

The Claims Committee met at Terry Town Hall at 7:00 p.m. with Rolane Christofferson and Fred Rambur reviewing claims. **The following claims were submitted for payment:**

**Payroll Register**

89912	Rolane Christofferson	October 2013 Payroll	124.67
89911	Jared Davis	October 2013 Payroll	2340.06
12263	Robert Harrell	October 2013 Payroll	969.32
89910	Ron Kiosse	October 2013 Payroll	373.02
12264	Ronnie Parsons	October 2013 Payroll	1264.21
12265	Teneil Phipps	October 2013 Payroll	135.52
12266	Clinton Rakes	October 2013 Payroll	124.67
12267	Fred Rambur	October 2013 Payroll	124.67
89909	Lynn Schilling	October 2013 Payroll	1963.36
12268	MMIA- Insurance	October 2013 Payroll- Insurance	1449.00
12269	Dept. of Revenue	October 2013 Payroll-State Tax	288.00
89908	EFTPS	October 2013 Payroll-Tax Deposit	1879.77
89913	PERS	October 2013 Payroll	1284.09

**Claims**

2418	MDU	October 2013 Utilities	2672.84
2419	QBS Safeguard	Sewer Bill Cards/Shipping	423.21
2420	Tongue River Electric	Power @ Landfill	41.88
2421	Robert & Sandra Bennett	Water @ Town Shop	300.00
2422	Boss Office Products	Recharged Printer Cartridge	49.95
2423	City of Glendive	October Invoices- Landfill Services	2385.00
2424	Digital Video Systems	Security Cameras/Installation	4420.00
2425	Energy Labs	Lagoon Samples/Shipping	861.00
2426	Farmers Union	Fuel	194.71
2427	David Freedman	Town Attorney Services	1000.00
2428	Get R Done	October 2013 Statement	640.97
2429	Mid-Rivers	October 2013 Statement	129.07
2430	Montana Peterbilt	Parts/Shipping- Peterbilt Garbage Trk	247.80
2431	Morrison-Maierle	Managed Online Back-up	20.00
2432	MTD Petroleum	October 2013 Statement- Fuel	1564.84
2433	Netzer Hardware	October 2013 Statement	573.81
2434	Netzer Plumbing & Heating	Supplies- Sewer Lagoon	302.34
2435	Prairie County Treasurer	2013 Tax Statement	2576.30
2436	Terry Super Valu	Supplies	14.07
2437	Terry Tribune	Advertising	491.75
2438	Town of Terry	Sewer	75.00
2439	Stahly Engineering	Wastewater PER/BNSF Letter	15175.72
2440	USPS	Postage Stamps	79.00

**Total \$46,467.61**

**Receipts for the month of October, 2013:**

11072	Martinson Trucking LLC	Sewer Access Fee	500.00
11074	State of Montana	Fuel Allocation	2515.79
11075	Prairie County	Fallon Garbage Service	1645.07
11076	Prairie County Treasurer	Taxes & Assessments	2596.12
11077	Mid-Rivers Communications	Franchise Tax- 3 <sup>rd</sup> Qtr	1567.28
11078	Rural Garbage Contracts	Annual Contracts	1814.00
11079	State of Montana	Permit License Fee Distribution	1200.00
11080	Stockman Bank	Interest	173.23
UB495	Journal Voucher	Sewer Receipts	13465.68

**Total \$25,477.17**

The Terry Town Council met in regular session at Terry Town Hall at 7:30 p.m. with Mayor Ronald G. Kiosse presiding. Council members present were Rolane Christofferson, Clinton Rakes, and Fred Rambur. Also present were Clerk Lynn Schilling, PWD Jared Davis, Tim Krebsbach and Steve Brown (TVFD), John Pisk (Prairie County Disaster & Emergency Services), Bob van der Valk (briefly to leave his video camera), Russ Waples, Dennis Haughian, Larry Bond, Cindy Bond, Scott Christofferson, Natasha Hutchison, and Larry Christofferson.

Mayor Kiosse called the meeting to order at 7:34 p.m. and led the Pledge of Allegiance.

Minutes from the October 10<sup>th</sup> and 30<sup>th</sup>, 2013 meetings were approved.  
(Christofferson/Rakes)

Claims approved per Claims Committee. (Rakes/Rambur)

Cash/Bank Reconciliation approved. (Christofferson/Rakes)

**After review of the Stockman Bank Investment Fund account \$673,551.53 will be the amount in the Stockman Bank Investment Fund for the month of November. (Rakes/Rambur) Interest is deposited in the account the end of each month.**

**Balance as of 9/30/13--\$683,350.52 Interest paid 10/31/13--\$173.23 Balance as of 10/31/13—\$673,551.53 Credits-\$26,279.01 Debits-\$36,078.00.**

Public Comment- Dennis Haughian asked about the process the council would be following to adopt the proposed zoning regulations. Mayor Kiosse stated that the council was going to vote on a resolution to adopt the zoning, and, if passed, the zoning regulations would go into place thirty (30) days from the adoption. Mayor Kiosse further explained that Town Attorney David Freedman is unable to attend tonight's meeting due to the weather so the Town Council would not be voting during tonight's meeting as planned.

