

The Claims Committee met at Terry Town Hall at 5:30 p.m. with Caryn Rein and Cindy Bond reviewing claims. **The following claims were submitted for payment:**

Payroll Register

13346	Cindy Bond	June 2016 Payroll	138.52
89616	Rolane Christofferson	June 2016 Payroll	373.02
89615	Brad Davis	June 2016 Payroll	2966.52
13347	DeLaney Davis	June 2016 Payroll	279.61
13348	Brad Eaton	June 2016 Payroll	138.52
89614	Holly Eaton	June 2016 Payroll	142.82
13349	Kale Gierke	June 2016 Payroll	207.50
13350	Zakery Gierke	June 2016 Payroll	451.43
89613	Robert Harrell	June 2016 Payroll	1229.44
13351	Kayla Koppenhaver	June 2016 Payroll	301.17
13352	Deanna Loomis	June 2016 Payroll	475.42
13353	Jason Loomis	June 2016 Payroll	373.14
13354	Jessica Loomis	June 2016 Payroll	457.14
13355	Sean Loomis	June 2016 Payroll	450.21
13356	Dylan McCulley	June 2016 Payroll	381.60
13357	Matthew McDaniel	June 2016 Payroll	272.20
89612	Caryn Rein	June 2016 Payroll	83.87
13358	Tim Richards	June 2016 Payroll	124.67
89611	James Schilling	June 2016 Payroll	2676.85
89610	Lynn Schilling	June 2016 Payroll	2120.63
13359	Katrina Shumway	June 2016 Payroll	341.20
13360	Dalton Stewart	June 2016 Payroll	336.62
13361	Michelle Wolff	June 2016 Payroll	213.43
13362	MMIA- Insurance	June 2016 Payroll- Insurance	1956.00
13363	Dept. of Revenue	June 2016 Payroll- State Tax	519.00
89609	AFLAC	June 2016 Payroll	258.41
89608	EFTPS	June 2016 Payroll- Tax Deposit	3478.28
89607	PERS	June 2016 Payroll	2113.44

Claims

3263	Advanced Tech. Products	Swimming Pool Chemicals/Shipping	8616.35
3264	Black Mountain Software	Annual Maintenance of Software	5628.00
3265	Boss Office Products	Copier Toner/Office Supplies	705.41
3266	Cardmember Service	June 2016 Statement	616.32
3267	City of Glendive	June Invoices- Landfill Services	2562.50
3268	Patty Davis	Reimbursement of Pool Supplies- Goggles	14.99
3269	East-Mont Communications	Two-Way Radios- TVFD	1596.00
3270	Energy Lab	Lagoon Samples and Shipping	167.00
3271	Farmer's Union	June 2016 Statement- Fuel	192.24
3272	Get R Done	Steering Tires/Tire Repair	1103.22
3273	K5 Electric, Inc.	Part- Flag Light in Park	22.32
3274	Lakeside Industries, Inc.	Road Patch/Shipping	1786.00
3275	Lucas & Tonn, P.C.	Legal Services- June	1432.50
3276	Mid-Rivers	June 2016 Statement	218.34
3277	MMCT & FOA	Membership Dues 2016-17	50.00
3278	MDU	June 2016 Utilities	2943.11
3279	Morrison-Maierle	Managed Online Back-up	20.00
3280	MT Dept. of Revenue	Consumer Counsel Fee	3.27
3281	MT DEQ	Wastewater License Renewal Fee	40.00
3282	MTD Petroleum	June 2016 Statement- Fuel	577.61
3283	Municipal Emergency Serv.	Turn Our Racks/Shipping- TVFD	2127.00
3284	Netzer Hardware	June 2016 Statement	337.34
3285	Shawn Quinlan	Reimbursement of Mileage	39.96
3286	Recreation Supply Co.	Swimming Pool Thermometer	25.15
3287	Stahly Engineering	Wastewater Treatment Project- Design	5926.27
3288	Steadman's Ace Hardware	Chainsaw/Saw Oil- TVFD	412.92
3289	Tongue River Electric	Power @ Landfill	41.88
3290	Town of Terry	Sewer	123.00
3291	Tru Pipe, Inc.	Flushing/Scoping of Sewer Line	3000.00

3292	US Postal Service	Postage Stamps	105.00
3293	USA Blue Book	Safety Glasses/Shipping	98.04
3294	Terry Super Valu	Water/Soda- Swimming Pool	41.14
JV970924	USDA	Monthly Loan Repayment	<u>8848.00</u>
Total			\$ 73,891.11

Receipts for the month of June, 2016:

