	Hayle Stevenson	Dog Licenses (3)	30.00
11370(2)	Prairie County Treasurer	Taxes & Assessments	2312.08
11371	Brad/Adrian Davis	Equipment Rent- Gravel	75.00

11372 Mel Conley	Equipment Rent- Gravel	25.00
11373 Richard Seteren	Equipment Rent- Gravel	300.00
11373(2) Stockman Bank	Interest	143.66
11374 State of Montana	Fuel Allocation	2467.49
11374(2) State of Montana	HB124 Entitlement Share	21367.88
11375 Pool Mgr Michelle Wolff	Swimming Pool Fees	254.00
UB556 Journal Voucher	Sewer Receipts	11,438.44
	Total	\$ 44,558.05

The Terry Town Council met in regular session at Terry Town Hall at 6:00 p.m. with Mayor Rolane Christofferson presiding. Council members present were Cindy Bond, Ken Lacquement, Tim Richards and Caryn Rein. Also present were Clerk Lynn Schilling, Public Works Director James Schilling, Town Attorney Shawn Quinlan, Jason Rittal (EPEDC), Prairie County Sheriff Duncan Hedges (present briefly to provide Public Safety report).

Mayor Rolane Christofferson called the meeting to order at 6:07 p.m. and led the Pledge of Allegiance.

Public Comment- None.

Minutes from the September 10th, 17th, 23rd, and 30th, 2015 meetings were approved. (Bond/Richards)

Claims approved per Claims Committee. (Rein/Richards)

Cash/Bank Reconciliation approved. (Lacquement/Bond)

After review of the Stockman Bank Investment Fund account \$691,978.99 will be the amount in the Stockman Bank Investment Fund for the month of October. (Lacquement/Rein) Interest is deposited in the amount the end of each month.
Balance as of 08/31/15--\$691,552.50 Interest paid 09/30/15--\$143.66 Balance as of 09/30/15—\$691,978.99 Credits-\$39,874.49 Debits-\$39,448.00.

Unfinished Business

Prairie County Sheriff Duncan Hedges reported that one of the vacant positions in his department has been filled, and he expects the other position to be filled within the next month.

No one was present from the Terry Volunteer Fire Department.

In regards to Town/Fire Hall, Clerk Lynn Schilling and PWD James Schilling reported that the fire extinguishers in Town Hall and the Town Shop were inspected this month.

Public Works Report-

- PWD James Schilling reported that the garbage trucks are both in working order.
- PWD James Schilling reported that the equipment is functioning OK.
- PWD James Schilling stated that they completed another round of patching potholes.
- PWD James Schilling stated that they will get the concrete blankets down on the swimming pool.
- In regards to the sewer, Jason Rittal reported that the RRGL and TSEP grants were approved for the Terry Wastewater project. He has started the process of securing the loan for the remaining balance. He provided Council with a revised budget as well as a proposed contract with Stahly Engineering. Council voted to approve the contract allowing Stahly to incur expenses up to \$25,000 and pending Town Attorney Shawn Quinlan's review. (Lacquement/Rein) This will allow Stahly to begin the work they need to complete prior to winter weather conditions such as surveying and other aspects of design. Jason further stated that he is

working on getting the RRGL contract and funds released to allow for further expenditures in the design of the project.

The Town Council discussed the codification project. Town Attorney Shawn Quinlan stated that the amount of work that would be required in all of the sections that need more of an extensive updating will be more than he has time available, as well as exceeding the Council's budgeted line item for legal services. Council discussed options including looking at a newer, model code or making the basic changes and addressing the other sections as needed. The issued was tabled until the next regular meeting.

The Town Council discussed amending Lighting District #114 to include the southern corners of town. Town Attorney Shawn Quinlan stated that he would need written legal descriptions of the areas they wish to include. After discussion in regards to ongoing projects, it was decided they would follow up on this issue at a later time.

The Town Council discussed the proposed Street Maintenance District. The Council is still considering assessing \$0.0025 per square foot, which would be a \$17.50 assessment on a property owner of two (2) lots with 7,000 square feet. Clerk Lynn Schilling provided some information from the Department of Revenue, and Council discussed the timeline they will need to follow to create a special maintenance district. Council Members Caryn Rein and Cindy Bond will work with staff to create a description of the proposed district.

Council reviewed a submitted building permit from Ervin and Pat Schilling.

New Business

Council passed motion to adopt Resolution # 2015-434, relating to issuance of Wastewater System Revenue Bonds; declaring official intent for certain expenses to be reimbursed from the proceeds of the Bonds; and authorizing participation and assistance in the negotiation, issuance and delivery of the bonds. (Richards/Lacquement)

Clerk Lynn Schilling reported delinquent sewer accounts for October: three (3) friendly letters, three (3) letter #2's and one (1) letter #3 were sent.

All other correspondence was reviewed.

Public Comment: None.

There being no further business, the meeting adjourned at 8:06 pm. (Rein/Richards)

ATTEST:

Lynn Schilling, Clerk

Rolane Christofferson, Mayor