

Mayor Rolane Christofferson reviewed and approved the following payroll as prepared by Clerk Lynn Schilling:

Payroll Register

13668	Cindy Bond	February 2017 Payroll	138.52
89536	Rolane Christofferson	February 2017 Payroll	373.02
89535	Brad Davis	February 2017 Payroll	2899.73
13669	Brad Eaton	February 2017 Payroll	138.52
89534	Holly Eaton	February 2017 Payroll	203.94
89533	Robert Harrell	February 2017 Payroll	1281.75
13670	Peter Leyva	February 2017 Payroll	124.67
89532	Caryn Rein	February 2017 Payroll	115.52
89531	James Schilling	February 2017 Payroll	2777.30
89530	Lynn Schilling	February 2017 Payroll	2226.42
13671	MMIA- Insurance	February 2017 Payroll- Insurance	1956.00
13672	Dept. of Revenue	February 2017 Payroll- State Tax	455.00
89529	AFLAC	February 2017 Payroll	172.74
89528	EFTPS	February 2017 Payroll- Tax Deposit	2615.69
89527	PERS	February 2017 Payroll	2120.23

The Claims Committee met at Terry Town Hall at 5:30 p.m. with Caryn Rein and Cindy Bond reviewing claims. **The following claims were submitted for payment:**

Claims

3496	Bond Drilling, Inc.	Pressure Tank @ Shop	449.00
3497	Cardmember Service	February 2017 Statement	329.02
3498	City of Glendive	Landfill Services	1971.50
3499	Cross Petroleum	Jan/Feb 2017 Fuel	1689.32
3500	Dan's Welding & Repair	Filter	12.10
3501	Dawson Co. Vet Clinic	Vaccinations on "Dog Day"	1621.00
3502	Energy Laboratories, Inc.	Lagoon Sample Testing/Shipping	499.00
3503	Farmer's Union	February 2017 Statement- Fuel/Oil	40.80
3504	Get R Done	February 2017 Statement	291.25
3505	Lucas & Tonn	Jan/Feb 2017 Legal Services	3315.00
3506	Mid-Rivers	February 2017 Statement	196.11
3507	Miles City Motor Supply	February 2017 Statement	29.99
3508	MDU	February 2017 Utilities	3062.54
3509	Morrison-Maierle	Managed Online Back-up	20.00
3510	MT DEQ	Annual Outfall Charge	1700.00
3511	Netzer Hardware	February 2017 Statement	648.71
3512	Prairie Co. Chamber	Annual Membership	50.00
3513	Shawn Quinlan	Mileage Reimbursement- Jan/Feb	79.92
3514	Stahly Engineering	Wastewater Tx Project/Phase 1- Design	15920.00
3515	Terry Tribune	Advertising	116.25
3516	The Chemnet Consortium	Alcohol and Controlled Substance Policy	150.00
3517	Tom Pisk Construction	Building Supplies	102.06
3518	Tongue River Electric	Power @ Landfill	41.88
3519	Town of Terry	Sewer	123.00
3520	USPS	Postage Stamps	68.00
3521	USA Blue Book	Latex Gloves/Shipping	74.52
JV970952	USDA	Monthly Loan Repayment	8848.00
Total			\$ 50,960.84

Receipts for the month of February, 2017:

11592	Dog Licenses	C. Teklenburg	5.00
		Ardeth Johnson	5.00
11593	SOP	Donations	95.00
11594	Dog Licenses	D. Rein	10.00
		R. Schreiber	20.00

	C. Berg	5.00
	D. Scheid	5.00
11595	Prairie County Fallon Garbage Service	2615.07
11596	Jere Freiboth Dog License	10.00
	Donation to SOP	50.00
11597	SOP Donations	125.00
11598	Prairie County Treasurer Taxes & Assessments	5120.28
11599	SOP Donations	150.00
11600	Dog Licenses Renee Bliven	10.00
	K. Jennerich	10.00
	D. Wolf	15.00
	G. Pisk	20.00
11601	State of Montana Fuel Allocation	2450.01
11602	State of Montana Permit License Fee Dist.	525.00
11603	State of Montana Fire Dept. Relief Assoc.	881.00
11604	Dog Day Proceeds Dog Day Proceeds	2071.00
11609	Stockman Bank Interest	205.27
UB600	Journal Voucher Sewer Receipts	<u>21,938.74</u>
	Total	\$ 36,341.37

The Terry Town Council met in regular session at Terry Town Hall at 6:00 p.m. with Mayor Rolane Christofferson presiding. Council members present were Cindy Bond, Brad Eaton, Caryn Rein, and Peter Leyva. Also present were Clerk Lynn Schilling, Deputy Clerk Holly Eaton, Public Works Director James Schilling (arrived late), Town Attorney Shawn Quinlan, Ryan Rittal (Stahly Engineering), Duncan Hedges (Prairie County Sheriff's Department), Fire Chief Brad Davis, Tracey Feickert, Joy and Tom Magalsky, Chris Koppenhaver, and Mike O'Neill.

Mayor Rolane Christofferson called the meeting to order at 6:02 p.m. and led the Pledge of Allegiance.

Public Comment- None.