11463	Save Our Pool	Donation Jars	162.00
11464	City Judge Kathy Henry	Court Fines	20.00
11465	Prairie County	Fallon Garbage Service	2615.07
11466	Jere Freiboth	Dog License	10.00
11467	Drew Essen	Equipment Rent- Gravel	50.00
11471	Prairie County Treasurer	Taxes & Assessments	76532.37
11472	State of Montana	Fuel Allocation	2467.49
11473	SOP- Summer Fest	Holly Eaton	30.00
11474	Swimming Pool Mgr	Swimming Pool Fees	2130.00
11475	Swimming Pool Mgr	Swimming Pool Fees	474.00
11476	Swimming Pool Mgr	Swimming Pool Fees	228.00
11477	Swimming Pool Mgr	Swimming Pool Fees	709.25
11478	State of Montana	HB124 Entitlement Share	21367.88
11479	Chris/Glenda Ueland	Disposal Fee	25.00
11480	Cynthia Lund/Charles White	Donation to SOP	50.00
11481	Farmers Union Oil Co.	Patronage Dividend	42.44
11482	State of Montana- DNRC	TVFD Grant	3001.73
11483	Swimming Pool Mgr	Swimming Pool Fees	564.00
11489	Stockman Bank	Interest	221.27
UB578	Journal Voucher	Sewer Receipts	<u>17038.29</u>
Total			\$130,206.28

The Terry Town Council met in regular session at Terry Town Hall at 6:00 p.m. with Mayor Rolane Christofferson presiding. Council members present were Cindy Bond, Tim Richards, Brad Eaton and Caryn Rein. Also present were Clerk Lynn Schilling, Public Works Director James Schilling, Deputy Clerk Holly Eaton, Town Attorney Shawn Quinlan, Brad Davis (TVFD), Deanna Bockness, and Mike O’Neill, Jr.

Mayor Rolane Christofferson called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

Public Comment- Deanna Bockness, speaking as a citizen of the town, expressed concern in regards to the language in the proposed Ordinance # 2016-02 regarding the placement and upkeep of containers. She stated that dumpsters get slammed to the ground, get warped/broken and feels that the town employees could show more common courtesy and be more respectful.

Minutes from the June 9th and 15th, 2016 meeting were approved. (Rein/Bond)

Claims approved per Claims Committee. Council Member Caryn Rein inquired as to the use of “Acid Magic” which PWD James Schilling explained the necessity of the chemical for the swimming pool. The claims were approved with no further questions. (Richards/Rein)

Cash/Bank Reconciliation approved. (Bond/Rein)

After review of the Stockman Bank Investment Fund account \$776,948.12 will be the amount in the Stockman Bank Investment Fund for the month of July.

(Eaton/Richards) Interest is deposited in the amount the end of each month.

Balance as of 5/31/16--\$756,736.47 Interest paid 6/30/16--\$221.27 Balance as of 6/30/16—\$776,948.12 Credits-\$126,717.65 Debits-\$106,506.00.

Unfinished Business

Mayor Rolane Christofferson and PWD James Schilling reported on the findings of the work that was done to scope the sewer line that runs through the marsh area just by the lagoons. They were somewhat limited as to what they could view due to a need for further flushing of the line, which they were unable to complete due to access issues with the terrain. Much of the line they viewed appeared to be galvanized steel. Ryan Rittal, Stahly Engineering, is aware of the findings and will discuss further with Council at the August meeting.

Town Attorney Shawn Quinlan reported that there is a question of ownership on the land gap issue by the lagoons. BNSF is indicating that they do not own the parcel in question. Shawn stated that he will further research the issue with the Department of Revenue and Prairie Abstract & Title.

No one was present to report on Public Safety.

Terry Volunteer Fire Department (TVFD) Chief Brad Davis was present to report to the Council. He provided a written copy of his report to Council members, summarizing the activities of the fire department the previous month. Members of the department responded to two (2) fires. Fire Chief Brad Davis reported that he held one (1) training event in June, the burn trailer, which was interrupted by one of the fire calls. He has received an application for a third new member and continues to recruit additional members. He is getting bids to complete repairs on the structure engine truck. The overhead door that was damaged in the fire is getting replaced Friday. He attended two (2) fire safety events within the community. He has completed reporting to the state, bringing the department up-to-date. He is currently working on updating the department's "Standard Operating Procedures", next year's budget, coordinating training events with Miles City and will follow up on the replacement of the heater with Elden. The department has a quarterly meeting scheduled for tomorrow evening.

In regards to Town/Fire Hall, Clerk Lynn Schilling and PWD James Schilling reported that the fire extinguishers in Town Hall and the Town Shop have been inspected this month.

