

The Claims Committee met at Terry Town Hall at 5:30 p.m. with Caryn Rein and Tim Richards reviewing claims. **The following claims were submitted for payment:**

Payroll Register

| | | | |
|-------|-----------------------|------------------------------------|---------|
| 13222 | Cindy Bond | February 2016 Payroll | 138.52 |
| 89656 | Rolane Christofferson | February 2016 Payroll | 373.02 |
| 89655 | Brad Davis | February 2016 Payroll | 2952.11 |
| 13223 | Brad Eaton | February 2016 Payroll | 138.52 |
| 89654 | Holly Eaton | February 2016 Payroll | 211.58 |
| 89653 | Robert Harrell | February 2016 Payroll | 1150.19 |
| 89652 | Caryn Rein | February 2016 Payroll | 83.87 |
| 13224 | Tim Richards | February 2016 Payroll | 124.67 |
| 89651 | James Schilling | February 2016 Payroll | 2813.77 |
| 89650 | Lynn Schilling | February 2016 Payroll | 2206.38 |
| 13225 | MMIA- Insurance | February 2016 Payroll- Insurance | 1821.00 |
| 13226 | Dept. of Revenue | February 2016 Payroll- State Tax | 450.00 |
| 89649 | EFTPS | February 2016 Payroll- Tax Deposit | 2593.90 |
| 89648 | PERS | February 2016 Payroll | 2098.63 |
| 89647 | AFLAC | February 2016 Payroll | 258.41 |

Claims

| | | | |
|--------------|---------------------------|--|--------------------|
| 3162 | MDU | February 2016 Utilities | 2787.35 |
| 3163 | MDU | February 2016 Utilities | 33.00 |
| 3164 | Cardmember Service | February 2016 Statement | 142.49 |
| 3165 | City of Glendive | February Invoices- Landfill Services | 2111.00 |
| 3166 | Dawson Co. Vet Clinic | Vaccinations for "Dog Day" | 1268.00 |
| 3167 | Energy Lab | Lagoon Samples and Shipping | 905.00 |
| 3168 | Farmer's Union | February 2016 Statement- Fuel | 79.92 |
| 3169 | Fireman's Co. | Service of Fire Extinguishers- Fire Hall | 138.00 |
| 3170 | Get R Done | February 2016 Statement | 1449.58 |
| 3171 | Mid-Rivers | February 2016 Statement | 206.44 |
| 3172 | MT Environmental Training | Training Registrations | 220.00 |
| 3173 | Morrison-Maierle | Managed Online Back-up | 20.00 |
| 3174 | MTD Petroleum | February 2016 Statement- Fuel | 457.73 |
| 3175 | Netzer Hardware | February 2016 Statement | 348.99 |
| 3176 | Prairie County Chamber | Annual Assoc. Membership | 50.00 |
| 3177 | Stahly Engineering | Wastewater Treatment Project- Design | 20925.65 |
| 3178 | Town of Terry | Sewer | 123.00 |
| 3179 | Tongue River Electric | Power @ Landfill | 41.88 |
| 3180 | Terry Tribune | Advertising | 72.00 |
| 3181 | USPS | Postage Stamps | 35.00 |
| 3182 | Lucas & Tonn, P.C. | Legal Services- February | 832.50 |
| 3183 | Shawn Quinlan | Mileage Reimbursement | 39.96 |
| JV970916 | USDA | Monthly Loan Repayment | <u>8848.00</u> |
| Total | | | \$59,308.68 |

Receipts for the month of February, 2016:

| | | | |
|-------|-------------------|--------------------------------|---------|
| 11420 | Doug & Caryn Rein | Dog Licenses/Gravel | 40.00 |
| 11421 | Dog Licenses | R. Schreiber | 20.00 |
| | | L. Klevgard | 20.00 |
| | | G. Pisk | 25.00 |
| | | H. Carter | 10.00 |
| | | C. Berg | 5.00 |
| | | A. Johnson | 5.00 |
| 11422 | Bulk Water Sales | A. Pehl | 200.00 |
| | | Sackman, Inc. | 270.00 |
| | | Reder Ag Service | 215.00 |
| | | VECI | 10.00 |
| 11423 | Prairie County | Fallon Garbage Service- 2 mos. | 5230.14 |
| 11424 | TVFD | Equipment Use- Sidney Sugars | 1100.00 |
| 11425 | Dog Licenses | D. Maragos | 5.00 |
| | | R. Christofferson | 20.00 |
| | | L. Chandler | 10.00 |

| | | |
|--------------------------------|---------------------------|---------------------|
| 11426 Bulk Water Sales | Dietzel Enterprises | 90.00 |
| | Mid-Rivers Communications | 12.50 |
| 11427 Prairie County Treasurer | Taxes & Assessments | 6315.64 |
| 11428 Dog Licenses | B. Reuther | 10.00 |
| | B. Buckingham | 5.00 |
| 11432 Dog Day Proceeds | Dog Day Proceeds | 1663.00 |
| 11434 State of Montana | Fuel Allocation | 2467.49 |
| 11433 Stockman Bank | Interest | 235.69 |
| UB570 Journal Voucher | Sewer Receipts | <u>15500.14</u> |
| | Total | \$ 33,484.60 |

