

The Claims Committee met at Terry Town Hall at 7:00 p.m. with Ken Lacquement and Clinton Rakes reviewing claims. **The following claims were submitted for payment:**

Payroll Register

89844	Wyatt Anderson	June 2014 Payroll	1074.33
12526	Cindy Bond	June 2014 Payroll	138.52
89843	Rolane Christofferson	June 2014 Payroll	373.02
89842	Jared Davis	June 2014 Payroll	84.45
12527	Zak Gierke	June 2014 Payroll	451.13
12528	Justin Kinn	June 2014 Payroll	273.55
12529	Ken Lacquement	June 2014 Payroll	124.67
12530	Deanna Loomis	June 2014 Payroll	382.40
12531	Jason Loomis	June 2014 Payroll	159.08
12532	Sean Loomis	June 2014 Payroll	474.27
12533	Clinton Rakes	June 2014 Payroll	124.67
12534	Fred Rambur	June 2014 Payroll	135.52
89841	James Schilling	June 2014 Payroll	2988.13
89840	Lynn Schilling	June 2014 Payroll	2003.57
89839	Trayton Schroeber	June 2014 Payroll	2547.00
12535	Katrina Shumway	June 2014 Payroll	306.26
12536	Michelle Wolff	June 2014 Payroll	504.30
12537	MMIA- Insurance	June 2014 Payroll- Insurance	1449.00
12538	Dept. of Revenue	June 2014 Payroll-State Tax	544.00
89838	EFTPS	June 2014 Payroll-Tax Deposit	3499.82
89837	PERS	June 2014 Payroll	1966.98

Claims

2629	Advanced Tech. Products	Sand- Pool Filters	250.00
2630	Black Mountain Software	Annual Maintenace- Software	5185.00
2631	Bloedorn Lumber	Roofing Materials- Pool/Filter House	1651.92
2632	Cardmember Service	Lodging- CPO Class/Supplies	488.39
2633	City of Glendive	June Invoices- Landfill Services	2597.00
2634	Energy Labs	Lagoon Samples/Shipping	307.00
2635	Farmers Union	Fuel	149.98
2636	David Freedman	Town Attorney Services	1000.00
2637	Mid-Rivers	June 2014 Statement	208.39
2638	MMCT & FOA	Membership Dues 2014-15	50.00
2639	MDU	June 2014 Utilities	2661.36
2640	MT Dept. of Revenue	Consumer Counsel Fee	25.61
2641	Morrison-Maierle	Managed Online Back-up	20.00
2642	MT DEQ	Solid Waste License Renewal	604.00
2643	MTD Petroleum	June 2014 Statement- Fuel	1050.15
2644	Netzer Hardware	June 2014 Statement	1441.45
2645	Recreation Supply Co.	Supplies/Shipping- Pool	25.85
2646	The Chemnet Consortium	Lab/MRO Services	35.00
2647	Tom Pisk Construction	Supplies- Pool/Filter House Roofing	192.60
2648	Tongue River Electric	Power @ Landfill	41.88
2649	Town of Terry	Sewer	75.00
2650	USPS	Postage Stamps	<u>117.00</u>
Total			\$39,035.35

Receipts for the month of June, 2014:

11180	City Judge Kathy Henry	Court Fines	580.00
11184	State of Montana	Fuel Allocation	2515.79
11185	Charles/Bev Deisher	Dumpster Fee	50.00
11186	Prairie County	Fallon Garbage w/ Rate Increase	19105.07
11187	Lisa Klevgard	Dog Licenses (2)	20.00
11188	Larry Keltner	Dumpster Fee	200.00
11189	State of Montana	HB124 Entitlement	19574.04
11190	Terry School Dist. #5	Summer Program Swimming Fees	300.00
11191	Farmers Union Oil Co.	Patronage Dividend	44.36
11192	State of Montana	SB96 Reimbursement	846.99
11193	Prairie County Treasurer	Taxes & Assessments	73962.63
11196	Stockman Bank	Interest	142.21

11197 State of Montana-TSEP	Planning Grant- P.E.R.	15000.00
UB517 Journal Voucher	Sewer Receipts	<u>12222.11</u>
	Total	\$144,563.20

The Terry Town Council met in regular session at Terry Town Hall at 7:30 p.m. with Mayor Rolane Christofferson presiding. Council members present were Fred Rambur, Ken Lacquement, Clinton Rakes and Cindy Bond. Also present were Clerk Lynn Schilling, PWD James Schilling, Shawn Quinlan (Attorney, Lucas & Tonn, PC), and Sheriff Duncan Hedges.

Mayor Rolane Christofferson called the meeting to order at 7:31 p.m. and led the Pledge of Allegiance.

Public Comment- Sheriff Hedges mentioned the damage being incurred on Laundre and Montague Avenues with the increased truck traffic due to railroad construction and regular truck traffic to the scale at Yellowstone Bean Co. He suggested the Town Council reach out to some of the companies involved to see if they will contribute towards the repairs.

Minutes from the June 5th, 12th, 18th, and 23rd, 2014 meetings were approved.
(Rakes/Bond)

Claims approved per Claims Committee. (Rambur/Rakes)

Cash/Bank Reconciliation approved. (Rakes/Bond)

After review of the Stockman Bank Investment Fund account \$703,535.59 will be the amount in the Stockman Bank Investment Fund for the month of July. (Bond/Rambur) Interest is deposited in the account the end of each month.
*Balance as of 5/30/14--\$673,524.62 Interest paid 6/30/14--\$142.21 Balance as of 6/30/14--\$703,535.59
Credits-\$124,758.97 Debits-\$97,748.00.*

Unfinished Business

Sheriff Hedges provided an overview of activities and changes within the Sheriff's Office such as reinstating business checks and an increased presence within the town. He discussed with the Town Council some of the considerations for the upcoming budget. He and PWD James Schilling will work together to follow-up on more speed limit signs in a few areas of town.