Russ Waples asked about rural garbage contracts. Mayor Kiosse and Clerk Schilling gave him general information about the process.

### **Unfinished Business**

There were no committee reports to discuss. Mayor Kiosse will follow-up with Council member Teneil Phipps in regards to the swimming pool committee.

In regards to Town/Fire Hall, the council will address the need for landscaping in the spring. Clerk Schilling and PWD Jared Davis have completed the monthly inspection of fire extinguishers.

#### Public Works Report-

- PWD Jared Davis reported that the garbage trucks are working fine.
- Council discussed the Rural Garbage Contracts. Clerk Schilling reported that most of the contracts had been paid, and she will follow up with second letters as needed. Council still needs to meet with Powder River Meat Co. regarding their contract.
- PWD Jared Davis reported that the dump truck has not yet been repaired at Brush Repair. Davis also reported that the sweeper and snow plow appear to be working fine. The sander is in need of new parts—PWD Jared Davis and Mayor Kiosse discussed a couple of sanders that are for sale in Miles City. PWD Jared Davis will try to look at the sanders.
- PWD Jared Davis discussed the truck route signs. Councilman Fred Rambur is assisting in determining the correct placement of the signs, and they are continuing to research to determine the proper locations.
- PWD Jared Davis reported that Stahly Engineering had picked up their flow meter out at the lagoons. Clerk Schilling shared some correspondence in regards to the letter the town had received from BNSF. Robert Seamons (Stahly Engineering) and the contractors for BNSF have tentatively determined that the town's sewer main should not be at risk from the pending constructions project, but Seamons is recommending the council discuss the issue further with their insurance provider. Clerk Schilling has left a message with Hellman Insurance.
- Clerk Schilling reported that they had received one (1) application for the back-up Wastewater Operator position. Council decided to table the matter until the public works department is fully staffed again.
- PWD Jared Davis shared with the council an estimate received from Pace Construction, Inc. for the television inspection of the sewer lines. Council passed

a motion to proceed with signing the proposal and scheduling the inspection.  
(Christofferson/Rambur)

- Mayor Kiosse informed the council that their job offer to Isaac DeLoach for the Public Works Director position has been rescinded as he is currently unable to perform the necessary tasks of the job. Council passed a motion to offer the job to the other remaining candidate, James Schilling, for a starting wage of \$18 per hour. (Christofferson/Rakes)

Mayor Kiosse explained that with Town Attorney David Freedman's absence, and no prepared Resolution, that the council would have to postpone the vote on the Resolution to adopt the proposed zoning ordinance with or without the latest changes.

Council briefly discussed the codification. Clerk Schilling explained that a copy of the code would need to be sent to the company for a more specific estimate on cost, as well as the re-codification. Council member Rolane Christofferson offered to help Clerk Schilling compare two (2) of the code books to make sure the copy sent is the same as the official code. Mayor Kiosse will talk to Garry Bunke about obtaining the town's ordinance book which is currently located at Prairie Abstract & Title.

John Veum had submitted a building permit for a garage, and Lynn Bice had called and informed Clerk Schilling that he is purchasing a garden shed. Council reviewed the permit and was appreciative of the submitted information.

### **New Business**

Tim Krebsbach and Steve Brown discussed with council some of their plans for their equipment. Krebsbach reported they would like to sell the old Peterbilt tender truck as well as the old generator. They would also like to work towards the purchase of an additional tender truck. Krebsbach and Brown discussed the idea of sending a tender truck to mutual aid fires and using the compensation of such to build up their budget.

John Pisk discussed a Homeland Security grant that he has obtained for purchasing a generator for use on a well and the town's siren. Pisk and the council discussed options surrounding the best location of the generator and siren, with the possibilities being the current location (not as feasible as others), Town Hall, Prairie County Courthouse and the park. Council will discuss further and decide at the next regular meeting.

Clerk Schilling reported delinquent sewer accounts for November: three (3) friendly letters, no (0) letter #2's and no (0) letter #3's were sent.

All other correspondence was reviewed.

Public Comment: None.

There being no further business, the meeting adjourned at 8:24 pm. (Rambur/Rakes)

ATTEST:

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Lynn Schilling, Clerk

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Ronald G Kiosse, Mayor