

The Claims Committee met at Terry Town Hall at 7:00 p.m. with Cindy Bond and Ken Lacquement reviewing claims. **The following claims were submitted for payment:**

**Payroll Register**

12686	Cindy Bond	October 2014 Payroll	138.52
89809	Rolane Christofferson	October 2014 Payroll	373.02
89808	Jared Davis	October 2014 Payroll	84.45
12687	Ken Lacquement	October 2014 Payroll	124.67
89807	Andrew Lapicki	October 2014 Payroll	270.61
89806	Caryn Rein	October 2014 Payroll	115.52
89805	James Schilling	October 2014 Payroll	2479.38
89804	Lynn Schilling	October 2014 Payroll	2021.76
89803	Trayton Schroeber	October 2014 Payroll	2300.38
12688	MMIA- Insurance	October 2014 Payroll- Insurance	1775.00
12689	Dept. of Revenue	October 2014 Payroll- State Tax	468.00
89802	EFTPS	October 2014 Payroll- Tax Deposit	2379.90
89801	PERS	October 2014 Payroll	1722.09

**Claims**

2743	Robert & Sandra Bennett	Water @ Town Shop	300.00
2744	Boss Office Products	Office Supplies	300.65
2745	Cardmember Service	Concrete Blankets/Handbooks/Lodging	2598.17
2746	Thomas Chamberlin	Reimbursement- Solid Waste Over Assessed	308.00
2747	City of Glendive	October Invoices- Landfill Services	3493.50
2748	Energy Laboratories	Lagoon Samples/Shipping	307.00
2749	Farmers Union	Fuel	147.26
2750	Fiscal-Health Programs	Swimming Pool License Fee 2015	200.00
2751	Fisher Sand & Gravel	Omega Mix & Delivery	3187.55
2752	Get R Done	Amber Light Lens	3.95
2753	Mid-Rivers	October 2014 Statement	178.94
2754	Miles City Motor Supply	October 2014 Statement	72.18
2755	MDU	October 2014 Utilities	2542.37
2756	Morrison-Maierle	Managed Online Back-up	20.00
2757	MSU Fire Services Training	Vehicle Extrication Training	100.00
2758	MTD Petroleum	October 2014 Statement- Fuel	1132.38
2759	Netzer Hardware	October 2014 Statement	186.11
2760	Netzer Plumbing & Heating	Repair of Well Fill Spout	358.00
2761	Prairie County Treasurer	2014 Tax Statement	2576.30
2762	Prairie County Weed Dist.	Spraying of Weeds @ Town Hall/Shop	754.70
2763	Prairie Unique	Seat Repair- Peterbilt	65.00
2764	Prince, Inc.	Gravel	2400.00
2765	James Schilling	Annual Cell Phone Reimbursement	420.00
2766	Lynn Schilling	Reimbursement of Mileage	43.68
2767	Trayton Schroeber	Annual Cell Phone Reimbursement	120.00
2768	Team Lab Chemical Corp.	October 2014 Statement	246.86
2769	Terry Tribune	Advertising	76.50
2770	Tongue River Electric	Power @ Landfill	41.88
2771	Town of Terry	Sewer	75.00
2772	USPS	Postage Stamps	68.00
2773	Lucas & Tonn, P.C.	Legal Services- October	204.00
2774	Shawn Quinlan	Reimbursement for Mileage	41.44
JV970870	USDA	Monthly Loan Repayment	8848.00
<b>Total</b>			<b>\$46,234.30</b>

**Receipts for the month of October, 2014:**

11231	Merilyn/Larry Morast	Sewer Access Fee	500.00
11232	State of Montana	Fuel Allocation	2492.22
11233	Prairie County	Fallon Garbage Service/Fire Hall Rent	6215.07
11234	Diamond Hotel & Campground	Equipment Rent- Gravel	125.00
11235	Irene Hoeger	Dumpster Fee	25.00
11236	Blue Rock Dist. Co.	Pepsi Commission (Machine @ Park/Pool)	38.81
11237	Rural Garbage Contracts	Annual Contracts	2287.00
11238	Rural Garbage Contracts	Annual Contracts	2317.00
11239	Prairie County Treasurer	Taxes & Assessments	2256.15

11240 Mid-Rivers Communications 3 <sup>rd</sup> Qtr Franchise Tax	1609.64
11241 Rural Garbage Contracts Annual Contracts	1916.00
11242 Stockman Bank Interest	149.23
UB528 Journal Voucher Sewer Receipts	9070.80
<b>Total</b>	<b>\$ 29,001.92</b>

The Terry Town Council met in regular session at Terry Town Hall at 7:30 p.m. with Mayor Rolane Christofferson presiding. Council members present were Ken Lacquement, Caryn Rein, Cindy Bond, and Tim Richards. Also present were Clerk Lynn Schilling, PWD James Schilling, Town Attorney Shawn Quinlan, Dan Rice, and Larry Bond.