Public Works Report:

- PWD James Schilling stated that the Peterbilt garbage truck is functioning well.
- PWD James Schilling reported that the S-10 pick-up is currently not functioning and the Ranger needs new tires.
- Mayor Rolane Christofferson reported that there is a hole in the alley behind Winnie Harmel's residence. PWD James Schilling discussed some other concerning areas that they are working to address as well.
- PWD James Schilling reported that the swimming pool has been going well. Clerk Lynn Schilling stated that approximately 60 kids signed up for swimming lessons.

Mayor Rolane Christofferson asked if anyone present would like to comment prior to the Council moving forward on the Second Reading of Ordinance # 2016-02. Mike O'Neill requested access to the previous section of the Municipal Code that Ordinance #2016-02 is amending. Clerk Lynn Schilling provided him with such. Margie Brubaker and Mike O'Neill inquired as to what gives the Town authority to mandate the town's services. Town Attorney Shawn Quinlan provided them with the section in the Montana Code Annotated which does so. An informal discussion took place in regards to a person's choice to live within the Town and the use of services that comes with making that choice. Mike O'Neill asked if the Council would consider using alternate language to which they responded they were ready to move forward. The Town Council passed a motion to complete the Second Reading of Ordinance # 2016-02 Amending Title 7 and Replacing the Old Chapter 7.12 to Provide for Solid Waste Disposal Services Within the Town. (Richards/Bond)

Town Attorney Shawn Quinlan presented the Council with Town Hall and Murn Park Usage Policies. Council discussed current issues surrounding overnight camping and metal detecting in the park. PWD James Schilling was asked to post signs prohibiting overnight camping. Council discussed questions surrounding liability and special events taking place in the park. Town Attorney Shawn Quinlan stated that he had gathered information from MMIA, and the Town officials would have to evaluate the need for additional insurance coverage by the individual or groups submitting permit applications to the Town. The Town Council passed a motion to adopt the Town Hall usage policy. (Rein/Bond) The Town Council passed a motion to adopt the Murn Park usage policy. (Eaton/Rein)

Mayor Rolane Christofferson discussed with Council the challenges in regards to sewer billing and maintaining accounts of rental properties. Council instructed Clerk Lynn Schilling to keep the sewer accounts in the property owner's name.

Clerk Lynn Schilling provided Council with updated budget information. The Town Council passed a motion approving the proposed wage increases for the upcoming fiscal year—permanent part-time employees and the clerk/treasurer positions will get a \$0.91 increase, with the remaining full-time employees getting a 2.38% increase. (Rein/Bond)

Mayor Rolane Christofferson and Council Member Cindy Bond discussed the rural garbage contracts. As no one currently knows the exact method used to determine the current prices, they discussed keeping the pricing the same as what residents of the town pay. Clerk Lynn Schilling will provide updated spreadsheets with the proposed prices at the next meeting.

There were no submitted building permits.

New Business

Mike O'Neill stated that his concern was mainly with the garbage, which he had expressed earlier.

The Town Council passed a motion to approve the first reading of Ordinance # 2016-03, Adopting the Updated Municipal Code. (Bond/Eaton)

Mayor Rolane Christofferson asked if anyone present had any comments in regards to the Street Maintenance District. Deanna Bockness asked if the Council had a 5 year plan for the additional funds. Margie Brubaker asked when the guys would be patching again and discussed a small pothole in front of her residence. Council passed a motion provisionally adopting Resolution # 2016-437 Specifying the Street Maintenance District #1 Assessment Option and Levying and Assessing a Special Assessment for Fiscal Year 2017 Upon all the Property Within the District, to Defray the Estimated Cost of Maintenance Within the Same. (Bond/Rein) Clerk Lynn Schilling will publish the notice of the Public Hearing scheduled for August 3rd in the next two editions of the Terry Tribune. At the end of the Public Hearing, Council will consider final adoption of the Resolution.

Mayor Rolane Christofferson read a letter from the Terry Planning Board requesting the appointment of an employee of the Town of Terry and replacement for a departed member. The Town Council passed a motion appointing Clerk Lynn Schilling to the Planning Board. (Rein/Bond) Council discussed a few individuals as possible replacements—it was decided to invite Katie Emery to the upcoming Planning Board meeting and gauge her interest.

Clerk Lynn Schilling reported delinquent sewer accounts for July: one (1) friendly letters, one (1) letter #2 and eleven (11) certified notices were sent.

All other correspondence was reviewed.

Public Comment: None.

There being no further business, the meeting adjourned at 8:28 pm. (Eaton/Richards)

ATTEST:

Lynn Schilling, Clerk

Rolane Christofferson, Mayor