Minutes from the February 9th, 2017 meeting were approved. (Rein/Leyva)

Claims approved per Claims Committee. (Eaton/Leyva)

Cash/Bank Reconciliation approved. (Bond/Eaton)

After review of the Stockman Bank Investment Fund account \$746,290.78 will be the amount in the Stockman Bank Investment Fund for the month of March. (Leyva/Eaton) Interest is deposited in the amount the end of each month.

*Balance as of 1/31/17--\$774,679.91 Interest paid 2/28/17--\$205.27 Balance as of 2/28/17—\$746,290.78
Credits-\$32,701.87 Debits-\$61,091.00.*

Unfinished Business

Ryan Rittal (Stahly Engineering) provided paperwork for Mayor Rolane Christofferson to sign- two (2) letters and a permit application to Montana Department of Transportation for re-routing the sewer main near the highway. Plans for Phase 1 have been submitted to the MT DEQ (Montana Department of Environmental Quality) and are in review. Ryan stated that he will continue to assist Beth Epley (EPEDC) with any information she may need in securing the funding.

Fire Chief Brad Davis provided the Town Council with a written report of the previous month's activity by the fire department. There was one (1) mutual aid call the past month to assist in response to a structure fire. Members of the fire department continue to attend available trainings within the area. He is planning on attending Firefighter I class in Great Falls at the end of April—he estimates total expense for attending the school to be approximately \$1,550. They continue to participate in educational and training opportunities at the school. He has been granted access to the town's ISO information

and will continue researching ways to improve the town's rating and is currently looking into grant options to purchase a washing machine capable of washing turnouts.

Prairie County Sherriff Duncan Hedges was present to report on public safety. He stated that things have been quieter the past month. He discussed a couple of concerns regarding property owners storing items in the alley, and asked if they posed an issue for town personnel when collecting garbage. He would also like to see parking designations as currently people will park in different ways at the same location. He will be addressing vehicles that are not currently registered parked along the streets. He is working with the Prairie County Clerk to draft a letter regarding the interlocal agreement with the town for law enforcement that the town should be in receipt of soon.

In regards to Town/Fire Hall, Clerk Lynn Schilling and PWD James Schilling reported that the fire extinguishers in Town Hall and the Town Shop have been inspected this month.

Public Works Report:

- PWD James Schilling had nothing new to report in regards to solid waste. He is still working to gather information on the possibility of a bulk fuel station near the shop.
- PWD James Schilling had nothing new to report on the equipment.
- PWD James Schilling stated that he would like to purchase a walk-behind asphalt saw and blade for \$2,500. The Town Council passed a motion to approve the expenditure for the saw and blade. (Bond/Rein)
- Mayor Rolane Christofferson stated that it is time to begin advertising for staff at the pool. Clerk Lynn Schilling will begin with advertising for a manager, so ideally the manager may assist in the hiring of the rest of the staff. Mayor Rolane Christofferson asked PWD James Schilling to get some estimates in replacing the pool blankets and reels.

Clerk Lynn Schilling reported that "Dog Day" was well attended. Staff issued 54 dog licenses along with Dr. Voss administering 39 rabies, 37 distemper/parvo, and 9 distemper/leukemia vaccinations to dogs and cats. A total of \$2,071 was received with \$1,621 paid to Dr. Voss for the vaccinations.

Town Council members reviewed information on the public safety interlocal agreement. Mayor Rolane Christofferson and Town Attorney Shawn Quinlan stated that they should wait to receive information from Prairie County and the Sheriff's department as to what sections of the Municipal Code would be enforced prior to moving forward.

Clerk Lynn Schilling shared a letter that the town received discussing that the State Auditor is currently looking into the payment of funds to cities or towns who contract for law enforcement. They have requested copies of interlocal agreements which Clerk Lynn Schilling will follow up on.

There were no submitted building permits.

New Business

Town Attorney Shawn Quinlan provided a draft of an ordinance prohibiting overnight camping without public or private authorization. The Town Council will proceed with the first reading of the ordinance at the next meeting. The Town Council will also work on drafting an ordinance with regulations for Murn Park to address some of the other issues at the park.

Mayor Rolane Christofferson stated that Allan and Carol Lachenmaier would be interested in leasing the town's land where the proposed third cell for the lagoons will be if no construction will be slated to happen this summer. Town Council members discussed what would be a fair range for farm leases, the need to check with Stahly Engineering on their needs for that ground this coming summer, and different lease

language the Town may need to incorporate because of the pending construction on the lagoons and wastewater treatment.

Tom Magalsky was present to inquire about compliance with the truck route ordinance if he were to purchase a house and establish his business at his residence as well. Town Attorney Shawn Quinlan stated that the intent of the ordinance was to alleviate truck travel on the paved roads throughout town. Mayor Rolane Christofferson stated that he should be able to utilize gravel roads to get to and from the residence in question.

The Town Council passed a motion to approve Resolution # 2017-444, declaring items as surplus. (Rein/Bond)

Clerk Lynn Schilling reported delinquent sewer accounts for March: eight (8) friendly letters, five (5) letter #2's and one (1) letter #3 were sent.

All other correspondence was reviewed.

Public Comment: None.

There being no further business, the meeting adjourned at 7:39 pm. (Rein/Bond)

ATTEST:

Lynn Schilling, Clerk

Rolane Christofferson, Mayor