The Terry Town Council met in regular session at Terry Town Hall at 6:00 p.m. with Mayor Rolane Christofferson presiding. Council members present were Tim Richards, Brad Eaton and Caryn Rein. Also present were Clerk Lynn Schilling, Public Works Director James Schilling, Deputy Clerk Holly Eaton, Greg Steckler (Stahly Engineering), and Jason Rittal (EPEDC).

Mayor Rolane Christofferson called the meeting to order at 6:02 p.m. and led the Pledge of Allegiance.

Public Comment- None.

Minutes from the February 11th, 2016 meeting were approved. (Rein/Richards)

Claims approved per Claims Committee. (Eaton/Rein)

Cash/Bank Reconciliation approved. (Rein/Eaton)

After review of the Stockman Bank Investment Fund account \$784,742.80 will be the amount in the Stockman Bank Investment Fund for the month of March. (Richards/Eaton) Interest is deposited in the amount the end of each month.
Balance as of 1/29/16--\$789,553.01 Interest paid 2/29/16--\$235.69 Balance as of 2/29/16--\$784,742.80 Credits-\$32,687.98 Debits-\$37,498.19.

Unfinished Business

Jason Rittal (EPEDC) reported that he is working with Town Council members and personnel, with the aid of Stahly Engineering when needed, to address known areas where clean water is infiltrating the sewer system as well as other items of concern to wastewater treatment.

Greg Steckler (Stahly Engineering) presented an update to the Council on the Wastewater Treatment Improvement project. He stated that MT DEQ seems satisfied with the letter that was drafted to address their questions and concerns. They have resumed monitoring out at the lagoons—all seems in line with previous monitoring. They are still waiting for the MT DEQ to finish their Environmental Assessment process prior to moving forward with the project. They will continue with the detailed design of the project—they are at about 50% completion currently.

Prairie County Undersheriff Tim Therrian was present to report on Public Safety. He stated that they have increased patrols in town in attempts to be more proactive and less reactive. There have been no major incidents in town as of late. They are working to pre-plan for upcoming major summer events. They are trying to maintain a balance of visible police presence as a preventative measure. Kiefer Lewis will be graduating from Academy tomorrow.

There was no one present to report on the Terry Volunteer Fire Department.

In regards to Town/Fire Hall, Clerk Lynn Schilling and PWD James Schilling reported that the fire extinguishers in Town Hall and the Town Shop have been inspected this month.

Public Works Report:

- PWD James Schilling stated that there is nothing new to report for Solid Waste.
- PWD James Schilling reported that the equipment is functioning OK.
- PWD James Schilling reported that they had done some patch work on the streets and will continue to do so as they have time.
- PWD James Schilling discussed the need to paint the pool again this spring. Council and PWD James Schilling discussed a few ideas to try to extend the lifetime of the paint. PWD James Schilling will proceed with painting the pool, weather permitting. Mayor Rolane Christofferson asked Clerk Lynn Schilling to advertise for swimming pool personnel.

Clerk Lynn Schilling reported that Sterling Codifiers has sent the Town Code to the printing department. They will proofread it one more time prior to printing.

Mayor Rolane Christofferson and PWD James Schilling are still working to incorporate some ideas into a new draft of a solid waste ordinance for Council and Town Attorney Shawn Quinlan to review.

Clerk Lynn Schilling provided some copies of a draft Town Hall/Park Usage Policy that Deputy Clerk Holly Eaton has compiled. Council may review and discuss at a subsequent meeting.

There were no submitted building permits to review.

New Business

Clerk Lynn Schilling reported that the windows to be declared surplus by Resolution had already been completed in Resolution No. 397.

Town Council passed a motion approving the First Reading of Ordinance # 2016-01 To Provide and Pay for Street Maintenance. (Rein/Richards) Clerk Lynn Schilling will now post copies of the ordinance prior to the Second Reading at the next regular meeting.

Clerk Lynn Schilling reported delinquent sewer accounts for March: no (0) friendly letters, five (5) letter #2's and no (0) letter #3's were sent.

All other correspondence was reviewed.

Public Comment: None.

There being no further business, the meeting adjourned at 7:13 pm. (Richards/Eaton)

ATTEST:

Lynn Schilling, Clerk

Rolane Christofferson, Mayor