Mayor Rolane Christofferson called the meeting to order at 7:30 p.m. and led the Pledge of Allegiance.

Public Comment- Dan Rice commented on the cold temperature outside.

Minutes from the October 9<sup>th</sup> and 16<sup>th</sup>, 2014 meetings were approved.  
(Bond/Lacquement)

Claims approved per Claims Committee. (Rein/Richards)

Cash/Bank Reconciliation approved. (Bond/Rein)

**After review of the Stockman Bank Investment Fund account \$701,148.88 will be the amount in the Stockman Bank Investment Fund for the month of November. (Rein/Bond) Interest is deposited in the account the end of each month.**

*Balance as of 9/30/14--\$711,580.01 Interest paid 10/31/14--\$149.23 Balance as of 10/31/14—\$701,148.88 Credits-\$28,521.87 Debits-\$38,953.00.*

### **Unfinished Business**

County Attorney Dan Rice stated that Matt Payne is the new Sheriff's Deputy, resulting in an open position in the County Attorney and Sheriff's offices.

Mayor Rolane Christofferson reported that the fire department has voted to purchase a tool that is used to seal gas lines when they are cut for an approximate price of \$950-1000. Council passed a motion to approve the tool purchase. (Lacquement/Rein)

In regards to Town/Fire Hall, Clerk Lynn Schilling and PWD James Schilling reported that the fire extinguishers in Town Hall and the Town Shop were inspected this month.

#### **Public Works Report-**

- PWD James Schilling requested new steer tires for the Peterbilt garbage truck at an approximate price of \$550-600 per tire. Council passed a motion approving the purchase of steer tires. (Lacquement/Richards)
- PWD James Schilling had nothing new to report in regards to the equipment.
- PWD James Schilling reported that the concrete blankets have been received and placed at the swimming pool.
- PWD James Schilling reported that they were able to complete some more street repair prior to the weather change. Council Member Cindy Bond inquired about the additional speed limit signs as well as the truck route signs. PWD James Schilling reported that he has the speed limit signs and will put them up as soon as possible. PWD James Schilling clarified the placement of the truck route signs with Town Attorney Shawn Quinlan.

Clerk Lynn Schilling reported that the codification company, Sterling Codifiers, is working on the town's code and will be sending the Table of Contents for the Council to review soon.

Mayor Rolane Christofferson stated that there was no new information received in regards to the bulk water well.

There were no submitted building permits.

### **New Business**

Mayor Rolane Christofferson discussed with Council a letter that was received from the Prairie County Commissioners requesting that the sewer rate be reduced from four (4) EDU's (Equivalent Dwelling Unit) to one (1) EDU per month due to the building's vacant status and the expense involved with disconnecting it from the sewer. Council Members discussed the request, with the main concern being that many similar requests are received from owners of vacant or seasonal use homes, and owners have always been told disconnection from the sewer is the only way to reduce the rate. Council passed a motion to deny the request for a reduction in EDU's for the Prairie County Manor. (Lacquement/Bond)

Clerk Lynn Schilling discussed further a claim that was submitted for payment. When a property owner completes the steps in disconnecting a structure from the sewer system, they may also request a reduced garbage rate from the residential rate of \$350 per year to the base rate of \$42 per year. An individual had completed the steps and requested the lower rate, however, Clerk Schilling stated that she failed to adjust the rate down prior to submitting the assessment spreadsheet to the Department of Revenue. The property owner has also requested a letter stating that the sewer has been disconnected from the Town's sewer main and suggested that the Town may be liable if they do not provide letters to property owners in these occasions. Town Attorney Shawn Quinlan stated that a letter is unnecessary.

Mayor Rolane Christofferson discussed a letter that the Eastern Impact Coalition, which includes Jason Rittal (EPEDC), has composed requesting the Governor and Montana Legislators to support assistance to eastern Montana financially for infrastructure, public health and safety, transportation, and other issues. The letter will be signed by twenty-four (24) towns and cities as well as sixteen (16) counties in the eastern region. Council passed a motion for Mayor Rolane Christofferson to sign the letter representing the Town of Terry. (Bond/Lacquement)

Clerk Schilling reported delinquent sewer accounts for November: three (3) friendly letters, one (1) letter #2 and one (1) letter #3 were sent.

All other correspondence was reviewed.

Public Comment: None.

There being no further business, the meeting adjourned at 8:57 pm. (Bond/Rein)

ATTEST:

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Lynn Schilling, Clerk

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Rolane Christofferson, Mayor