

The Claims Committee met at Terry Town Hall at 7:00 p.m. with Ken Lacquement and Caryn Rein reviewing claims. **The following claims were submitted for payment:**

**Payroll Register**

12871	Cindy Bond	April 2015 Payroll	138.52
89755	Rolane Christofferson	April 2015 Payroll	373.02
89754	Holly Eaton	April 2015 Payroll	241.80
89753	Robert Harrell	April 2015 Payroll	1244.62
12872	Ken Lacquement	April 2015 Payroll	124.67
89752	Caryn Rein	April 2015 Payroll	115.52
12873	Tim Richards	April 2015 Payroll	124.67
89751	James Schilling	April 2015 Payroll	2568.54
89750	Lynn Schilling	April 2015 Payroll	1811.74
89749	Trayton Schroeber	April 2015 Payroll	2406.23
12874	MMIA- Insurance	April 2015 Payroll- Insurance	1737.00
12875	Dept. of Revenue	April 2015 Payroll- State Tax	455.00
89748	EFTPS	April 2015 Payroll- Tax Deposit	2709.30
89747	PERS	April 2015 Payroll	1931.74

**Claims**

2894	MDU	April 2015 Utilities	2637.53
2895	Boss Office Products	Office Supplies	58.47
2896	Cardmember Service	April 2015 Statement	1076.49
2897	City of Glendive	April Invoices- Landfill Services	2580.00
2898	Dan's Welding & Repair	Iron- Grass Cart	19.45
2899	Energy Laboratories	Lagoon Samples/Shipping	217.00
2900	Farmers Union Oil Co.	April 2015 Statement- Fuel/Grease	274.26
2901	Get R Done	Battery- Toro	62.95
2902	Lucas & Tonn, P.C.	Legal Services- April	495.00
2903	Midland Implement Co.	Sprinkler Parts- Park	257.27
2904	Mid-Rivers	April 2015 Statement	179.71
2905	Miles City Motor Supply	Filters/Valve	127.97
2906	MT League of Cities & Towns	Annual Dues 2015-16	193.60
2907	Morrison-Maierle	Managed Online Back-up	20.00
2908	MTD Petroleum	April 2015 Statement- Fuel	819.71
2909	Netzer Hardware	April 2015 Statement	373.12
2911	Gail Nutting	Lifeguard Training	437.50
2912	Prairie County	Court Fines	30.00
2913	Shawn Quinlan	Reimbursement for Mileage	42.55
2914	Rocky Mountain College	Lifeguard Training	437.50
2915	Terry Tribune	Advertising	45.00
2916	Tongue River Electric	Power @ Landfill	41.88
2917	Town of Terry	Sewer	99.00
2918	USPS	Postage Stamps	34.00
2919	James J. Wosepka	Audit of FYE 6/30/14	5500.00
2920	Bob Bennett	Motor- Lawn Sweeper	200.00
2921	DeLaney Davis	Per Diem Meals for Training	46.00
2922	Kale Gierke	Per Diem Meals for Training	46.00
2923	Zak Gierke	Per Diem Meals for Training	46.00
2924	Jason Loomis	Per Diem Meals for Training	46.00
2925	Matt McDaniel	Per Diem Meals for Training	46.00
2926	Caty Morrison	Per Diem Meals for Training	46.00
2927	Michelle Wolff	Per Diem Meals for Training	46.00
JV970888	USDA	Monthly Loan Repayment	<u>8848.00</u>
<b>Total</b>			<b>\$42,161.82</b>

**Receipts for the month of April, 2015:**

11306	State of Montana	Fuel Allocation	2492.22
11307	Prairie County Treasurer	Taxes & Assessments	3731.26
11308	Prairie County	Fallon Garbage Service	2615.07
11309	City Judge Kathy Henry	Court Fines	30.00
11310	Mid-Rivers Communications	Franchise Tax	1698.62
11311	Mel Conley	Equipment Rent- Gravel	100.00

11312 Dog License	D. Maragos	5.00
	B. Klunder	50.00
	J. Stevenson	20.00
11313 Kiefer Lewis	Rural Garbage Contract	237.00
11314 EMC Insurance Co.	Insurance Payment on Fire Trk Claim	8915.87
11316 Stockman Bank	Interest	168.41
UB545 Journal Voucher	Sewer Receipts	13,538.55
	<b>Total</b>	<b>\$33,602.00</b>

The Terry Town Council met in regular session at Terry Town Hall at 5:30 p.m. with Mayor Rolane Christofferson presiding. Council members present were Caryn Rein, Cindy Bond, and Ken Lacquement. Also present were Clerk Lynn Schilling, Deputy Clerk Holly Eaton, Public Works Director Jimmy Schilling, Town Attorney Shawn Quinlan, Prairie County Health Nurse Megan Olson, Don Haver, Dan Rice, and James Wosepka.

Mayor Rolane Christofferson called the meeting to order at 7:32 p.m. and led the Pledge of Allegiance.

Public Comment- Don Haver stated that the guys are doing a good job patching. He also stated that the businesses on Logan Avenue should pay for street repair by their businesses.

