

The Claims Committee met at Terry Town Hall at 7:00 p.m. with Rolane Christofferson and Fred Rambur reviewing claims. **The following claims were submitted for payment:**

Payroll Register

89962	Rolane Christofferson	February 2013 Payroll	125.17
89961	Jared Davis	February 2013 Payroll	2117.12
89960	Ron Kiosse	February 2013 Payroll	376.52
11979	Teneil Phipps	February 2013 Payroll	135.52
11980	Clinton Rakes	February 2013 Payroll	125.17
11981	Fred Rambur	February 2013 Payroll	125.17
89959	Lynn Strasheim	February 2013 Payroll	1769.17
89958	Thadeus Wolff	February 2013 Payroll	1347.67
11982	MMIA- Insurance	February 2013 Payroll- Insurance	1680.00
11983	Dept. of Revenue	February 2013 Payroll-State Tax	220.00
89957	EFTPS	February 2013 Payroll-Tax Deposit	1429.92
89956	PERS	February 2013 Payroll	1118.01

Claims

2207	Rebecca Convery	February 2013 Payroll	800.00
2208	Big Sky Gutters & Doors	Labor/Maintenance/Travel	662.50
2209	Boss Office Supplies	Office Supplies	74.47
2210	Cardmember Service	Website, Town Shop, Computer	1303.58
2211	City of Glendive	February Invoices- Landfill Services	2496.50
2212	Dan's Welding & Repair	Mud Flap Supports- Peterbilt	30.00
2213	Jared Davis	Reimbursement for Travel/School Expense	256.48
2214	Dawson County Vet Clinic	Vaccinations on Dog Day	1034.00
2215	Energy Laboratories, Inc.	Lagoon Samples/Shipping	269.00
2216	Farmer's Union Oil Co.	February 2013 Statement- Fuel	78.26
2217	Hydrotex	Maintenance Supplies/Shipping	159.13
2218	Land Solutions, LLC	Consultation on Growth Policy	829.80
2219	Local Government Center	MT Municipal Institute	390.00
2220	Mid-Rivers	February 2013 Statement	140.86
2221	Mindt Machine, LLC	Parts- TVFD Tender Truck	318.65
2222	MDU	February 2013 Utilities	2304.22
2223	MT DEQ	Annual Outfall Charge	1700.00
2224	MTD Petroleum	February 2013 Statement	993.15
2225	Municipal Emergency Serv.	TVFD- Hood, Gloves, Parts (Tender)	6332.24
2226	Netzer Hardware	February 2013 Statement	585.77
2227	Prairie County	Court Fines	135.00
2228	Terry Tribune	Advertising	22.87
2229	CRA Payment Center	Parts/Freight	459.13
2230	Tom Pisk Construction	Lumber- Town Shop	111.85
2231	Tongue River Electric	Power @ Landfill	41.88
2232	Town of Terry	Sewer	75.00
2233	Truck Suppliers, Inc.	Parts- Peterbilt	56.30
2234	USPS	Postage Stamps	112.00

Total \$32,342.08

Receipts for the month of February 2013:

10951	Mitch Goplen	Donation to Pool (Memory of Bette Goplen)	113.00
10955	Rodger/Bev Reuther	Dog License	5.00
10956	Ardeth Johnson	Dog License	5.00
10957	Barb Rittal	Dog License	5.00
10958	Jimmy Schilling	Dog License	20.00
10959	Mid-Rivers Communication	Franchise Tax	1622.41
10961	Prairie County	Fallon Garbage Service	1645.07
10962	City Judge Kathy Henry	Court Fines	135.00
10963	State of Montana	HB758 Oil & Gas Production Tax	1274.88
10964	State of Montana	Fuel Allocation	2504.56
10965	John Veum	Dog License	5.00
10966	Lisa Klevgard	Dog License (2)	20.00
10967	Robert/Lynette Schreiber	Dog Licenses (2)	20.00
10968	Bev Deisher	Dog License	5.00

10969	Robert/Margie Brubaker	Dog License	5.00
10970	Kathy Baugatz	Dog Licenses (2)	20.00
10971	Linda Dolatta	Dumpster Fee	600.00
10972	Joy Lacquement	Dog Licenses (3)	30.00
10973	Ken Lacquement	Dog Licenses (2)	10.00
10974	Diana Maragos	Dog License	5.00
10975	Prairie County Treasurer	Taxes & Assessments	6746.65
10978	Dean Wang	Rural Garbage Contract- Partial Yr.	223.47
10999	Stockman Bank	Interest	235.00
UB474	Journal Voucher	Sewer Receipts	<u>13386.18</u>
Total			\$28,641.22

The Terry Town Council met in regular session at Terry Town Hall at 7:30 p.m. with Mayor Ronald G. Kiosse presiding. Council members present were Rolane Christofferson, Fred Rambur and Teneil Phipps. Also present were Clerk Lynn Strasheim, Town Attorney Rebecca Convery (via phone), PWD Jared Davis, and Tracey Feickert.