In regards to Town/Fire Hall, the council will address the need for landscaping in conjunction with the backhoe or excavator rental for street repair. Clerk Schilling and PWD Schilling reported that the fire extinguishers in Town Hall and the Town Shop were inspected this month.

Public Works Report-

- PWD James Schilling reported that the garbage trucks are both operating fine. He has received a quote for constructing a lean-to on the west side of the Town Shop to store the garbage trucks under as well as other equipment for \$30,000 from Tom Pisk Construction. Mayor Rolane Christofferson stated that anything priced at \$80,000 and over needs to go to bid. Council passed a motion to include the lean-to in the budget for this year and proceed with the construction of the lean-to by Tom Pisk Construction. (Lacquement/Rakes)
- PWD James Schilling reported on some research he did into leasing a tractor through a special government program with participating dealers. It does not appear as though there will be any available tractors for this year, but we may be

- able to participate next summer. He has spoken with Ray Strasheim who has a tractor along with gyro and sickle mower attachments and would let the town use them if they replaced fuel in the tractor. Mayor Christofferson asked prospective Town Attorney Shawn Quinlan if that was at all a conflict of interest as Ray Strasheim is Clerk Lynn Schilling's father to which he stated it would not be as Clerk Schilling is not a member of the Town Council and does not make the decisions. Council passed a motion to use Ray Strasheim's tractor and mowing implements and to replace the fuel and pay a stipend for the equipment use. (Rambur/Lacquement)
- The Town Council complimented PWD James Schilling and the Public Works Department on how well the swimming pool looks. PWD James Schilling stated that there has been many volunteers that have helped as well. He stated that the chlorinator has broken, and he has ordered a new one that will cost \$2995. He has also ordered a replacement sweeper for the bottom of the pool. Clerk Schilling provided council with an application from Matt McDaniel to work the desk at the swimming pool. Council approved the hiring of Matt McDaniel at the wage of \$8/hour.
 - In discussing streets and alleys, Mayor Rolane Christofferson mentioned the street in front of the clinic. PWD James Schilling stated that he is unsure of the best way to repair that area as the pavement is breaking up and pushing down into the soil—which would mean the mix for the patch would have nothing to adhere to. Council will explore some options and readdress at the next meeting. Council adopted Resolution # 2014-418, allowing for the purchase of road mix from the State of Montana Department of Transportation. (Bond/Rakes)
 - There was nothing new to report on the sewer and lagoons.

Council discussed the proposed cost of living adjustment for the employees for the new budget year starting this month. Council looked at a 3.07% for the Public Works employees and an increase in the clerk/treasurer hourly rate from \$14.47 to \$16 as was discussed last fall. Council passed a motion to grant the cost of living adjustment as presented. (Rambur/Lacquement)

Clerk Lynn Schilling provided Shawn Quinlan with a copy of the previous Fallon Garbage Agreement. Mayor Rolane Christofferson also stated that she would like to add a clause allowing for both parties to continue under the agreed upon conditions if there is a lapse when the agreement expires and before the new agreement is made.

Mayor Rolane Christofferson discussed the previous permit system regarding open burning within town limits and stated that an ordinance will need to be drafted disallowing open burning within town limits unless the Terry Volunteer Fire Department oversees the burning.

Clerk Lynn Schilling provided Shawn Quinlan with a copy of the current truck route ordinance. Council Member Fred Rambur stated the changes the council had discussed at the previous meeting and asked that a new ordinance be drafted with the changes.

Clerk Lynn Schilling provided Shawn Quinlan with copies of the sewer ordinance and administrative rules. Council asked that he review and advise on possible updates to correspond more accurately with current collection methods.

There were no submitted building permits to review.

New Business

There was no submitted comments on the proposed budget amendment in Resolution # 2014-419, allowing for the additional expenditure amount of \$11,900 to be expended within the Sewer Operating account for professional services. Council adopted Resolution # 2014-419 allowing for the budget amendment. (Rakes/Lacquement)

Council discussed the current system at the bulk water well behind the post office. Clerk Schilling stated that she has not adequately been able to keep up with the billing and there is increasing usage with the road construction and railroad activity in the area. Council also expressed concern that some users are not writing down accurate amounts or anything at all. Council will explore options and discuss further at their next meeting.

Mayor Rolane Christofferson stated that she had invited Shawn Quinlan to come to the meeting and discuss the Town Attorney position. Mr. Quinlan stated that if the town were to procure his services as Town Attorney, the contract would be through Lucas & Tonn, P.C., for the amount of \$150 per hour along with the local government mileage reimbursement rate which is currently \$0.56/mile. Mayor Rolane Christofferson appointed Shawn Quinlan as Town Attorney, and the council passed a motion approving the appointment. (Rambur/Bond) Council requested Town Attorney Shawn Quinlan write up a contract for the August meeting.

Mayor Rolane Christofferson stated that the Town Code has been sent into a codifying firm for an estimate on updating the code. Town Attorney Shawn Quinlan stated that he would look into other options as well.

Council appointed Ken Lacquement to serve on the town's Planning Board.
(Rambur/Bond)

Clerk Schilling reported delinquent sewer accounts for July: five (5) friendly letters, one (1) letter #2 and no (0) letter #3's were sent.

All other correspondence was reviewed.

Public Comment: None.

There being no further business, the meeting adjourned at 10:06 pm.
(Rakes/Lacquement)

ATTEST:

Lynn Schilling, Clerk

Rolane Christofferson, Mayor