Minutes from the April 13<sup>th</sup>, 2015 meeting were approved. (Lacquement/Rein)

Claims approved per Claims Committee. (Bond/Rein)

Cash/Bank Reconciliation approved. (Bond/Lacquement)

**After review of the Stockman Bank Investment Fund account \$802,219.86 will be the amount in the Stockman Bank Investment Fund for the month of May. (Bond/Rein) Interest is deposited in the account the end of each month.**  
*Balance as of 03/31/15--\$825,483.78 Interest paid 04/30/15--\$168.41 Balance as of 04/30/15--\$802,219.86 Credits-\$31,319.08 Debits-\$54,583.00.*

### **Unfinished Business**

County Attorney Dan Rice stated that things have been pretty quiet the past month.

TVFD – Mayor Rolane Christofferson reported that the town received the surplus fire truck. Fire Chief Dwight Tague told her that it will need some valves replaced but otherwise seems to be in decent condition.

In regards to Town/Fire Hall, Clerk Lynn Schilling and PWD James Schilling reported that the fire extinguishers in Town Hall and the Town Shop were inspected this month.

### **Public Works Report-**

- PWD James Schilling reported that we have received a recall notice on the Peterbilt. He will be scheduling a time for the truck to go to Billings anyway as the “check engine” light has been coming on more frequently again. He will try to address the recall at that time as well.
- PWD James Schilling had nothing new to report in regards to the equipment.
- PWD James Schilling reported that they will resume patching the streets once the swimming pool is ready. He will talk to the state in regards to the truck route signs.
- Mayor Rolane Christofferson reported that she and PWD James Schilling have completed interviews and are looking to offer the full-time public works position, vacated by Trayton Schroeber, to Brad Davis. She asked that Council approve an offer of \$20 per hour for six (6) months followed by \$0.50 raise with necessary certifications to be completed within probationary period. Council passed a motion to approve the offer. (Lacquement/Rein)

- Council discussed the swimming pool fees and personnel wages. They passed a motion to keep the fees the same as the previous summer, \$4.00 for daily admission, \$50 for an individual summer pass and \$90 for a family summer pass. Beginning lifeguards will receive \$8.50 per hour with the returning lifeguards and manager to get a \$0.50 raise from the previous summer. Those who receive WSI certification will also get an additional \$0.50 per hour. (Rein/Lacquement)  
Council also passed a motion to pay lifeguards per diem rates for meals during their upcoming lifeguard training and to purchase a \$50 gift card for Manager Michelle Wolff's sister who is hosting all of the staff attending the training. (Rein/Bond)

Clerk Lynn Schilling reported that the council should be receiving a workbook in June for the codification project which they will need to review and complete.

Clerk Lynn Schilling stated that she is still waiting to hear from MDU in regards to adding to the lighting district.

Council reviewed the drafted interlocal agreements and voted to sign and send them to the county for the Commissioners to review. (Bond/Rein)

Mayor Rolane Christofferson has been in touch with Mandi Nay (Dry-Redwater Regional Water Authority) and they are still working to prepare the presentation for the Council and will present at a later date.

Council voted to approve the first reading of Ordinance # 2015-06 with the following amendment to paragraph "C": "...which bites or causes bodily injury to any person or animal on three (3) separate occasions, or bites or causes serious bodily injury to any person or animal on one (1) occasion, may be put to death..." (Bond/Lacquement)

Clerk Lynn Schilling provided some budget materials to council to review. Council set the first working budget meeting for May 26<sup>th</sup> at 5:00 p.m.

There were no submitted building permits.

### **New Business**

James J. Wosepka presented the audit for fiscal year ended June 30, 2014 to the council. Council passed a motion, accepting the audit of fiscal year ended June 30, 2014. (Bond/Lacquement)

Council discussed a request to use the Town Hall every other Saturday for the purpose of "Bountiful Baskets". Council passed a motion to deny the request to show support to local businesses as well as having some liability concerns. (Rein/Bond)

Clerk Lynn Schilling stated that she had not done the proper advertising for the budget amendment. Council will readdress at the next meeting.

Council discussed the procedure for adding additional stop signs in town. There is an intersection in the school and park district where they have concerns with visibility and increased foot and bike traffic. Town Attorney Shawn Quinlan will explore what steps Council needs to complete for additional stop signs.

Mayor Rolane Christofferson brought up a request from the Prairie County Chamber of Commerce to work in conjunction on a town clean-up day. Council was unclear on all that the Chamber wanted to accomplish. Mayor Rolane Christofferson will try to find out more details and Council will discuss further.

Mayor Rolane Christofferson has received a couple of complaints from property owners in town concerned with neighboring properties adversely affecting their property value

with parking “junk vehicles” and possibly starting a “junkyard”. Town Attorney Shawn Quinlan will research public nuisance ordinances for the Council to review.

Clerk Lynn Schilling reported delinquent sewer accounts for May: four (4) friendly letters, no (0) letter #2’s and no (0) letter #3’s were sent.

Clerk Lynn Schilling discussed quotes received on a new copier/fax/scanner/printer machine. Council passed a motion for Clerk Lynn Schilling to order whichever machine is best suited for the office. (Bond/Rein)

All other correspondence was reviewed.

Public Comment: None.

There being no further business, the meeting adjourned at 10:37 pm. (Lacquement/Rein)

ATTEST:

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Lynn Schilling, Clerk

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Rolane Christofferson, Mayor