Mayor Kiosse called the meeting to order at 7:30 p.m. and led the Pledge of Allegiance.

Minutes from the February 19, 2013 meetings were approved. (Christofferson/Rambur)

Claims approved per Claims Committee. (Phipps/Christofferson)

Cash/Bank Reconciliation approved. (Rambur/Phipps)

After review of the Stockman Bank Investment Fund account \$761,207.74 will be the amount in the Stockman Bank Investment Fund for the month of March. (Christofferson/Rambur) Interest is deposited in the account the end of each month.
Balance as of 1/31/13--\$749,763.36 Interest paid 2/28/13--\$235.00 Balance as of 2/28/13—\$761,207.74
Credits-\$42,292.38 Debits-\$30,848.00.

Public Comment- None.

Unfinished Business

In regards to Town/Fire Hall, the council discussed the landscaping outside the Town Hall entrance. A motion was passed for Clerk Strasheim to apply for a Caviar Paddlefish grant to assist with the cost of materials and signage. (Rambur/Phipps) Clerk Strasheim has completed the monthly inspection of fire extinguishers.

Public Works Report-

- Jared reported that the Peterbilt garbage truck was taken to Billings and the repairs have been completed. In reference to grass clippings/leaves pick-up, Jared is going to submit an ad in the newspaper so residents are aware when the service begins. Dan, Get-R-Done, has inquired about paying the town to pick-up and transport tires to Glendive. The council discussed options and will readdress at the next meeting with additional information.
- Jared discussed the dump truck. He is still waiting to hear from CAT on an estimate on cost of repairs. Jared has received an estimate on repairs needed for the loader. The council decided to wait until June, and, depending on the state of the current year's budget, either proceed with the repairs at that time or address the expense in the next fiscal year's budget.
- Councilman Fred Rambur informed the council their letter requesting used guardrail for use as culverts has been received and approved. Jared informed the council the millings project will likely begin the first part of April.
- Jared shared that the shop remodel and repairs have been completed.
- Jared reported on his recent attendance at Water School and shared with the council some of the items learned.
- Council approved the school's request to build and place birdhouses in Murn Park. (Rambur/Christofferson)

In regards to the Growth Policy, council passed a motion to amend the Future Land Use Map extending commercial zones west along Spring Street. (Rambur/Phipps) The council also passed a motion for Mayor Kiosse to sign the contract for additional Main Street Program funds. (Christofferson/Rambur)

The council discussed the proposed zoning regulations. Council voted to amend the Official Zoning Map extending the commercial zones west along Spring Street. (Christofferson/Rambur) Clerk Strasheim inquired about the permit fees. Council approved changing the Zoning Permit fee to a minimum of \$25 or 1% of the proposed cost of the project. (Rambur/Phipps) Town Attorney Rebecca Convery discussed with the council the process for adoption of the Zoning Ordinance—a public hearing on the final draft, followed by a subsequent first and second readings at the following two Town Council meetings. The Zoning Ordinance would go into effect 30 days after the second reading.

Mayor Kiosse, Clerk Strasheim and Jared Davis met with Clint Kalfell regarding the town joining the 811 Locate program for the purpose of locating the town's sewer lines in times of excavation. They reported that the program would help to protect the town's liability as well as preserve the sewer lines at a minimal expense. The council voted to participate in the 811 Locate program. (Christofferson/Rambur)

Town Attorney Rebecca Convery shared with the council a draft of the proposed Truck Route Ordinance. Council voted to accept the draft and will proceed with the first reading of the ordinance at April's regular meeting. (Rambur/Phipps)

Clerk Strasheim reported that Dr. Voss, Dawson County Veterinarian Clinic, administered 32 rabies, 14 Distemper/Parvo, and 8 Distemper/Leukemia vaccinations on Dog Day. A total of 27 dogs were registered—19 dogs at the regular price, and 8 at the discounted "senior" rate.

The council discussed beginning the process to review and update the town's ordinances. Mayor Kiosse will look at potential dates for the council to begin meeting and reviewing the ordinances.

There were no submitted building permits to discuss.

New Business

Clerk Strasheim discussed with the council the upcoming Clerk's Institute, as well as the Elected Officials Workshop, occurring in Billings this May. Council passed a motion for Clerk Strasheim to attend the institute, and Mayor Kiosse to attend the workshop. (Christofferson/Phipps) Town Attorney Rebecca Convery will possibly attend the attorney's portion as well.

Council passed a motion to continue participation in the Adopt-a-Highway program. (Christofferson/Rambur)

Clerk Strasheim reported delinquent sewer accounts for March: one (1) friendly letter, three (3) letter #2's and no (0) letter #3's were sent.

All other correspondence was reviewed.

There being no further business, the meeting adjourned at 9:19 pm. (Phipps/Rambur)

ATTEST:

Lynn Strasheim, Clerk

Ronald G Kiosse, Mayor